

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040{048}

Reporting Year (year will be either 1, 2, 3, 4, or 5):__6__ Annual

Reporting Year Option Selected by MS4:

Calendar Year: __2024__

Permit Year: __2024__

Fiscal Year: __2024__ Last day of fiscal year: (__09/30/2024__)

Reporting period beginning date: (month/date/year) __01/01/2024__

Reporting period end date: (month/date/year) __12/31/2024__

MS4 Operator Level: __1__ Name of MS4: __City of Alamo Heights__

Contact Name: __Phillip Laney__ Telephone Number: __ (210) 832-2241__

Mailing Address: __6116 Broadway, San Antonio, TX 78209__

E-mail Address: __planey@alamoheightstx.gov__

A copy of the annual report was submitted to the TCEQ Region: YES __X__

NO __Region the annual report was submitted to: TCEQ Region __MC148__

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Year 1 to Year 5 of prior permit (Calendar Yr 2019 to 2023) completed & submitted for consideration. Year 1 of current permit being submitted for consideration.

Permittee is currently in compliance with recordkeeping and reporting requirements.	X		All records & reports received through Calendar Yr 2023
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		All requirements for reporting entities met
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		Reviewed annually

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.1	Brochures & fact sheets	Yes, bringing awareness to the community for increased involvement & participation

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1.2	Speaker to Address Public Groups	Yes, annual call for joint clean up; interlocal agreement with City of San Antonio pertaining to the maintenance & cleaning of Olmos Basin
1.3	Public Service Announcements & Newsletters	Yes, distribution to include but not limited to pet waste ordinance for cleanup, recycling program, lawn & debris maintenance; staff presentations to City Council on water conservation measures during drought periods, as well as the additional benefits of better water quality when limiting overwatering landscape areas
1.12	Drain Marking	Yes, bringing awareness to pedestrians & motorists alike
1.13	Public comment / citizens to be heard open forum	All Council meetings provide time for public comment on any topic; monthly City newsletter distributed with Utility bills improves awareness of public accountability
3.1	Manual available for reference	Made available in 2020 for future references

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
2	2.3	Open agenda items for discussion			Yes, public forum for citizens to express themselves to elected officials
1.8	2.4	Volunteer projects			Yes, volunteers clean up pet waste at Alamo Heights Bark Park to ensure water quality
3	3.3	Construction site inspections	Lot size 1 acre or more		Yes, inspections to ensure BMPs implemented according to plan; construction sizes less than 1 acre also periodically inspected to ensure BMPs implemented

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
2	Interlocal agreement for Olmos Basin clean up with City of San Antonio	The approximately two-week project involves accumulated debris & underbrush to provide better stormwater flow; results of efforts typically removes up to 4 tons of trash & debris. Program greatly improves appearance and water quality of riparian area (until such time as another stormwater event occurs). COAH performs occasional debris pick up.
3	Respond to 100% of construction complaints	All construction complaints swiftly investigated, by practice. Severe drought and fewer significant rainfall events limited instances of complaints.

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
2.4	Reporting Hot Line	Citizen complaints often communicated to either Public Works, Community Development, or Police Non-Emergency number. Internal organizational goal to limit need for reactive complaints due to proactive efforts. Public Works & Code Enforcement (Community Development) to investigate if necessary.
2.2	Sweeping of local areas of water conveyance during seasonal Fall change/leaf off	Two cleanings performed annually – mid fall and at conclusion of foliage drop/leaf off. Efforts eliminate a significant amount of vegetation & debris from entering Olmos Basin & subsequently the San Antonio River downstream of Olmos Dam.
4	Reviewed site plans for potential runoff	No developments greater than an acre during review period. For smaller-scale projects, where earth disturbances are observed or notifications made, inspections and monitoring performed by responsible stormwater inspector & Code Enforcement.
5	Sweep 25% of roads in the Olmos Basin after significant rain events	Met goal. All affected roadways are cleaned and made ready for traffic following events. Inspection for follow up tasked by AH Police Department as well.

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

The need for water sampling has been nominal this reporting year. The city's small footprint of two square miles allows staff to conduct visual inspections of infrastructure daily in most cases. Correcting and constantly enhancing maintenance programs limit opportunity for contamination. Observed issues are addressed within 48 hours or less.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

None

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

To avoid discharging into water bodies, pet waste stations are located in public areas, particularly in park areas. These stations are serviced weekly and more frequently during summer months. The stations are used frequently & the program has proven to be very popular.

