

CITY OF ALAMO HEIGHTS

6116 Broadway
San Antonio, Texas 78209
210-822-3331
FAX 210-822-8197



**CITY OF ALAMO HEIGHTS, TEXAS
SEEKING SEALED BIDS
FOR RENOVATIONS TO JUDSON NATURE TRAILS BUILDING**

The City of Alamo Heights is soliciting bids for the renovation of building located at the Judson Nature Trails, 246 Viesca, to include removal and replacement of existing metal roof and all rotted tongue and groove timber and sheathing, renovate bathrooms to meet ADA requirements, update/install lighting and electrical wiring along overhead and within display cases and repaint existing soffit, window and frames and doors.

Sealed bids will be received **until 2:00 p.m., Friday, July 12, 2019** by the City Secretary at City Hall, 6116 Broadway. The bids will be publicly opened and read aloud at this time and place. Bids received after this time will be returned unopened. Address packets to City Secretary – Jennifer Reyna. Competitive sealed bids shall be marked “Judson Nature Trails Building”.

Submittal packets may be obtained at City Hall – 6116 Broadway or on the City’s website <https://www.alamoheightstx.gov/departments/administration-and-finance/rfps-rfqs-bids/> Questions may be directed to Allen Ottmers, Deputy Fire Chief, at aottmers@alamoheightstx.gov.

A non-mandatory pre-bid conference for the project will be held on Tuesday, July 2, 2019 at 10:00 a.m. at Judson Nature Trails Building – 246 Viesca, Alamo Heights, TX 78209.

Jennifer Reyna
City Secretary

REQUEST FOR SEALED BIDS

ARTICLE 1: GENERAL NOTICE

1.01 The **City of Alamo Heights** is requesting Sealed Bids for the following project:

**Renovation of Judson Nature Trails Building
246 Viesca, Alamo Heights, Texas 78209**

- A. **This project includes all work included** - Furnish all labor, tools, equipment, materials and incidentals to:
1. Tear off and dispose existing metal roof
 2. Install double locking 18", 26 gauge, pre-finished color or pre-weathered Galvalume
 3. Replace any and all rotten lumber, porch ceiling must be replaced with existing structural wood system
 4. Replace entire ceiling to match existing color
 5. Replace two exterior restroom doors and make ADA compliant
 6. Demo existing restroom and dispose of materials
 7. Remodel both restrooms to be ADA compliant – installation of one sink, one mirror, one commode, one soap dispenser, one paper towel dispenser, one toilet paper dispenser and grab bars to comply with ADA standards
 8. Bring electrical panel up to Code
 9. Replace any broken existing plugs and fixtures
 10. Install one exhaust fan in each restroom – controlled by motion sensors
 11. Install one ceiling mounted LED light to each restroom – controlled by motion sensors
 12. Add light over exterior door of restroom for exterior lighting – controlled by motion sensor

1.02 Sealed Bids must be delivered to the **City Secretary of the City of Alamo Heights** at **6116 Broadway, San Antonio, Texas 78209** no later than **2:00 p.m., July 12, 2019** to be accepted. It is the sole responsibility of responder to have the bid packet at designated location prior to the deadline date and time. The Sealed Bids will be publicly opened and read aloud at this time and place. Bids received after this time will be returned unopened. Bids must be enclosed in a sealed envelope, box or container clearly marked on the outside as an "Judson Nature Trails Building" and shall include the following information: Attn: City Secretary, Project Name, Project Location, Bid Opening Date and Time.

ARTICLE 2: EXAMINATION AND PROCUREMENT OF PROPOSAL DOCUMENTS

2.01 Advertisement and information for the Project can be found at the following website:

<https://www.alamoheightstx.gov/departments/administration-and-finance/rfps-rfqs-bids/>

- 2.02 Bid Documents may be downloaded or viewed free of charge at this website. It is the downloader’s responsibility to determine that a complete set of documents is submitted.
- 2.03 This website may be updated periodically with Addenda, lists of interested parties, reports or other information relevant to submitting a Bid for the Project.
- 2.04 Printed copies of the Bid Documents may be obtained free of charge at the following addresses:

City of Alamo Heights
City Hall
6116 Broadway
Alamo Heights, TX 78209
Attn: Allen Ottmers

ARTICLE 3: QUESTIONS REGARDING BID PROCESS OR SOLICITATION DOCUMENTS

- 3.01 Questions concerning the Sealed Bids should be submitted to the City of Alamo Heights, 6116 Broadway, Alamo Heights, Texas 78209, Attn: Allen Ottmers, aottmers@alamoheightsx.gov no later than 10:00 a.m. on July 5, 2019.

ARTICLE 4: PRE-BID CONFERENCE

- 4.01 A **non-mandatory** Pre-Bid Meeting for the Project will be held **on Tuesday, July 2, 2019, at 10:00 a.m. at Judson Nature Trails Building – 246 Viesca, Alamo Heights, Texas 78209.**

ARTICLE 5: BASIS OF AWARD

- 5.01 The Contract will be awarded to the responsive and responsible Bidder submitting the lowest bid complying with the conditions of the Legal Notice and Invitation for Bid. The Bidder to whom the award is made will be notified at the earliest possible date. **The City reserves the right to reject any or all bids and to waive any or all informalities in connection therewith.** City does not bind itself to accept the lowest bid or any part thereof, and reserves the right to ask for new bids for the whole or parts. The mere opening and reading aloud of a bid shall not constitute the City's acceptance of the suitability of a bidder or a bid. The competency and responsibility of the bidders will be considered in making an award.
- 5.02 Determination of the low bidder will be based on the lowest responsible base bid and/or combination of the base bid and alternate bids. Alternates accepted will be considered in determining the low bidder, the Owner does not obligate itself to accept an alternate or alternates in any order listed unless otherwise stipulated elsewhere in the Bidding Documents.

ARTICLE 6: PROPOSAL SECURITY

- 6.01 Bidders must submit an acceptable Bid Bond with their Proposal as a guarantee that the Bidder will enter into a contract for the Project with the City within 15 days of Notice of Award of the Contract. The security must be payable to **City of Alamo Heights** in the amount of 5 percent of the proposed Contract Price.

ARTICLE 7: OTHER CONTRACT REQUIREMENTS

- 7.01 The Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City in the form required by the City to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 7.02 Contractors for this Project must pay no less than the prevailing wage rates for the area established by the Owner and comply with all labor laws established by State and Federal statutes.
- 7.03 Performance and Payment Bonds are required.
- 7.04 City will not reimburse any Bidder for any costs and expenses associated with the preparation of a proposal submittal in response to this request for sealed bids.



Judson Nature Trail Building

246 Viesca Street
Alamo Heights, TX 78209

09.12.2018

JOHN GRABLE, FAIA
ARCHITECTS - INC.

222 AUSTIN HIGHWAY #1
SAN ANTONIO, TX 78209

P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

ABBREVIATIONS

ABV	ABOVE	HVAC	HEATING/VENTILATION/AIR CONTITIONING
A.F.F.	ABOVE FINISHED FLOOR	H.C.	HEAVY DUTY
ADJ.	ADJUSTABLE	HGT.	HEIGHT
ANOD.	ANODIZED	H	HIGH
A/C	AIR CONDITIONING	H.C.	HOLLOW CORE
ALT.	ALTERNATE	HM	HOLLOW METAL
ALUM.	ALUMINUM	HORIZ.	HORIZONTAL
ADA	AMERICANS WITH DISABILITIES ACT	H	HOSE BIBS
A.B.	ANCHOR BOLT	INCAND.	INCANDESCENT
A.J.	ARCHITECTURAL JOINT	IN.	INCHES
ARCH.	ARCHITECT (URAL)	INCL.	INCLUDED
ASPH.	ASPHALT	ID	INTERIOR DESIGN
BRG.	BEARING	INSUL.	INSULATION
BM	BEAM	INT.	INTERIOR
B.M.	BENCH MARK	LAM.	LAMINATE
BEL	BELOW	LAV.	LAVATORY
BTWN.	BETWEEN	MASONRY	MASONRY
BIT.	BITUMINOUS	MAX.	MAXIMUM
BLK. (G)	BLOCK (ING)	MECH.	MECHANICAL
BLKG.	BLOCKING	M.C.	MEDICINE CABINET
BD.	BOARD	MED.	MEDIUM
B.S.	BOTH SIDES	MBR.	MEMBER
B.W.	BOTH WAYS	MEMB.	MEMBRANE
BOT.	BOTTOM	M.	METER (S)
B.O.B.	BOTTOM OF BEAM	MIN.	MINIMUM
B.O.D.	BOTTOM OF DECK	MISC.	MISCELLANEOUS
B.O.S.	BOTTOM OF STEEL	NOM.	NOMINAL
BLDG.	BUILDING	N	NORTH
BULT.	BUILT UP	NIC	NOT IN CONTRACT
CAB.	CABINET	NTS	NOT TO SCALE
CSMT	CASEMENT	OC	ON CENTER (S)
C.I.	CAST IRON	OPPH.	OPPOSITE HAND
C.B.	CATCH BASIN	OPG.	OPENING
C.L.G. CEIL.	CEILING	OPP.	OPPOSITE
CEM.	CEMENT	OD	OUTSIDE DIAMETER
CPPL.	CEMENT PLASTER (PORTLAND)	PTD.	PAINTED
C.T., CER.	CERAMIC TILE	PANEL	ELECTRICAL PANELBOARD
CIRC.	CIRCULAR, CIRCUMFERENCE	PERF.	PERFORATED
CLR.	CLEAR	PLAS.	PLASTER
COL.	COLUMN	P. LAM.	PLASTIC LAMINATE
COMB.	COMBINATION	PNL.	PANEL
CONC.	CONCRETE	PL.	PLATE
CON.	CONCRETE MASONRY UNIT	PLYWD.	PLYWOOD
CONST.	CONSTRUCTION	PVC	POLYVINYL CHLORIDE
CONT.	CONTINUOUS, CONTINUE	POLYISO	POLYISOCYANURATE BOARD
CTR.	CONTROL	PSI	POUNDS PER SQUARE INCHES
C.J.	CONTROL JOINT	PROP.	PROPERTY LINE
CNTR.	COUNTERTOP	R.	RADIUS
DEEP	DEEP	REF.	REFER (ENCE)
DEMO	DEMOLISH, DEMOLITION	REFL.	REFLECTED
DTL.	DETAIL	REFG.	REFRIGERATOR
DIAG.	DIAGONAL	RAG	RETURN AIR GRILLE
DIA.	DIAMETER	REQD.	REQUIRED
DIM.	DIMENSION	RH	RIGHT HAND
DR.	DOOR	RD	ROOF DRAIN
D.H.	DOUBLE HUNG	RO	ROUGH OPENING
DBL.	DOUBLE	SCHED.	SCHEDULED
DS	DOWNSPOUT	SEC. SECT.	SECTION
DISP.	DISPENSER	SHIT.	SHEET
DWR.	DRAWER	SHLV.	SHELVING
DWG.	DRAWING	SIM.	SIMILAR
E	EAST	SC	SOLID CORE
ELEC.	ELECTRIC (AL)	S	SOUTH
ELEV.	ELEVATION	SP.	SPACES
ELV.	ELEVATOR	SPEC.	SPECIFICATION, SPECIFIED
EXIST.	EXISTING	SO.	SQUARE
EPS	EXPANDED (EXTRUDED) POLYSTYRENE BOARD	SS	STAINLESS STEEL
EQ.	EQUAL	STD.	STANDARD
EMERG.	EMERGENCY	STL	STEEL
EX.	EXHAUST	STOR.	STORAGE
EXP.	EXPOSED	STR.	STAIR, STRINGER
EXP. JT.	EXPANSION JOINT	STR.	STORM DRAIN
E.I.F.S.	EXTERIOR INSULATION FINISH SYSTEM	STRUCT.	STRUCTURAL
FEC	FIRE EXTINGUISHER CABINET	TAS	TEXAS ACCESSIBILITY STANDARDS
FIN.	FINISH (ED)	TEL	TELEPHONE
FIN. FLR.	FINISHED FLOOR	TV	TELEVISION
FP	FIREPLACE	THK	THICK (NESS)
FLR.	FLOOR (ING)	T&G	TONGUE AND GROOVE
FD	FLOOR DRAIN	T.O.P.	TOP OF PLATE
FLUOR.	FLUORESCENT	T.O.S.	TOP OF STEEL
FRP.	FIBERGLASS REINFORCED PANEL	T.O.W.	TOP OF WALL
FRZR.	FREEZER	T.	TREAD, TEMPERED
FT.	FOOT (FEET)	TYP.	TYPICAL
FTG.	FOOTING	UNO	UNLESS NOTED OTHERWISE
FOUND.	FOUNDATION	VERT.	VERTICAL
GA.	GAGE, GAUGE	WSCOT.	WAINSCOT
GALV.	GALVANIZED	WH	WATER HEATER
G.C.	GENERAL CONTRACTOR	W/C	WATER CLOSET
GL.	GLASS	WP	WATERPROOF
GYP. BD.	GYP. WALL BOARD	WWF	WELDED WIRE FABRIC
H/C	HANDICAPPED	W	WEST
HDWR.	HARDWARE	WIN., WIND.	WINDOW
HDR.	HEADER	W	WITH
		W/O	WITHOUT
		WD.	WOOD

