



# City of Alamo Heights Sign Permit Application

COMMUNITY DEVELOPMENT DEPARTMENT  
6116 Broadway, San Antonio, Texas 78209  
v: (210) 826-0516 f: (210) 832-2299

General Permit Information [Please print legibly]		Permit # (assigned by Staff):
<b>Project Street Address:</b>	Application Date:	
Business Name:	Business Type:	
Please check only one: <input type="checkbox"/> Temporary* <input type="checkbox"/> Temporary Permanent** <input type="checkbox"/> Permanent** <small>* (provide dimensioned drawing of the proposed temporary sign on a separate sheet of paper. Limited to 30 calendar days)            ** (requires A.R.B. submittal and approval prior to issuance of requested permit and installation)</small>		
Sign Type: <input type="checkbox"/> Banner <input type="checkbox"/> Flat <input type="checkbox"/> Monument <input type="checkbox"/> Projecting <input type="checkbox"/> Roof <input type="checkbox"/> Portable <input type="checkbox"/> Electric <input type="checkbox"/> Special <input type="checkbox"/> Other:		
Sign Location:	Size:	Material:
Is Sign over <input type="checkbox"/> City property or on <input type="checkbox"/> Private property?		Elec. Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No
Estimated cost of construction (includes material & labor): \$		
Expect to Start Construction:		Anticipated Completion Date:
<b>Property Owner Information</b>	<b>General Contractor Information</b>	<b>Applicant Information</b>
Name:	Name:	Name:
Address:	Address:	Address:
Phone No:	Phone No:	Phone No:
Email:	Email:	Email:
<input type="checkbox"/> Attached drawings of proposed signage and location are required <input type="checkbox"/> CPS approval – Required for temporary banners over right-of-way.		

I, as the property owner of the above listed structure and property, do hereby authorize the proposed project submittal for the signs listed above.

Authorized Agent (Print principal or company name): \_\_\_\_\_

Signature of Property Owners **(Required)**: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing the proposed work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local ordinances regulating construction, the performance of construction or the use of any land or buildings.

Print Name of Permit Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Permit Applicant: \_\_\_\_\_

Permit Applicant is  Contractor,  Property Owner, or  Authorized Agent