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

The watershed where Alamo Heights sits flows to the headwaters of the San Antonio River and contributes to the waterbody just past the city limits to the City of San Antonio and the San Antonio Zoo. COAH Public Works addresses debris and sediment along Broadway (TX Loop 368, managed by TxDOT) after each significant rain event. Generally storm material never reaches the outfall near the SA River outfall near Patterson, limiting downstream contamination. Finally, the condition of the Olmos Basin has improved greatly through the partnership with the City of San Antonio for annual cleanups.

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
Total debris removed from streets following storm events	Tons of debris removed – target is approximately 8 tons	Maintain material stockpile to eliminate run off sediment by regular maintenance of silt fencing and other best management practices	Ongoing

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
1.13	City website	Brings awareness to public functions

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion

Pet waste station in public areas, coupled with general population encouraged to pick up after their pets	Use of pet waste stations & cleaning up after pet regularly communicated via community newsletter. City Code requires need for waste bacteria removal from water system
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Description of bacteria-focused BMP	Comments/Discussion
Quick and thorough response to water & sewer main breaks (and occasionally laterals on private property)	No sewer backup has resulted in a manhole overflowing in at least 7 years. Any observed or reported leaks or breaks are immediately addressed to restore service to impacted properties while minimizing waste and runoff.

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
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Un-sponsored volunteers cleaning Olmos Basin, natural areas	Bagged debris regularly left by volunteers on the shoulder of road for City garbage crews to remove. Each week garbage crews travel to area to remove any remains from volunteer efforts including natural creek way trails.
Storm water runoff is in such volume that catch basins or other retention measures deemed not practical	Debris from rain events quickly removed following events.

Benchmark Indicator	Description/Comments
Sanitary overflows are rare	In 2022, sewer main replacement completed via pipe bursting and upgraded size/diameter of discharge pipe, which was a preventive action on a system that was showing root intrusion. In 2023, over 6,000 ft. of water main relocated to minimize potential contamination with sewer mains, and an additional 3,300 ft. of water main replaced in 2024. Spills, when they occur, are swiftly cleared, cleaned & sanitized.

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
2	Interlocal agreement	Olmos Basin Cleanup	Continue efforts with City of San Antonio to remove as much debris from waterways to minimize pollutants accumulated in watershed and flowing into waterways.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

☒ Yes ☐ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review. ☐ Yes ☒ No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A	N/A	N/A

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations? ____

Yes ☒ No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: N/A

2.a. Is the permittee part of a group sharing a SWMP with other entities? ____

Yes ☒ No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

____ Yes ____ No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____ N/A _____ Permittee: _____ N/A _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

Authorization Number: _____ Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

2 – 2024 experienced major renovation project at area grocery store (Central Market) and demolition of high school's main building & beginning of new construction (Alamo Heights High School). Anticipating large projects (greater than 3 acre) in 2025 2 – Continuation of efforts at Central Market & new AH High School _____

2a. Does the permittee utilize the optional seventh MCM related to construction?

___ Yes X No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	Small lot demolitions – less than one acre

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Phillip Laney Title: Assistant City Manager

Signature: _____ Date: _____

Name of MS4_____City of Alamo Heights_____

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

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Attachments: Artifacts & Support of City of Alamo Heights 2024 MS4 Annual Report – TXR040048

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3. Crescent St debris clean up – accumulated trash and floatables removed by City, October 2024
4. La Jara Blvd creek way debris clean up – accumulated trash removed by City, December 2024
5. Abandoned house at 407 Imlay St. – drainage obstruction clean up performed by City forces at severely overgrown residential property, July 2024
6. Storm water debris removal at N. New Braunfels & Austin Hwy., September 2024
7. City’s official monthly community newsletter providing information on new Drought Surcharge Fees adopted to provide incentives to minimize water consumption for landscaping, reducing the amount of run-off in the storm system, January 2024

Artifacts

1. **City grant funds awarded to Headwaters at Incarnate Word in an amount of \$30,000 for support of Habitat Restoration Program to remove and replace invasive plant species and improve overall water quality in the area surrounding the headwaters of the San Antonio River, November 2024**

RESOLUTION NO. 2024R - 197

A RESOLUTION OF THE CITY OF ALAMO HEIGHTS, TEXAS AUTHORIZING THE CITY MANAGER TO AWARD FUNDS TO HEADWATERS AT INCARNATE WORD IN AN AMOUNT OF \$30,000 AND GREEN SPACE ALLIANCE OF SOUTH TEXAS, ON BEHALF OF ALAMO HEIGHTS COMMUNITY GARDEN, IN AN AMOUNT OF \$15,426 FOR THE FISCAL YEAR 2025 ALAMO HEIGHTS COMMUNITY IMPROVEMENT GRANT; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Alamo Heights ("City") supports the efforts of local community groups, non-profit organizations, and collections of engaged residents to envision, develop, and maintain public parks and other community assets in Alamo Heights; and