NOTES:

**ARCHITECTURAL DRAWINGS AND SPECS AS INSTRUMENTS OF SERVICE ARE AND SHALL REMAIN EXCLUSIVE PROPERTY OF THE ARCHITECT WHETHER THE PROJECT FOR WHICH THEY ARE MADE IS EXECUTED OR NOT. ALL DRAWINGS AND WRITTEN MATERIAL APPEARING HEREIN CONSTITUTE ORIGINAL UNPUBLISHED WORK OF THE ARCHITECT AND MAY NOT BE DUPLICATED, USED BY THE OWNER ON OTHER PROJECTS, OR EXTENSIONS TO THIS PROJECT WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT.

- ALAMO HEIGHTS
1. THE PROJECT IS COMPLIES THE 2015 INTERNATIONAL CODE SERIES, AS ADOPTED BY THE CITY OF ALAMO HEIGHTS, AND WITH THE CODE OF ORDINANCES OF THE CITY OF ALAMO HEIGHTS.
 2. MUST MEET 2012 TAS ACCESSIBILITY STANDARDS.
 3. BACKFLOW PREVENTION DEVICES ON INDIVIDUAL PIECES OF EQUIPMENT (AS INDICATED IN TCEQ REGULATIONS), ON FIRE SPRINKLER SYSTEM (IF NEWLY INSTALLED OR UPGRADED SYSTEM), AND ON WATER SERVICE FROM CITY MAIN.
 4. VACUUM BREAKER DEVICES SHALL BE INSTALLED ON ALL EXTERIOR HOSE BIBS.
 5. PROPERTIES FRONTING ALONG BROADWAY AND/OR AUSTIN HIGHWAY SHALL INSTALL SIDEWALKS CONSTRUCTED PER THE CITY OF SAN ANTONIO FLATWORK CONSTRUCTION HANDBOOK AND SHALL BE ADA COMPLIANT REGARDING SLOPES AND RAMPS.
 6. FIRELINES TO FIRE HYDRANTS AND/OR FIRE PROTECTION SPRINKLER SYSTEMS, SHALL BE TAPPED INDEPENDENT OF DOMESTIC WATER LINE.
 7. WATER METER INSTALLATIONS SHALL BE IN ACCORDANCE WITH SAN ANTONIO WATER SYSTEM STANDARDS.

ELECTRICAL NOTES

THE ELECTRICAL CONTRACTOR SHALL PROVIDE A FULLY ENGINEERED SYSTEM TO INCLUDE ANY AND ALL REQUIRED DESIGN DOCUMENTS, PROFESSIONAL SEAL, USER DIAGRAMS AND MATERIAL LIST AS REQUIRED BY THE LOCAL GOVERNING AUTHORITY.

THE ELECTRICAL CONTRACTOR SHALL COORDINATE HIS WORK WITH THE WORK OF OTHER TRADES AND HAVE HIS WORK SCHEDULED SO AS NOT TO DELAY THE WORK OF OTHERS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSPECTION AND APPROVAL OF WIRING, INSTALLATION OF FIXTURES AND EQUIPMENT, AND FOR FINAL ACCEPTANCE OF THE COMPLETE ELECTRICAL INSTALLATIONS BY THE UNDERWRITER'S OR BY LOCAL ELECTRICAL INSPECTORS.

SERVICE ENTRANCE CONDUCTORS AND EQUIPMENT SHALL BE OF CAPACITY ADEQUATE TO SERVE THE CALCULATED LOAD AND SPARE CIRCUITS PROVIDED FOR FUTURE USE.

1. THE SIZE OF SERVICE ENTRANCE CONDUCTORS AND CAPACITY OF SERVICE EQUIPMENT SHALL BE COMPUTED BY METHOD INDICATED IN THE NATIONAL ELECTRIC CODE.

ELECTRICAL SUBCONTRACTOR TO CALCULATE ALL LOADS AS REQUIRED FOR METER LOOP.

CONFIRM ALL APPLIANCE VENTILATION, ELECTRICAL AND PLUMBING REQUIREMENTS WITH MANUFACTURERS SPECIFICATIONS PRIOR TO STUB OUT FOR CONNECTIONS.

CONFIRM ALL UNDER CABINET LIGHT FIXTURE SELECTIONS, AVAILABLE LENGTHS, AND CONFIRM ALL STUB OUT LOCATIONS FOR UNDER CABINET LIGHTING WITH OWNER PRIOR TO INSTALLATION.

CONFIRM ALL STUB OUT LOCATIONS FOR BACK SPLASH, WALL SCONCE, BATH FIXTURES AND OUTLET LOCATIONS WITH OWNER PRIOR TO INSTALLATION.

PROVIDE ARC FAULT CIRCUIT INTERRUPTION AT THE KITCHEN AND BATH ROOMS.

OWNER'S VENDOR TO PROVIDE CONTROLS TO ALL THERMOSTATS AND EXTERIOR LIGHTING SYSTEMS.

SMOKE DETECTORS SHALL BE ELECTRONICALLY HARDWIRED WITH A BATTERY BACK UP. ALL SMOKE DETECTORS SHALL BE INTERCONNECTED SO THAT IF ONE OF THE UNITS GOES INTO ALARM, ALL THE UNITS GO INTO ALARM.

PROVIDE 10-YEAR BACKUP BATTERIES ON SMOKE DETECTORS.

PROVIDE 220V. POWER AT EACH WATER HEATER LOCATION.

PLUMBING NOTES

PROVIDE AND INSTALL FIXTURES AS NOTED ON THE DRAWINGS.

PROVIDE ALL ACCESSORIES, STRAPS, INSULATION AND OTHER MATERIALS REQUIRED FOR COMPLETE INSTALLATION.

FURNISH AND INSTALL A COMPLETE SYSTEM OF SANITARY DRAINAGE AND VENTING FOR THE PROJECT INCLUDING EXCAVATION, BACKFILL, DRAINAGE LINES, VENTS, VENT STACKS, RAINWATER CONDUCTORS, BOOTS, TRAPS, ALL NECESSARY CONNECTIONS TO A PUBLIC SEWER LINE OR INDIVIDUAL WASTER DISPOSAL SYSTEM.

FURNISH AND INSTALL A COMPLETE WATER SUPPLY SYSTEM FOR THE PROJECT INCLUDING WATER SERVICE CONNECTION, PIPE LINES, DRAINS, FITTINGS, CONNECTIONS TO PLUMBING FIXTURES, AND ALL NECESSARY ACCESSORIES TO PROVIDE A COMPLETE WORKABLE INSTALLATION.

THE GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS SHALL BE RESPONSIBLE FOR THE ENFORCEMENT OF ALL REQUIREMENTS AND REGULATIONS AND SHALL PERFORM ALL WORK ON THIS PROJECT IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.

INFORMATION SHOWN ON THIS SHEET IS MINIMUM REQUIRED FOR ADA COMPLIANCE.

ALL CONDITIONS SHOWN ON THIS SHEET MAY NOT BE REQUIRED BY THIS PROJECT. COMPARE THE REQUIREMENTS OF THE ARCHITECTURAL DRAWINGS WITH THIS SHEET FOR RELEVANCE OF INFORMATION.

VICINITY MAP



PROJECT DIRECTORY

CLIENT INFO:	ARCHITECT INFO:
City of Alamo Heights	John Grable Architects
6116 Broadway St	222 Austin Highway #1
Alamo Heights, TX 78209	San Antonio, TX 78209
	p. 210.821.3332 e. info@johngrable.com
	www.johngrable.com
BUILDER INFO:	STRUCTURALENGINEER INFO:
---	Beiker Engineering
---	2702 TX 1604 Loop
---	San Antonio, TX 78232

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E101	RCP & ELECTRICAL - PROPOSED	09/11/18
P100	PLUMBING LOCATION PLAN - AS BUILT	09/11/18
P101	PLUMBING LOCATION PLAN - PROPOSED	09/11/18

DRAWING SYMBOLS

①DR#	DOOR NUMBER	◆ A500	2 - SHEET NO.
②#	WINDOW NUMBER	◆ 1	WALL TYPE
⊕	ELEVATION MARK HT. ABOVE REF. ELEV. (0'-0")	① A900	DETAIL NO. SHEET NO.
①	REVISION NUMBER	—	DETAIL KEY
ROOM	ROOM NAME	① A400	EXTERIOR ELEV. NO. SHEET NO.
RM#	ROOM NO.	① A501	INTERIOR ELEV. NUMBER

REVISIONS:

JOHN GRABLE, FAIA
ARCHITECTS - INC.

