



City of Alamo Heights  
**PLANNING AND DEVELOPMENT SERVICES DEPARTMENT**  
 6116 Broadway – San Antonio, Texas – 78209 – (210) 826-0516

**TEMPORARY FOOD ESTABLISHMENT PERMIT APPLICATION**

- Step #1: Vendor, complete information on this form and sign certification.
- Step #2: Pay fees.
- Step #3: Post copy of lower portion of application at each food booth.

TODAY'S DATE \_\_\_\_\_  
 EVENT NAME: \_\_\_\_\_ DATE OF EVENT: \_\_\_\_\_  
 NAME OF FOOD BOOTH: \_\_\_\_\_  
 ORGANIZATION/CONTACT PERSON: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE NOS. \_\_\_\_\_ FAX# \_\_\_\_\_ E-MAIL \_\_\_\_\_

LIST TYPES OF FOOD TO BE SOLD: \_\_\_\_\_  
 \_\_\_\_\_

I certify as the person responsible for this foodservice operation that I am responsible for the safe handling and preparation of foods sold to the public during the event as specified in the REQUIREMENTS FOR TEMPORARY FOOD ESTABLISHMENTS.

PRINT NAME/ORGANIZATION \_\_\_\_\_  
 Signature: \_\_\_\_\_

LOCATION WHERE FOOD PREPARED: \_\_\_\_\_  
 (No foods prepared in a private home may be offered to the public.)

PERMIT FEE TO BE TAKEN TO THE CITY OF ALAMO HEIGHTS (\$50 PER DAY):

FEE PAID: \_\_\_\_\_ # OF DAYS PROPOSED \_\_\_\_\_

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*Do Not Use. Office Use Only.*  
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**City of ALAMO HEIGHTS  
 Temporary Food Establishment Permit**

**\*\*\*This permit must be posted at each individual food booth or location at all times during the event\*\*\***

Name of Food Booth: \_\_\_\_\_

- Special Instructions:
- No foods prepared in a private home may be offered to the public.
  - Cold foods to be maintained at 41° F or discarded after 3 hours.
  - Hot foods to be maintained at 135° F or discarded after 3 hours.
  - Wash hands after handling raw products, smoking, visiting toilet.

HEALTH INSPECTOR: Lori Calzoneit