WHEREAS, the City demonstrated their support of local community groups by budgeting funds in the amount of \$50,000 in Fiscal Year (FY) 2025 for the Alamo Heights Community Improvement Grant; and

WHEREAS, the Community Improvement Grant funds were designated to provide financial assistance to improve community assets to allow for greater use by the community; and

WHEREAS, the funds would be awarded for in-demand projects submitted for funding consideration by eligible non-profits that support Alamo Heights community assets; and

WHEREAS, three local community groups submitted applications for projects for funding consideration: Green Space Alliance of South Texas, on behalf of Alamo Heights Community Garden; Headwaters at Incarnate Word; and Neighborhood Preservation League of Alamo Heights; and

WHEREAS, each of the grant applications was evaluated according to the organization's goals and experience and project proposal, the anticipated project impact, the return on city investment and leveraged outside funding, and the project completion timeline; and

WHEREAS, this Resolution is to award funds for the FY 2025 Alamo Heights Community Improvement Grant. Funds will be disbursed on a reimbursement basis, or via direct payment to vendors pending prior approval by the City's Assistant City Manager and Finance Director; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALAMO HEIGHTS, TEXAS:

SECTION 1. The City Manager is authorized to award funds in the amount of \$30,000 to Headwaters at Incarnate Word for support of Headwaters' Habitat Restoration Program to remove and replace invasive plant species.

SECTION 2. The City Manager is authorized to award funds in the amount of \$15,426 to Green Space Alliance of South Texas, on behalf of Alamo Heights Community Garden, to replace raised planting beds and upgrade and replace the irrigation system.

SECTION 3. This Resolution shall take effect upon passage by the City Council.

PASSED AND APPROVED this 12th day of **November, 2024.**


BOBBY ROSENTHAL, MAYOR

ATTEST:


ELSA T. ROBLES, CITY SECRETARY

APPROVED AS TO FORM:


JESSIE LOPEZ, CITY ATTORNEY



COMMUNITY IMPROVEMENT GRANT AWARD

ITEM # 9

NOVEMBER 12, 2024



ADMINISTRATION

Presented by:
Phil Laney
Assistant City Manager

SUMMARY



- Council budgeted \$50,000 in FY 2025 to support groups that oversee parks & other community assets
- Interested groups submitted improvement projects for funding consideration
- Propose awarding funding to
 - Headwaters at Incarnate Word
 - Green Spaces Alliance of South Texas, on behalf of AH Community Garden

BACKGROUND



- Local community groups, non-profit organizations & groups of engaged residents envision, develop & maintain public parks & other community assets
 - Historically operate on private funding, donations and/or fees
- Since FY 2023, Council priority to use City funds to support groups' efforts
 - \$50,000 included in current FY 2025 Budget (Year 3)

HEADWATERS AT INCARNATE WORD



- Requested \$30,000 to support Headwaters' Habitat Restoration Program
 - Promotes native habitat transformation through removal of invasive plant population
- Funds
 - Invasive plant removal services
 - Native species plantings & seeds
 - Supplies & equipment



FISCAL IMPACT



- Award Community Improvement Grant funds for following projects:
 - \$30,000 to Headwaters at Incarnate Word for support of Habitat Restoration Program to remove & replace invasive plant species
 - \$15,426 to Green Space Alliance of South Texas, on behalf of Alamo Heights Community Garden, to replace raised planting beds & upgrade & replace irrigation system
- Total grant award of \$45,426 available in FY 2025 General Fund Adopted Budget

2. Olmos Basin / Jones Maltzberger debris clean up – accumulated trash removed by City, April 2024







3. Crescent St debris clean up – accumulated trash and floatables removed by City, October 2024





4. La Jara Blvd creek way debris clean up – accumulated trash removed by City, December 2024









5. Abandoned house at 407 Imlay St. – drainage obstruction clean up performed by City forces at severely overgrown residential property, July 2024






6. Storm water debris removal at N. New Braunfels & Austin Hwy., September 2024




7. City's official monthly community newsletter providing information on new Drought Surcharge Fees adopted to provide incentives to minimize water consumption for landscaping, reducing the amount of run-off in the storm system, January 2024



CITY NEWS

YOUR OFFICIAL
SOURCE FROM
CITY HALL

January 2024



New Drought Surcharge Fees

On December 11, 2023, Alamo Heights City Council passed **Ordinance No. 2217** amending Chapter 19 – Water and Sewers, Article III *Conservation of Groundwater* to include *Stage Indicators for Groundwater Use Reduction Program and Groundwater Use Reduction Measures and adopt Groundwater Use Surcharges*.