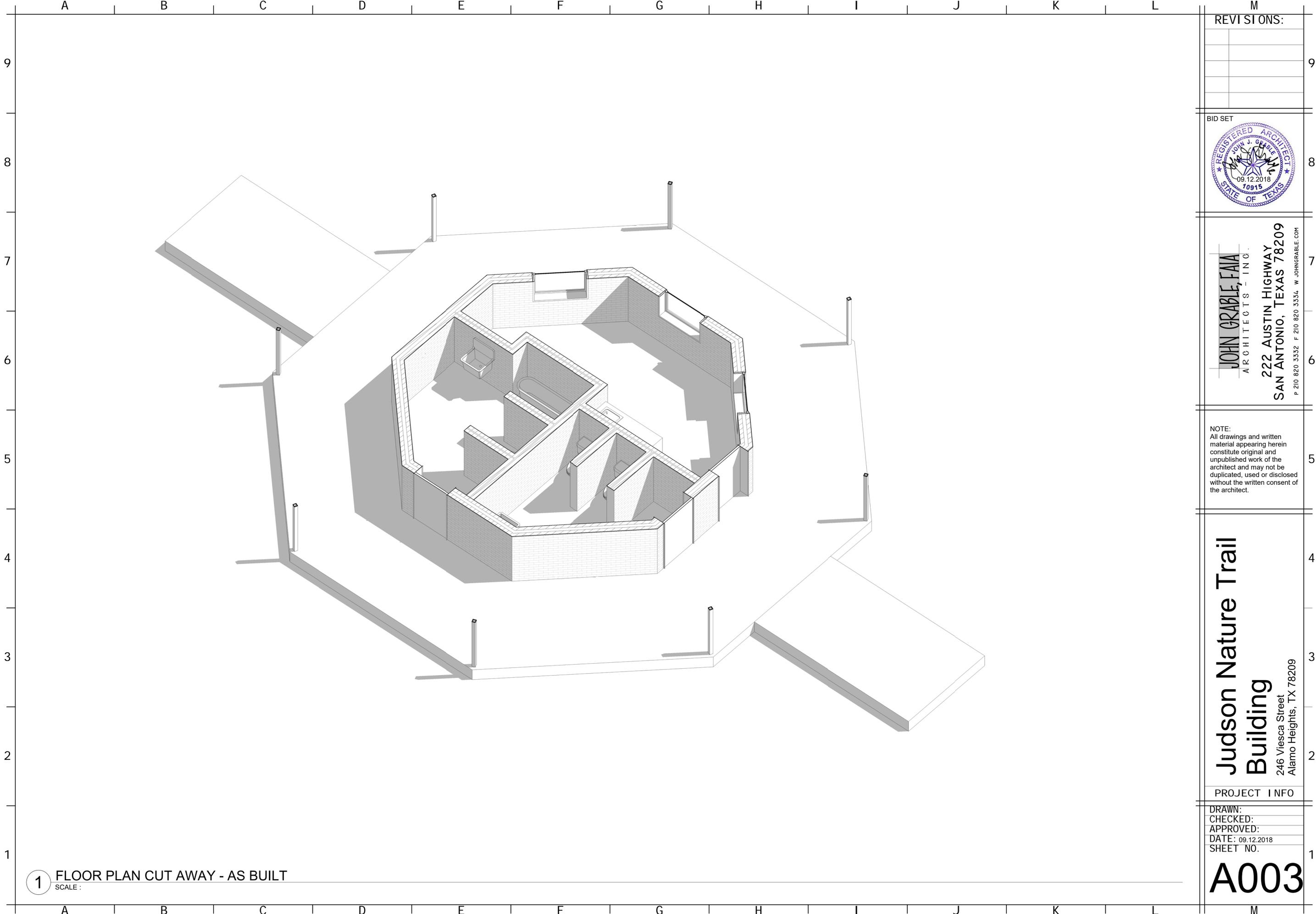
222 AUSTIN HIGHWAY #1
SAN ANTONIO, TX 78209

P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

NOTE:
All drawings and written material appearing herein constitute original and unpublished work of the architect and may not be duplicated, used or disclosed without the written consent of the architect

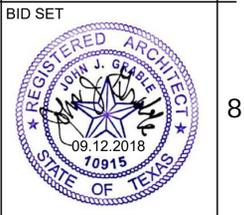
PROJECT ADDRESS

DRAWN:
CHECKED:
APPROVED:
DATE:
SHEET NO.



1 FLOOR PLAN CUT AWAY - AS BUILT
SCALE :

REVISIONS:



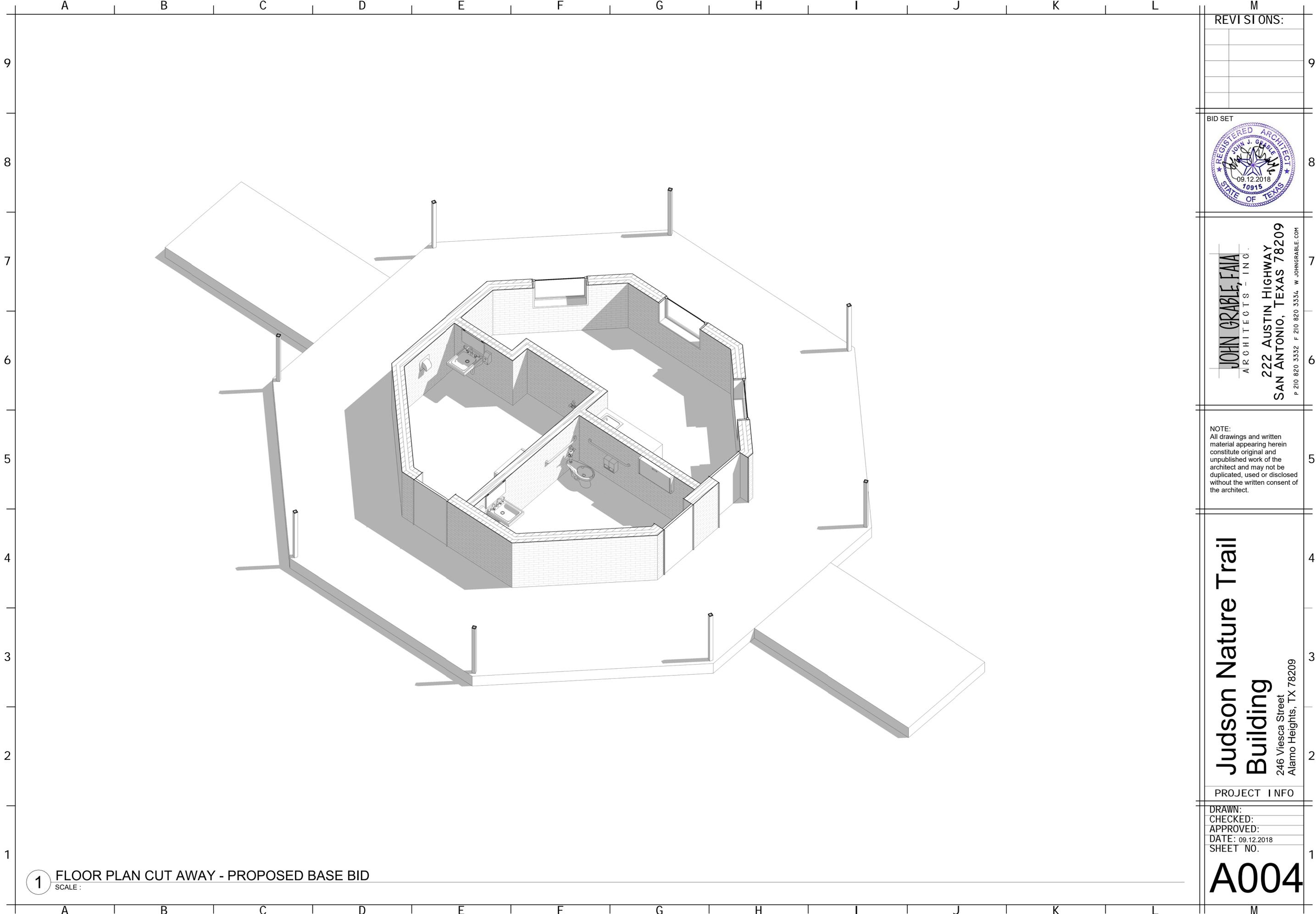
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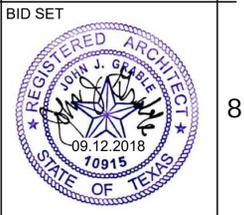
PROJECT INFO
DRAWN:
CHECKED:
APPROVED:
DATE: 09.12.2018
SHEET NO.

A003



1 FLOOR PLAN CUT AWAY - PROPOSED BASE BID
SCALE :

REVISIONS:



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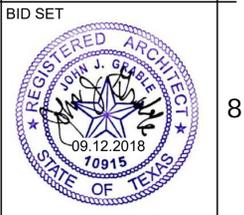
A004

A B C D E F G H I J K L M

9
8
7
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4
3
2
1



REVISIONS:	



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Judson Nature Trail Building
246 Viesca Street
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PROJECT INFO
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DATE: 09.12.2018
SHEET NO.

