



**Heritage Tree Mitigation Agreement**  
(Code of Ordinances Sec. 5-152, *Heritage trees*)

Date submitted: \_\_\_\_\_ Permit Number (#): \_\_\_\_\_

Property Owner(s) Name(s): \_\_\_\_\_  
\_\_\_\_\_

Property Address: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email address(es): \_\_\_\_\_  
\_\_\_\_\_

Per City of Alamo Heights municipal code, Sec. 5-151, *General provisions*:

- (c) No more than fifty (50) percent of the critical root zone of any heritage tree\* shall be covered with impervious cover and no closer than three (3) feet from the trunk of the tree.
- (d) No more than thirty (30) percent of the critical root zone of any heritage tree\* shall be trenched, excavated, damaged or removed and no closer than three (3) feet from the trunk of the tree.

Per Sec. 5-156, *Heritage tree removal mitigation*:

- (a) A property owner or authorized agent requesting removal of a designated heritage tree which is not certified to be diseased or dying is required to provide these mitigation requirements if removal is approved by the director:
  - (1) Planting additional types of trees as listed in table 1\* of this article (excluding palms, mountain laurels and crepe myrtles unless the heritage tree being removed is one of these types) with a replacement ratio (measured in inches DBH) which meets the following criteria:
    - a. Minimum 1:1 ratio (one (1) to one (1) replacement trunk DBH to removed trunk DBH) for individual heritage or multi-trunk heritage trees,
    - b. Minimum 1/2:1 ratio (one-half (1/2) to one (1) replacement trunk DBH to removed trunk DBH) for cluster type heritage trees.
  - (2) Minimum DBH for mitigation purposes is a four-inch caliper tree of those species listed in Sec. 5-152.
  - (3) Proposed planting shall be permitted on the following properties:
    - a. The same lot as such heritage tree(s) was removed.
  - (4) Planting of trees within the public right-of-way must be completed by a licensed company which would provide a minimum one-year warranty for replacement and replanting if necessary.
- (b) The director shall have discretion to modify mitigating requirements due to special circumstances.

-----  
You have the option to mitigate on your property or to pay a fee in lieu of the mitigation. Use the formula table on the reverse side to calculate mitigation requirements for your proposed project's removal of 'heritage' trees. Mitigation that is required in conjunction with construction projects requires all mitigation to be completed before scheduling a building final.

\_\_\_\_\_  
(initials) I have completed the formula table on the reverse side of this agreement and understand that I am either exceeding the critical root zone requirements for a heritage tree(s) per municipal code or that I am proposing to remove a heritage tree(s) and hereby agree to provide the mitigation requirements per municipal code.

\_\_\_\_\_  
Property Owner (*Signature*)

\_\_\_\_\_  
Date

**A. Heritage Trees Proposed for Removal** (Group heritage type(species) together):

_____	_____	(inches)				
<i>Type(Species)</i>	<i>Size(DBH)</i>					
	<b>+</b>		<b>=</b>	_____ (inches) total Section A		
_____	_____	_____				
<i>Type(Species)</i>	<i>Size(DBH)</i>	(inches)				

**B. Trees Proposed for Planting On-Site** (only minimum four-inch caliper 'heritage' type species count towards required mitigation):

_____	_____	(inches)				
<i>Type(Species)</i>	<i>Size(DBH)</i>					
	<b>+</b>		<b>=</b>	_____ (inches) total Section B		
_____	_____	_____				
<i>Type(Species)</i>	<i>Size(DBH)</i>	(inches)				

**C. Fee in Lieu of Mitigation** (fee of \$300 per inch or a maximum fee of \$2000 per heritage tree in SF-A, SF-B, 2F-C, and existing or proposed single-family structures in the MF-D district)

_____	_____	(inches)	=	_____	_____	(inches)	=	_____
<i>Type (Species)</i>	<i>Size (DBH)</i>			<i>Fee</i>	<i>Type(Species)</i>	<i>Size (DBH)</i>		<i>Fee</i>
_____	_____	_____		_____	_____	_____		_____
<i>Type (Species)</i>	<i>Size (DBH)</i>	(inches)		<i>Fee</i>	<i>Type(Species)</i>	<i>Size (DBH)</i>		<i>Fee</i>
_____	_____	_____		_____	_____	_____		_____
<i>Type(Species)</i>	<i>Size (DBH)</i>	(inches)		<i>Fee</i>	<i>Type(Species)</i>	<i>Size (DBH)</i>		<i>Fee</i>

For Office Use Only