A drought surcharge fee will be assessed when the City declares a Critical Drought Stages 1 to 5 and the customer's monthly water consumption exceeds the Consumption Threshold for each type of customer account type: Residential, Commercial, Multi-Family, Institutional or Irrigation. This is effective February 1, 2024.

The Drought Surcharge Fee for the corresponding drought stage (Stage 1 to Stage 5) would be assessed to every 100 CF of water consumed above the Consumption Threshold.

Monthly Groundwater Use Surcharge Fees Above Consumption Threshold						
Account Type	Consumption in Cubic Feet (cf)	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
Residential	2,500 or more	\$0.25	\$0.50	\$1.25	\$2.00	\$3.00
Commercial & Multi-Family	3,500 or more	\$0.25	\$0.50	\$1.25	\$2.00	\$3.00
Institutional	10,000 or more	\$0.25	\$0.50	\$1.25	\$2.00	\$3.00
Irrigation	1,000 or more	\$0.25	\$0.50	\$1.25	\$2.00	\$3.00

BRIEFS

ALWAYS BE NOTIFIED

Alerts powered by RAVE inform you of weather, traffic, events, agendas, and other emergencies in the City. If you are not already receiving alerts/emails from the City of Alamo Heights, visit the City's website at: www.alamoheightstx.gov/alert-notifications and sign up for RAVE Alert Notifications. Contact Jennifer Reyna at 210-832-2209 or jreyna@alamoheightstx.gov for more information or assistance in signing up for RAVE Alert Notifications. Also follow us on Nextdoor, Facebook, & Twitter.


ONLINE PAYMENTS

Online services are available for Utility Accounts and Traffic Citations. You can access your account and view detailed information through a secured access point 24/7 and you have the option to pay online via credit card. Visit: www.municipalonlinepayments.com/alamoheightstx

Heartfelt Thank You to our Thoughtful Citizens

We are grateful to the many citizens who brought delicious goodies to City Hall, which were enjoyed by all during the holiday season. A special thank you to those citizens who provided meals to the on-duty Public Works, Police Officers, Firefighters, and Dispatchers working holiday shifts.

Your kindness, thoughtfulness, and generosity is very much appreciated and we all hope that your holidays were joyful and safe.



CITY CALENDAR

Tuesday, January 2
Planning and Zoning Meeting
5:30 p.m.

Wednesday, January 3
Board of Adjustment Meeting
5:30 p.m.

Monday, January 8
City Council Meeting
5:30 p.m.



Monday, January 15 Holiday—
Martin Luther King Jr. Day
Offices Closed*

Tuesday, January 16
Architectural Review Board
5:30 p.m.

Monday, January 22
City Council Meeting
5:30 p.m.

*NO CONSTRUCTION WORK
ALLOWED ON OFFICIAL CITY
HOLIDAYS

*REGULAR SOLID WASTE
SERVICES

Candidate applications to serve on the Alamo Heights City Council

Councilmembers Place 3, 4, and 5 are elected in a general election in May during even calendar years. Candidates serve a two-year term on the Alamo Heights City Council. Election day is Saturday, May 4, 2024.

The candidate filing period is Wednesday, January 17, 2024 through Friday, February 16, 2024. Applications must be submitted to the City Secretary no later than 5:00 p.m. on February 16th along with a \$100 filing fee. Candidate packets are available at City Hall, 6116 Broadway, San Antonio, TX 78209 on Wednesday, January 3, 2024 by appointment and on the City's website.

Candidate Qualifications for City Council

- Must be United States citizen.
- Must be a qualified voter on the date of election.
- Have resided in the City for a year preceding the election.
- Has not been determined mentally incompetent by a final judgment of a court.
- Has not been finally convicted of a felony from which the candidate has not been pardoned or otherwise.
- Must satisfy any other eligibility requirements prescribed by law.

If you have questions, please contact City Secretary Elsa T. Robles at 210-882-1508 or via email at erobles@alamoheightstx.gov.

ALAMO HEIGHTS
Rotary
Club



Annual Holiday Sparkle Contest

The holiday spirit of the community of Alamo Heights has been on display during the 2023 Holiday Sparkle Contest. More citizens than ever had decorated their homes. A dedicated team of Rotarians from the Alamo Heights Rotary Club patrolling the entire city, had decided that first place is awarded to 116 W Oakview, second place is awarded to 209 Normandy, and third place is awarded to 401 Castano. Congratulations.

ALAMO HEIGHTS
Texas

USEFUL PHONE NUMBERS

911 for EMERGENCY
Fire/EVS (Non-Emergency): 210-824-1281
Police (Non-Emergency): 210-822-3321
Administration and Finance: 210-822-3331

Public Works: 210-882-1518
Water: 210-882-1507
Community Development: 210-826-0516
Court Clerk: 210-882-1501