A100

1 SITE PLAN - AS BUILT
SCALE: 1" = 30'-0"



A B C D E F G H I J K L M

A B C D E F G H I J K L M

9
8
7
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4
3
2
1



1 SITE PLAN - PROPOSED
SCALE: 1" = 30'-0"



A B C D E F G H I J K L M

REVISIONS:

BID SET



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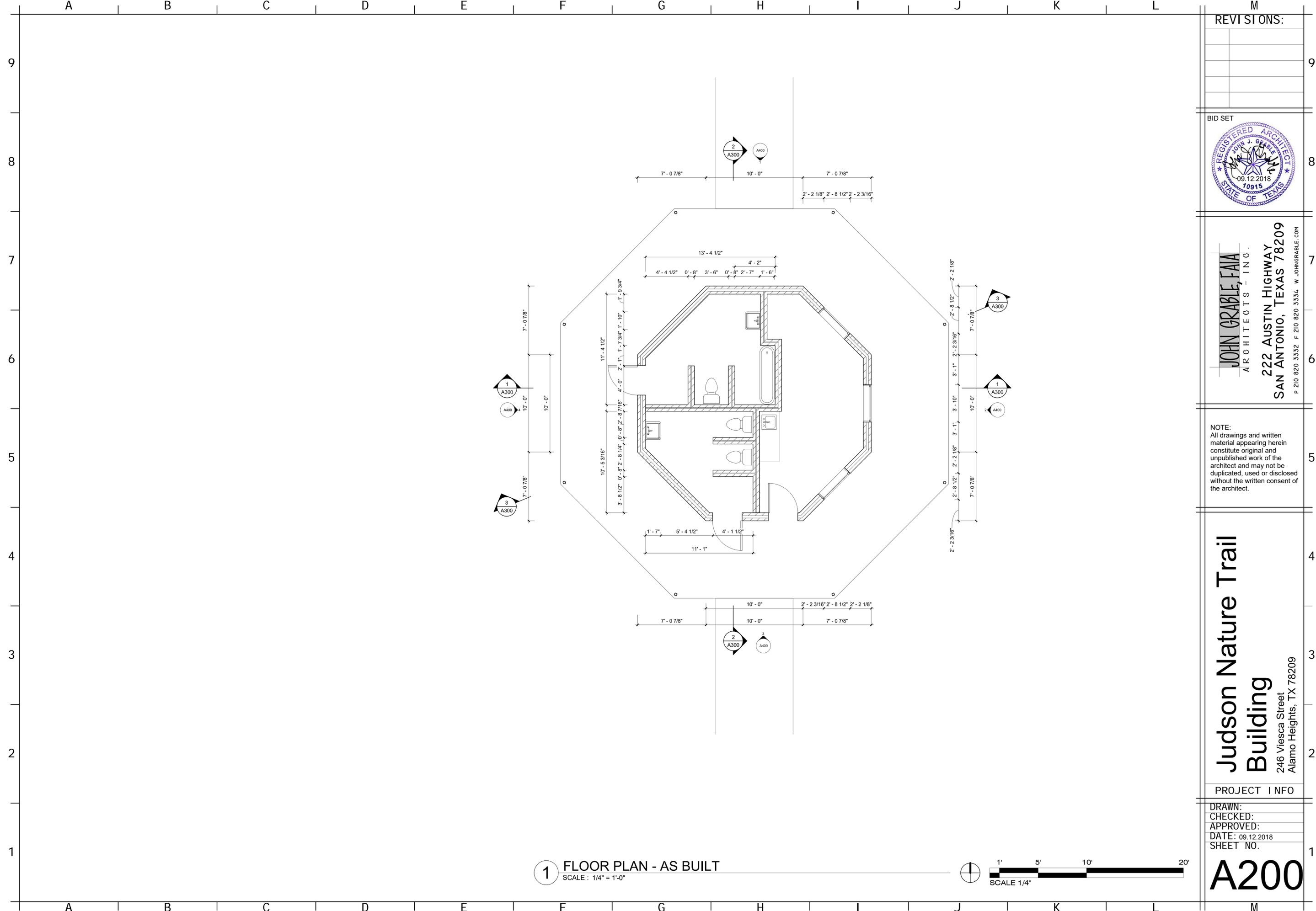
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Judson Nature Trail Building
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PROJECT INFO

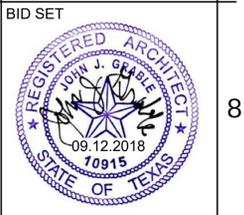
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CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO.

A101



1 FLOOR PLAN - AS BUILT
SCALE: 1/4" = 1'-0"

REVISIONS:



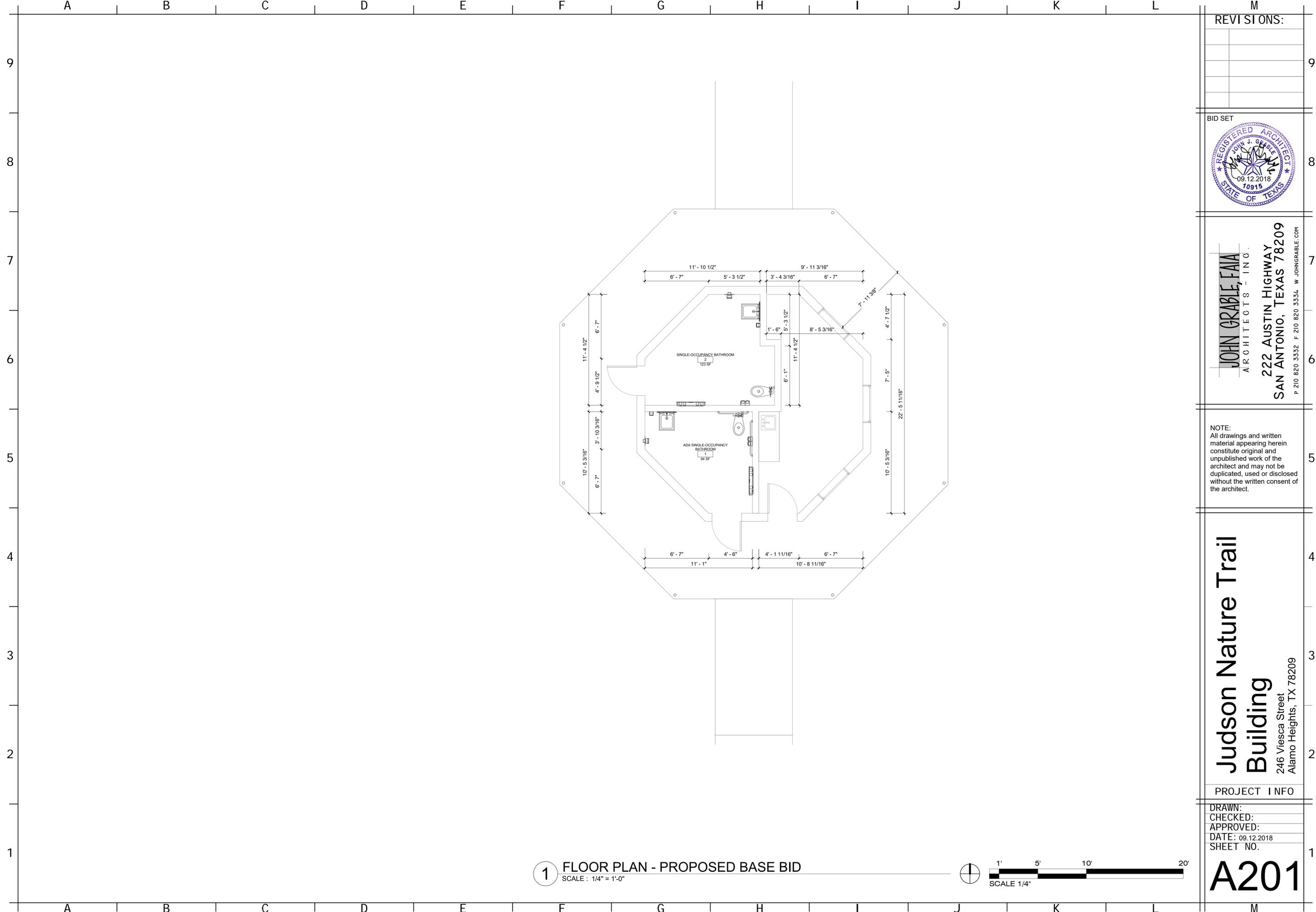
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PROJECT INFO
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CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO. _____

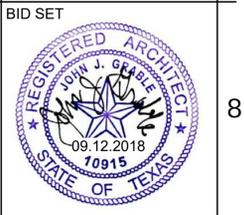
A200



1 FLOOR PLAN - PROPOSED BASE BID
SCALE: 1/4" = 1'-0"



REVISIONS:



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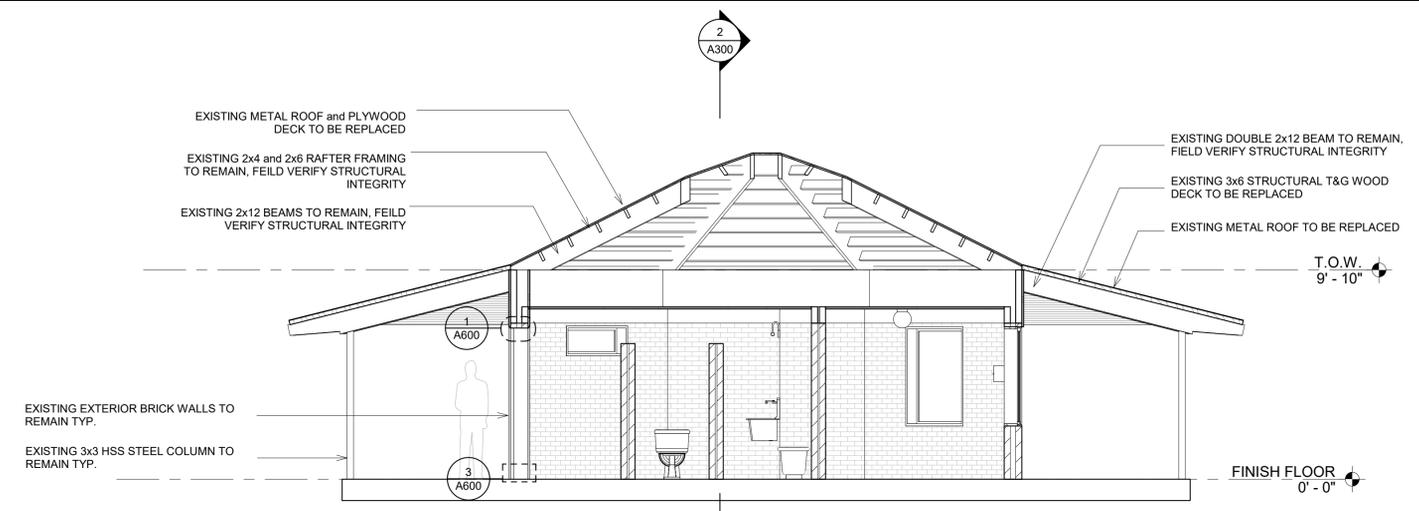
Judson Nature Trail Building
246 Viesca Street
Alamo Heights, TX 78209

PROJECT INFO
DRAWN: _____
CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO.

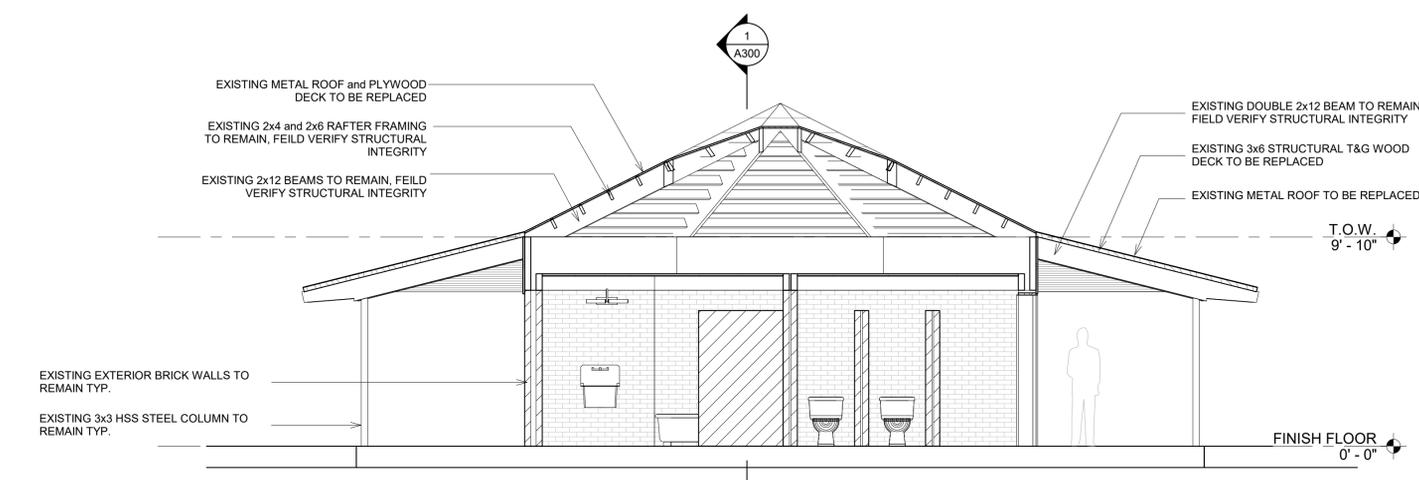
A201

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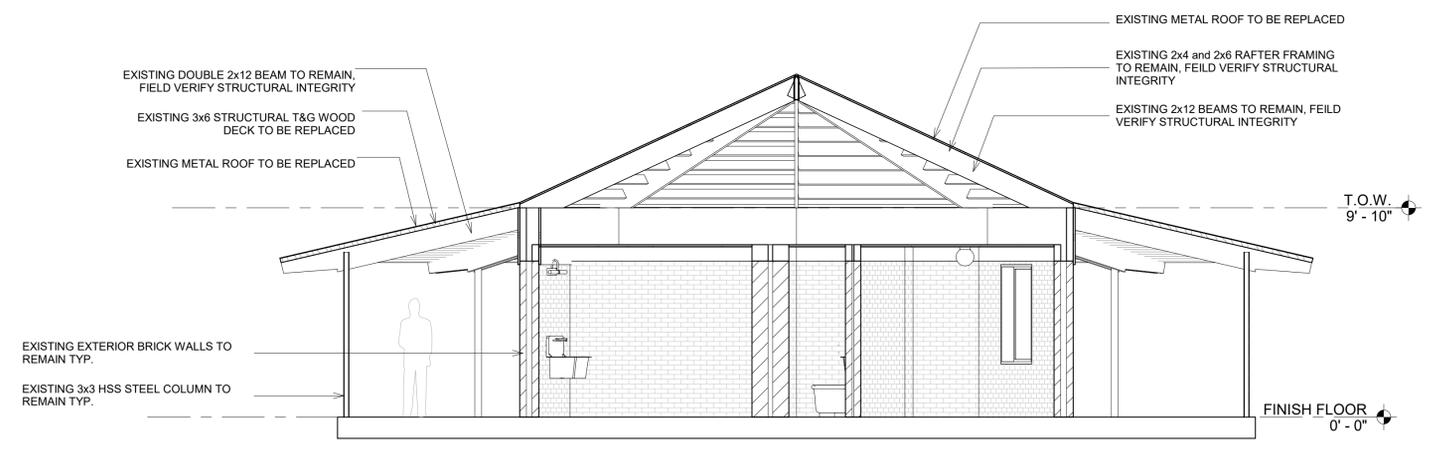
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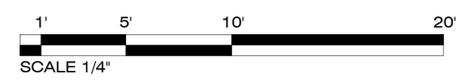
1 SECTION through MENS BATHROOM - AS BUILT
SCALE : 1/4" = 1'-0"



2 SECTION through MENS and WOMENS BATHROOM - AS BUILT
SCALE : 1/4" = 1'-0"



3 SECTION through WOMENS and MENS BATHROOM - AS BUILT
SCALE : 1/4" = 1'-0"



REVISIONS:

BID SET



JOHN GRABLE, FAIA
ARCHITECTS - INC.
222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209
P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

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Judson Nature Trail Building
246 Viesca Street
Alamo Heights, TX 78209

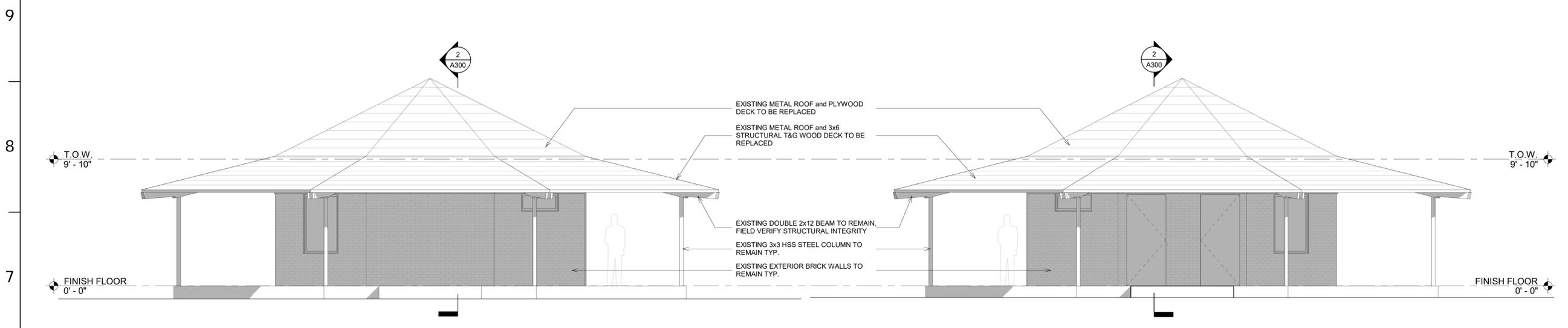
PROJECT INFO

DRAWN:
CHECKED:
APPROVED:
DATE: 09.12.2018
SHEET NO.

A300

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A B C D E F G H I J K L M

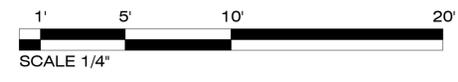


1 NORTH ELEVATION - AS BUILT
SCALE : 1/4" = 1'-0"

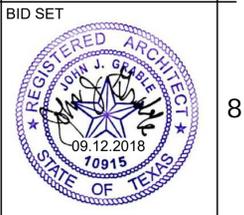
3 SOUTH ELEVATION - AS BUILT
SCALE : 1/4" = 1'-0"

2 EAST ELEVATION - AS BUILT
SCALE : 1/4" = 1'-0"

4 WEST ELEVATION - AS BUILT
SCALE : 1/4" = 1'-0"



REVISIONS:



JOHN GRABLE, F.A.I.A.
ARCHITECTS - INC.
222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209
P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

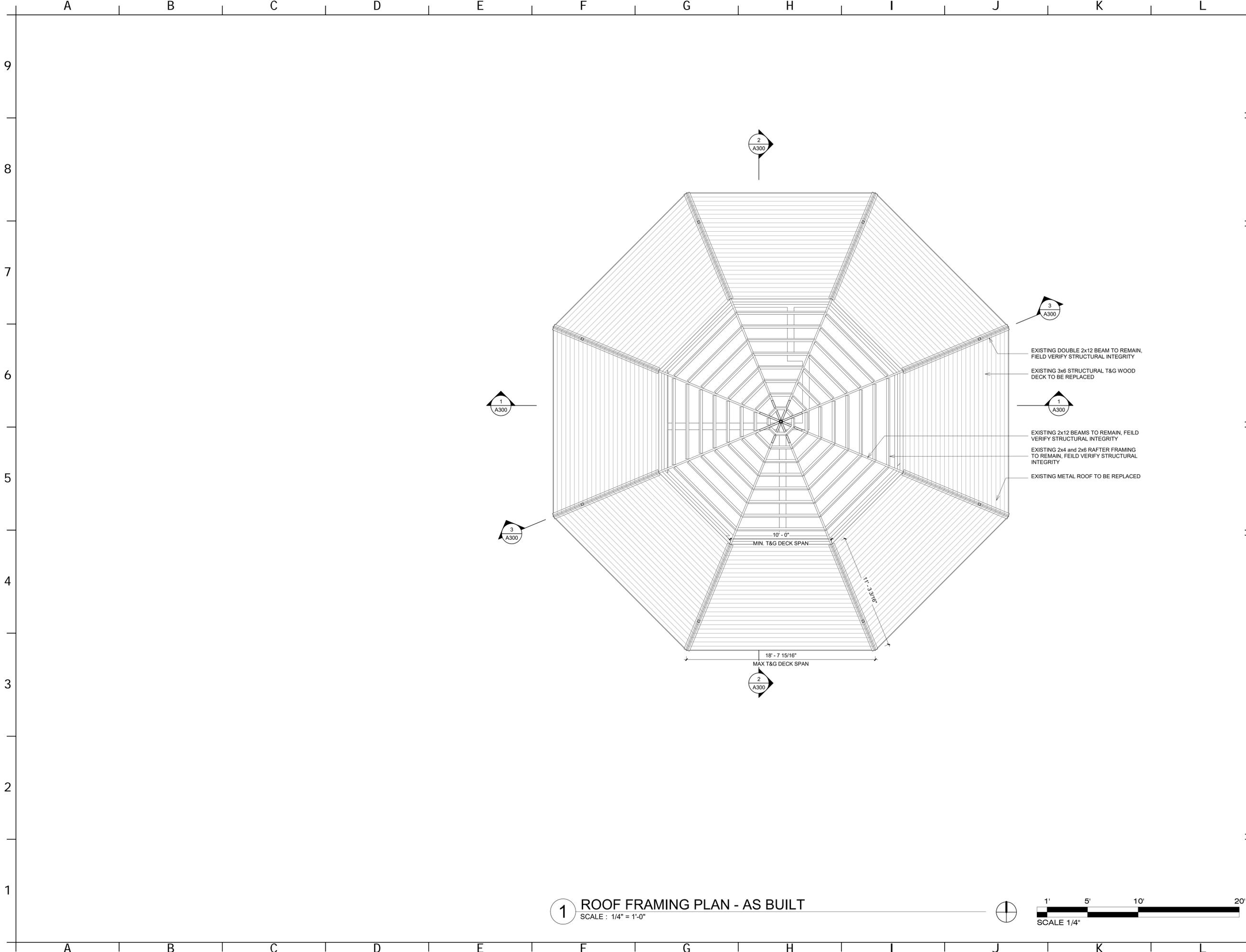
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Alamo Heights, TX 78209

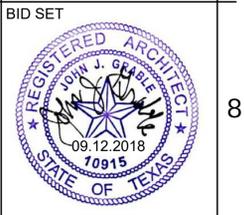
PROJECT INFO
DRAWN:
CHECKED:
APPROVED:
DATE: 09.12.2018
SHEET NO.

A400

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REVISIONS:



JOHN GRABLE, FAIA
ARCHITECTS - INC.

222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209

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Judson Nature Trail Building

246 Viesca Street
Alamo Heights, TX 78209

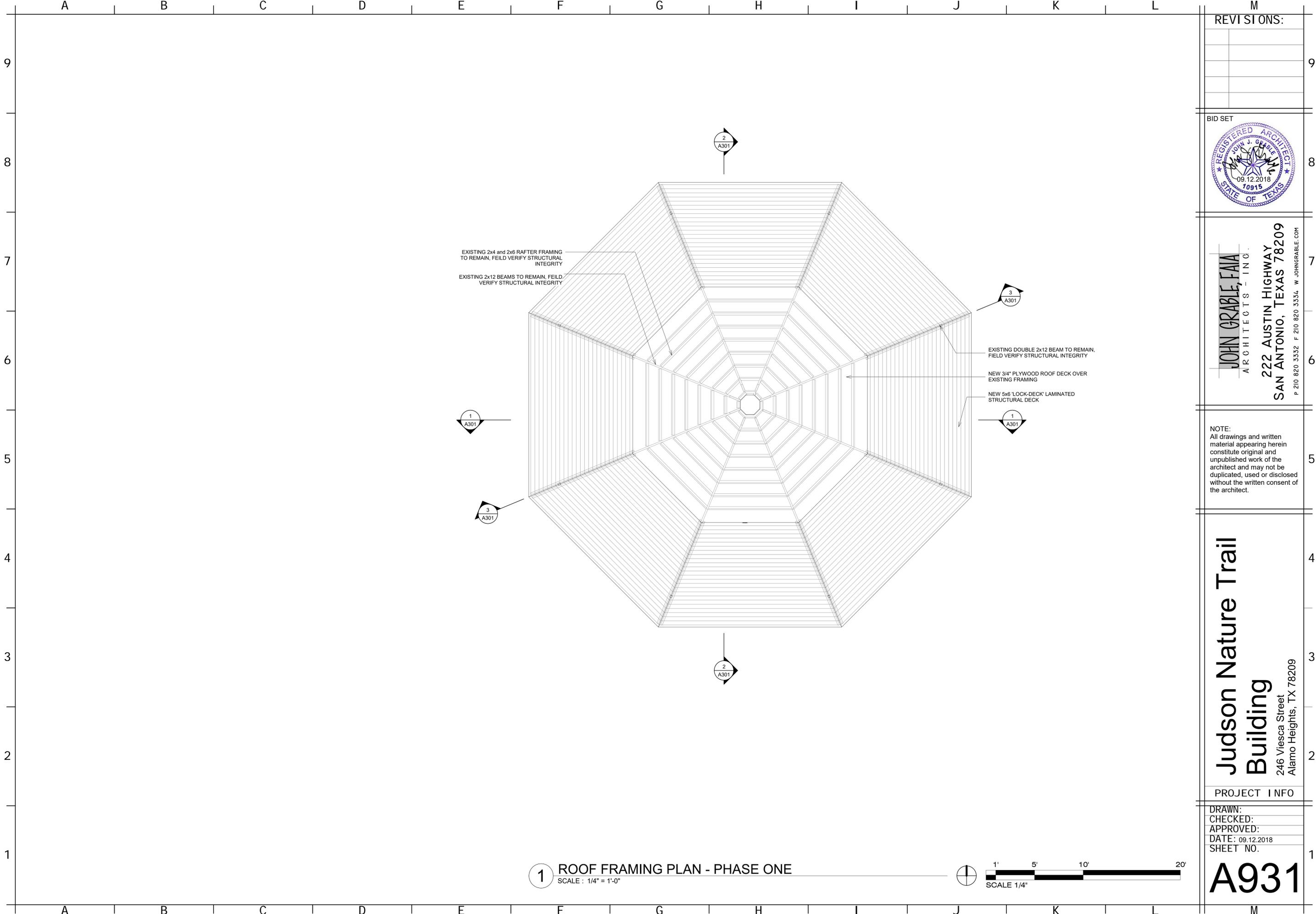
PROJECT INFO

DRAWN: _____
CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO. _____

A930

1 ROOF FRAMING PLAN - AS BUILT
SCALE: 1/4" = 1'-0"

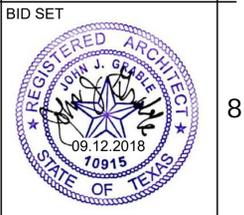




1 ROOF FRAMING PLAN - PHASE ONE
SCALE : 1/4" = 1'-0"



REVISIONS:



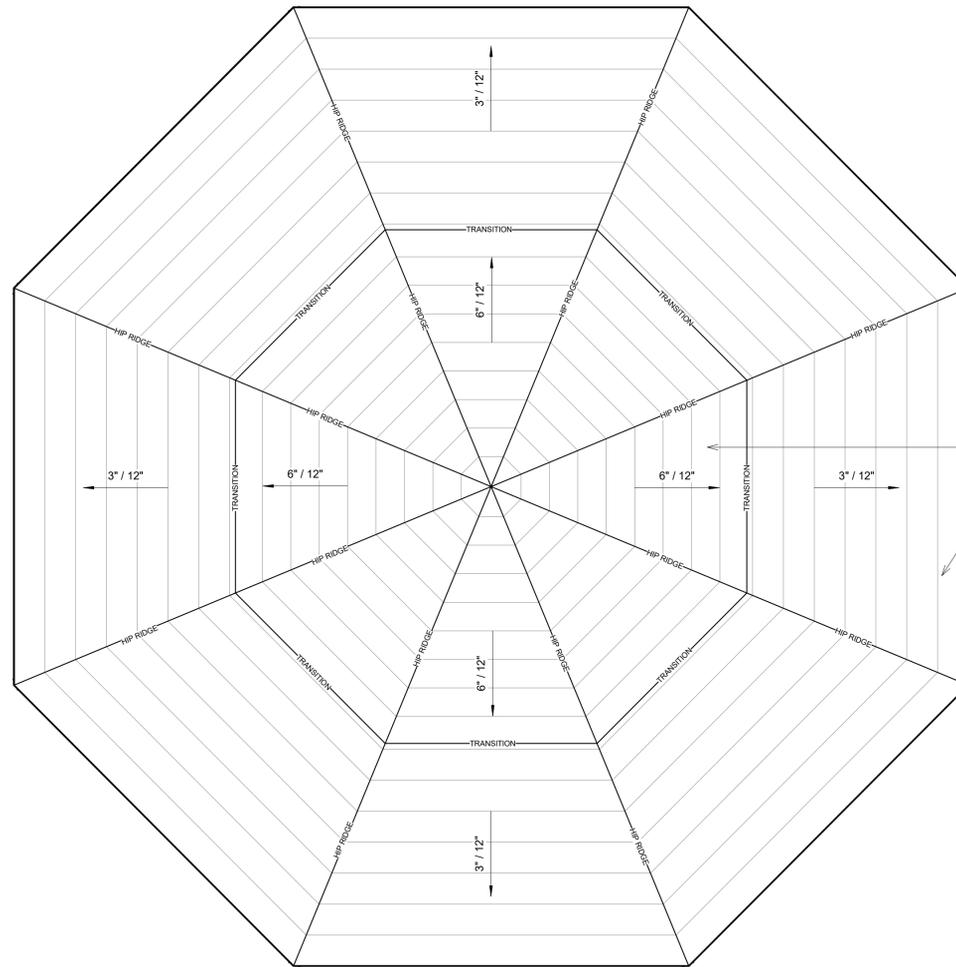
JOHN GRABLE, FAIA
ARCHITECTS - INC.
222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209
P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

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246 Viesca Street
Alamo Heights, TX 78209

PROJECT INFO
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CHECKED:
APPROVED:
DATE: 09.12.2018
SHEET NO.

A931



EXISTING METAL ROOF and PLYWOOD DECK TO BE REPLACED

EXISTING METAL ROOF and 3x6 STRUCTURAL T&G WOOD DECK TO BE REPLACED

REVISIONS:

BID SET



JOHN GRABLE, FAIA
ARCHITECTS - INC.

222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209

P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

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Judson Nature Trail Building

246 Viesca Street
Alamo Heights, TX 78209

PROJECT INFO

DRAWN:
CHECKED:
APPROVED:
DATE: 09.12.2018
SHEET NO.

A940

1 ROOF PLAN - AS BUILT
SCALE: 1/4" = 1'-0"



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REVISIONS:



JOHN GRABLE, FAIA
ARCHITECTS - INC.
222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209
P 210 820 3332 F 210 820 3334 W JOHNGRABLE.COM

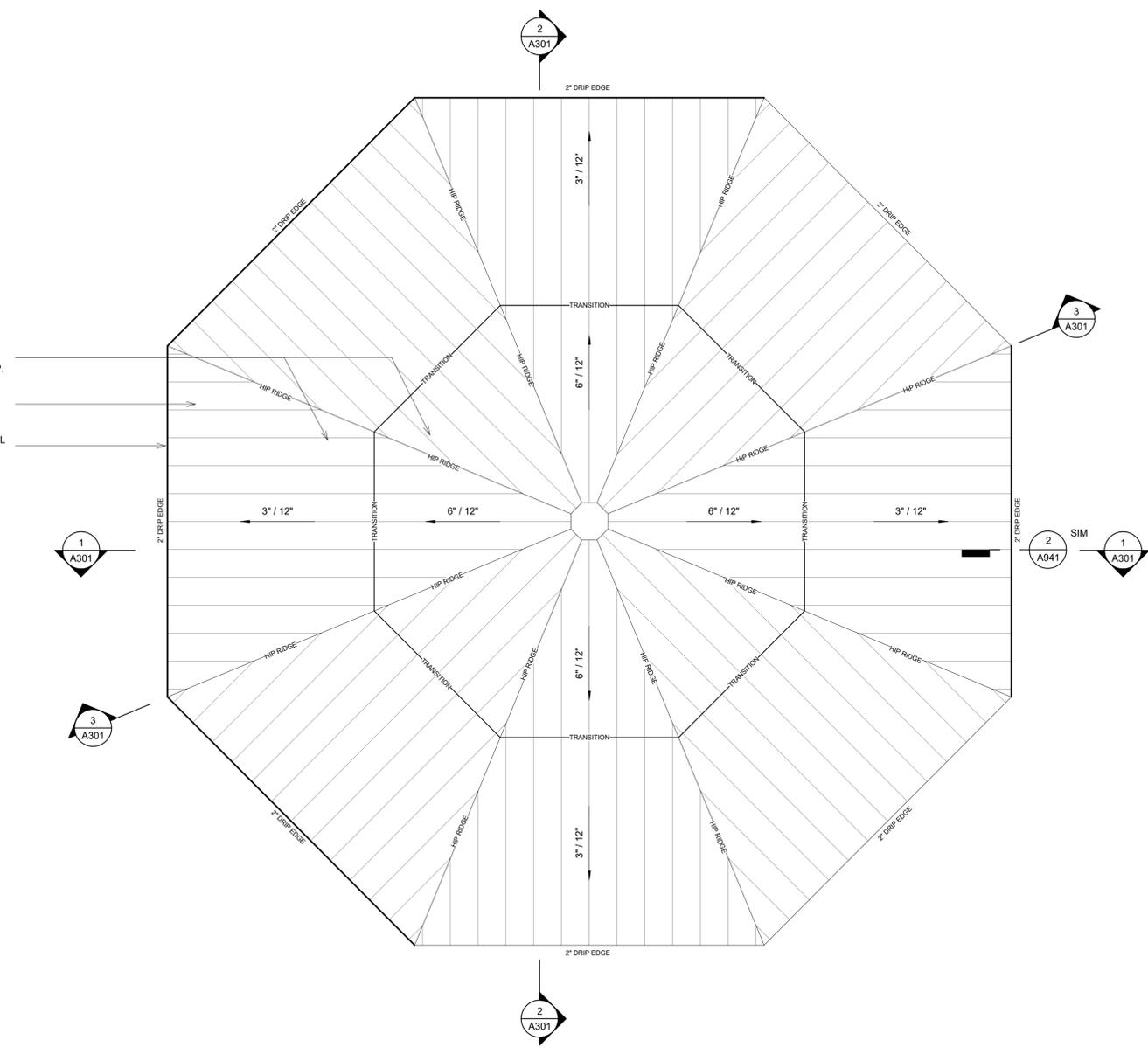
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PROJECT INFO

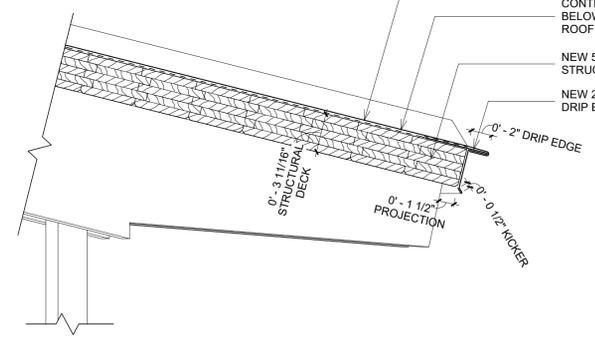
DRAWN: _____
CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO. _____

A941



NEW 26 GAUGE G90 GALVANIZED STANDING SEAM METAL ROOF with DOUBLE-LOCK SEAMS and RIDGES TYP.
CONTINUOUS ICE and SNOW SHIELD BELOW NEW STANDING SEAM METAL ROOF TYP.
NEW 24 GA. GALVANIZED BREAK METAL DRIP EDGE at ALL EAVES TYP.

NEW 26 GAUGE G90 GALVANIZED STANDING SEAM METAL ROOF with DOUBLE-LOCK SEAMS and RIDGES TYP.
CONTINUOUS ICE and SNOW SHIELD BELOW NEW STANDING SEAM METAL ROOF TYP.
NEW 5x6 'LOCK-DECK' LAMINATED STRUCTURAL DECK
NEW 24 GA. GALVANIZED BREAK METAL DRIP EDGE at ALL EAVES TYP.



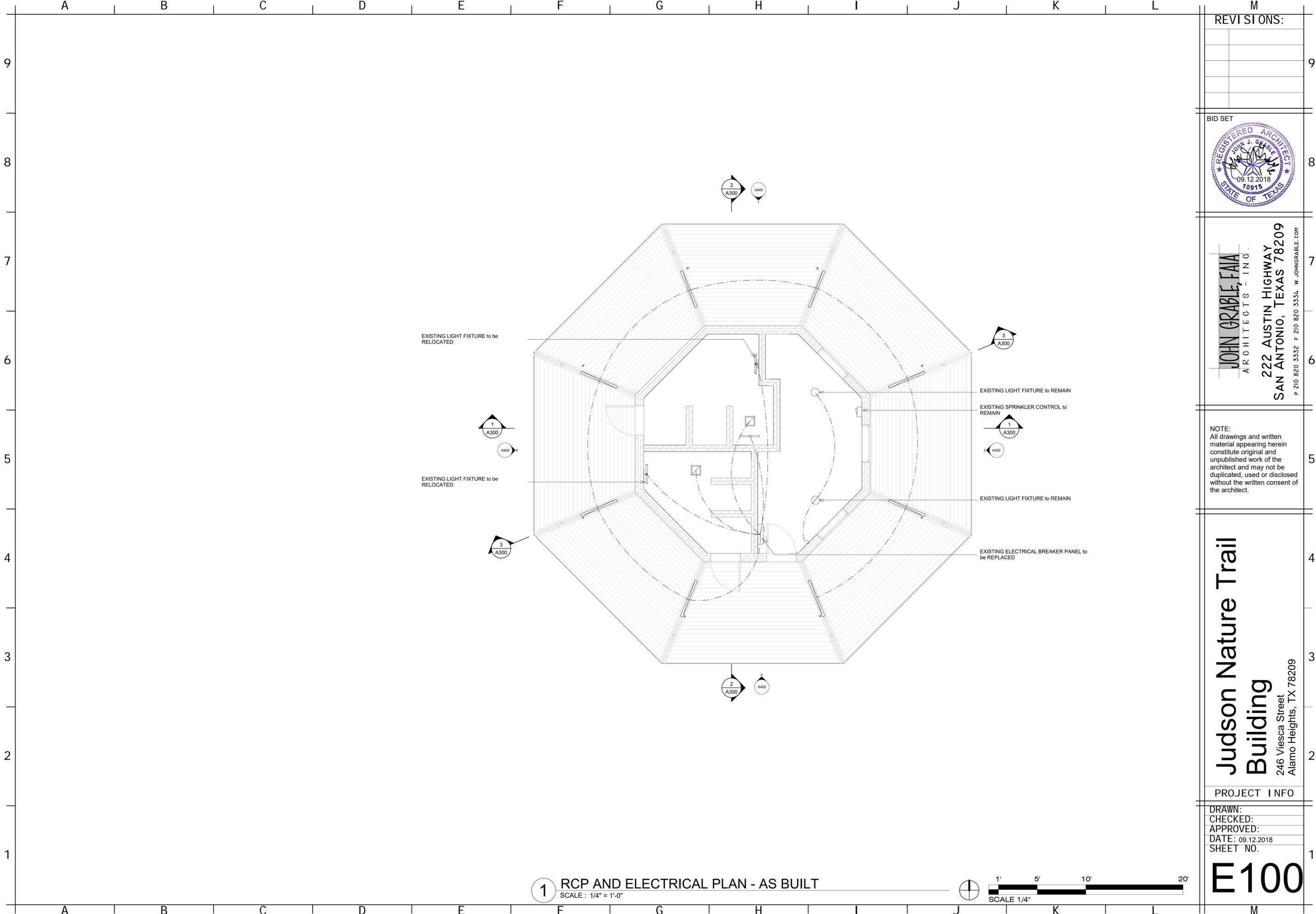
2 ROOF EAVE DETAIL TYP.
SCALE: 1 1/2" = 1'-0"



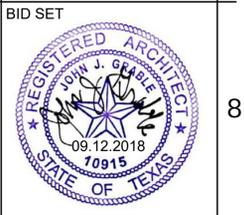
1 ROOF PLAN - PROPOSED - PHASE ONE
SCALE: 1/4" = 1'-0"



A B C D E F G H I J K L M



REVISIONS:



JOHN GRABLE, FAIA
ARCHITECTS - INC.
222 AUSTIN HIGHWAY
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Judson Nature Trail Building
246 Viesca Street
Alamo Heights, TX 78209

PROJECT INFO
DRAWN: _____
CHECKED: _____
APPROVED: _____
DATE: 09.12.2018
SHEET NO. _____

E100

1 RCP AND ELECTRICAL PLAN - AS BUILT
SCALE: 1/4" = 1'-0"



A B C D E F G H I J K L M

REVISIONS:	



BID SET

JOHN GRABLE, FAIA
ARCHITECTS - INC.

222 AUSTIN HIGHWAY
SAN ANTONIO, TEXAS 78209

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Judson Nature Trail Building
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PROJECT INFO

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SHEET NO. _____

P100

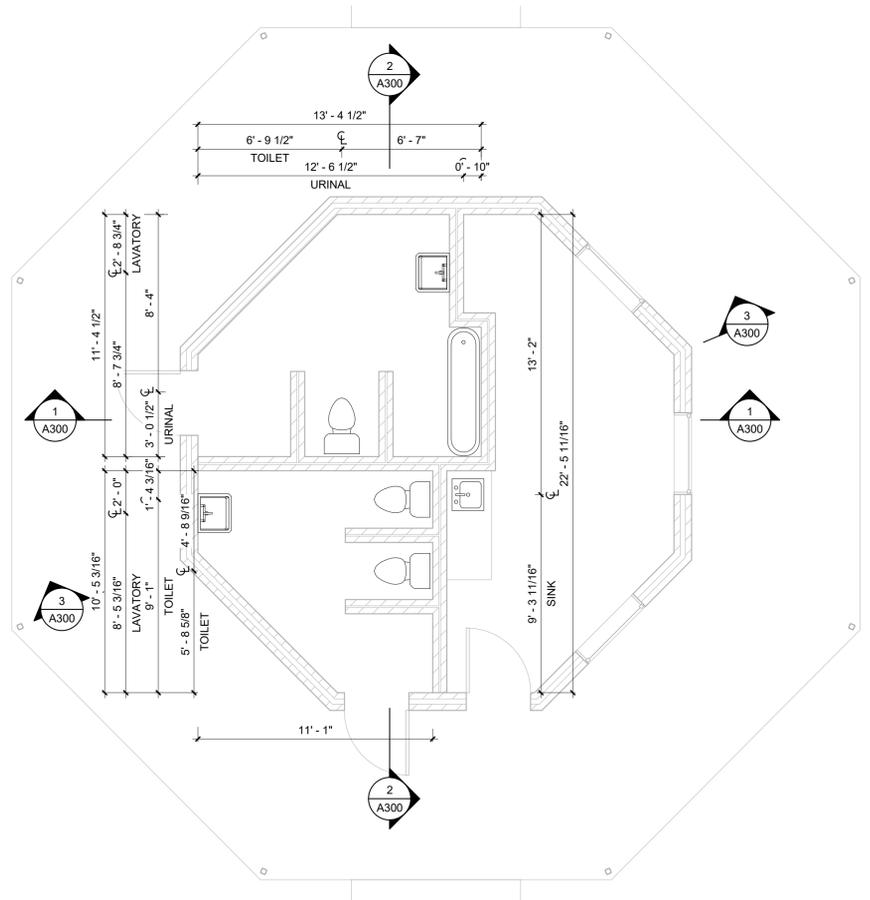
PLUMBING NOTES

PROVIDE AND INSTALL FIXTURES AS NOTED ON THE DRAWINGS.
PROVIDE ALL ACCESSORIES, STRAPS, INSULATION AND OTHER MATERIALS REQUIRED FOR COMPLETE INSTALLATION.
FURNISH AND INSTALL A COMPLETE SYSTEM OF SANITARY DRAINAGE, AND VENTING FOR THE PROJECT INCLUDING EXCAVATION, BACKFILL, DRAINAGE LINES, VENTS, VENT STACKS, RAINWATER CONDUCTORS, BOOTS, TRAPS, ALL NECESSARY CONNECTIONS TO A PUBLIC SEWER LINE OR INDIVIDUAL WASTER DISPOSAL SYSTEM.
FURNISH AND INSTALL A COMPLETE WATER SUPPLY SYSTEM FOR THE PROJECT INCLUDING WATER SERVICE CONNECTION, PIPE LINES, DRAINS, FITTINGS, CONNECTIONS TO PLUMBING FIXTURES, AND ALL NECESSARY ACCESSORIES TO PROVIDE A COMPLETE WORKABLE INSTALLATION.

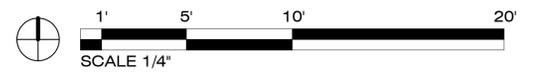
THE GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS SHALL BE RESPONSIBLE FOR THE ENFORCEMENT OF ALL REQUIREMENTS AND REGULATIONS AND SHALL PERFORM ALL WORK ON THIS PROJECT IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.
INFORMATION SHOWN ON THIS SHEET IS MINIMUM REQUIRED FOR ADA COMPLIANCE
ALL CONDITIONS SHOWN ON THIS SHEET MAY NOT BE REQUIRED BY THIS PROJECT. COMPARE THE REQUIREMENTS OF THE ARCHITECTURAL DRAWINGS WITH THIS SHEET FOR RELEVANCE OF INFORMATION.

PROJECT CLOSEOUT

THE CONTRACTOR SHALL OBTAIN FROM THE CITY, MUNICIPALITY, OR OTHER GOVERNING BODY, THE "CERTIFICATE OF OCCUPANCY" AND/OR OTHER NECESSARY DOCUMENTS FOR THE OWNER TO FULLY OCCUPY AND OPERATE THE COMPLETED PROJECT IN ACCORDANCE WITH ALL APPLICABLE LAWS AND ORDINANCES.
CLEAN-UP: THE CONTRACTOR AT ALL TIMES SHALL KEEP THE PROJECT SITE FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY HIS OPERATIONS. AT THE COMPLETION OF EACH TRADE OF THE WORK, AND AT FINAL COMPLETION, AND NOT LATER THAN SEVEN DAYS BEFORE FINAL PAYMENT, HE SHALL REMOVE ALL HIS WASTE MATERIALS AND RUBBISH FROM AND ABOUT THE PROJECT AS WELL AS ALL HIS TOOLS, CONSTRUCTION, EQUIPMENT, MACHINERY AND SURPLUS MATERIALS.



1 PLUMBING LOCATION PLAN - AS BUILT
SCALE: 1/4" = 1'-0"



A B C D E F G H I J K L M



CITY OF ALAMO HEIGHTS
 6116 BROADWAY
 ALAMO HEIGHTS, TEXAS 78209

ATTACHMENT A

SUBMITTAL COVER / SIGNATURE SHEET

ISSUE DATE:	June 26, 2019	Request For Proposal Title
		RENOVATION OF JUDSON NATURE TRAIL BUILDING
DATE OF CLOSING:	July 12, 2019	DEPARTMENT: ADMINISTRATION DEPARTMENT
TIME OF CLOSING:	(No later than) 2:00 p.m. CDT	
SUBMIT TO:	City of Alamo Heights 6116 Broadway San Antonio, TX 78209	

READ AND SIGN BELOW. UNSIGNED COVER SHEETS WILL NOT BE ACCEPTED.

Legal Name of Firm:	
Address:	
City:	
State:	Zip Code:
Contact Person:	
Office Phone Number:	Alternate Phone Number:
E-Mail Address:	Fax Number:

 Signature of Authorized Individual

 Typed Name of Authorized Individual

 Date

 Typed Title of Authorized Individual

ATTACHMENT B

Regulatory Compliance and Criminal History Warranty; Acknowledgement of Fiduciary Duty Owed by Contractor to City

(a) Compliance. Histories, Warranty, Fiduciary Duty, Discretionary Termination. The successful bidder [proponent] must demonstrate to the City's satisfaction that bidder [proponent] has clean environmental, criminal, and other compliance histories with state, federal, and local agencies or authorities. By submission of a bid or proposal in response to this solicitation, bidder [proponent] Warrants to the City that he / she / it (in the case of a corporation or other legal entity), including advisors, executive and supervisory employees, agents and representatives, are in good stead with all regulatory authorities that may have interests in or jurisdiction over the work activity or service bid [proposed] by the Contractor. Regulatory interest or jurisdiction may go directly to the Contract activity in question, to potential consequences of the activity, or indirectly to any regulated matter that may reflect upon the Contractor's competency and integrity. The City relies upon Contractor's Warranty and shall treat the Contractor as having a special fiduciary duty to the City in this respect due to potential for environmental, third party, and other regulatory liabilities which may attend this Contract, including but not limited to regulatory criminal responsibility. Contractor acknowledges such fiduciary duty to the City, promising a high standard of performance and best efforts to protect the public interest against consequences of environmental mishap. Contractor warrants that no matters pertaining to violations, notices of violation, or notices of regulatory concern are now pending against Contractor or those persons (employees / affiliates) of concern mentioned above; and that no civil or criminal litigation, and no manner of enforcement activity, however preliminary, is *pending* against Contractor or those persons, regardless of category or class of violation or potential violation. *If any such matters are pending, Contractor must reveal and explain those matters in writing at the time his / her / its bid [proposal] is tendered to the City.* If any such matters have been resolved, *during the last five (5) years*, Contractor must similarly reveal and explain same to the City with the bid [proposal] submission. The City retains the right to determine, according to its discretion, whether or not a pending, unresolved, or resolved enforcement issue or criminal matter concerning Contractor, its operations, or employees / agents / representatives may impact the responsible status of Contractor, i.e., render the Contractor unqualified, or detract from Contractor's competency standing. In reliance on Contractor's Warranty, the City reserves to itself the right to terminate the Contract, without further obligation upon the City and without further recourse or remedy for the Contractor except that the City shall duly pay Contractor for work or services performed to date of termination, should the City determine, following award of the Contract that Contractor failed to reveal and explain to the City's satisfaction any such matters having regulatory or criminal import or implications.

(b) Criminal Histories. Pending and Resolved; Termination. Contractor must disclose and explain in writing any pending criminal matters associated with his / her / its business operation. This disclosure goes to Contractor's person, and to all persons working for Contractor in a supervisory, advisory, executive, agency, or in any representative capacity or manner associated with Contractor's business enterprise, which person(s) have any criminal enforcement action pending against him or her, regardless of class or category of alleged violation which may be pending, however preliminary, including investigation. And concerning resolved criminal matters, Contractor must make similar written disclosures and explanations for the same category of persons, which disclosures and explanations concern any criminal enforcement action that may have been resolved against such persons during the

last five (5) years. Failure to make such disclosures and explanations, with the submission of the bidder's [proponent's] response to the City's solicitation, shall be grounds for the City's termination of the Contract, should such information come to the City's attention after award of the contract; in which case, Contractor shall be without recourse and remedy, except for the City's payment to Contractor for services or work performed up to date of termination.

(c) Voidable Contract. Contractor's failure to abide by disclosure and explanation requirements, in (a) and (b), above, shall render the Contract voidable at the City's discretion, with no compensation due Contractor, if concealed or undisclosed violations, or undisclosed or concealed investigations leading to formal criminal charges, are of such portent, in the City's judgment, as to place the City in a position of regulatory or third party liability exposure, or shall pose or result in a threat to the public health, safety, or welfare. Any sums paid Contractor, in the event of a voided contract, shall be recoverable by the City, in addition to and cumulative of any other legal or equitable remedies the City may have. Contractor understands the City shall enjoy the termination and voidable contract remedies set forth in paragraph (b) and this paragraph (c) due to the fiduciary duty owing from Contractor to City and due to the City's reliance on the Contractor's Warranty of Regulatory Compliance and clean Criminal History.

ATTACHMENT C

RESPONDENT'S QUESTIONNAIRE

1. Respondent Information: Provide the following information regarding the Respondent.

(NOTE: Co-Respondents are two or more entities proposing as a team or joint venture with each signing the contract, if awarded. Sub-contractors are not Co-Respondents and should not be identified here. If this proposal includes Co-Respondents, provide the required information in this Item #1 for each Co-Respondent by copying and inserting an additional block(s) before Item #1.2. If Joint Venture or Partnership, attach Joint Venture or Partnership Agreement.)

Respondent Name: _____
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Principal Address: _____

City: _____ State: _____ Zip Code: _____

Telephone No. : _____ Fax No: _____

Social Security Number or Federal Employer Identification Number: _____

Texas Comptroller's Taxpayer Number, if applicable: _____
(NOTE: This 11-digit number is sometimes referred to as the Comptroller's TIN or TID.)

Business Structure: Check the box that indicates the business structure of the Respondent.

- Individual or Sole Proprietorship If checked, list Assumed Name, if any: _____
- Partnership
- Corporation If checked, check one: For-Profit Nonprofit
Also, check one: Domestic Foreign
- Other: If checked, list business structure: _____

2. Contact Information: List the one person who the City may contact concerning your bid or setting dates for meetings.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone No. : _____ Fax No: _____

Email: _____

3. Does Respondent anticipate any mergers, transfer of organization ownership, reorganization, or departure of key personnel within the next twelve (12) months?

4. Is Respondent authorized and/or licensed to do business in Texas?

Yes No If "Yes", list authorizations/licenses.

5. Where is the Respondent's corporate headquarters located? _____

6. **Local Operation:** Does the Respondent have an office located in Bexar County, Texas?

Yes No If "Yes", respond to a and b below:

a. How long has the Respondent conducted business from its Bexar County office? Years _____ Months _____

b. _____ S
state the number of full-time employees at the Bexar County office. _____

7. **Debarment/Suspension Information:** Has the Respondent or any of its principals been debarred or suspended from contracting with any public entity?

Yes No If "Yes", identify the public entity and the name and current phone number of a representative of the public entity familiar with the debarment or suspension, and state the reason for or circumstances surrounding the debarment or suspension, including but not limited to the period of time for such debarment or suspension.

8. **Bankruptcy Information:** Has the Respondent ever been declared bankrupt or filed for protection from creditors under state or federal proceedings?

Yes No If "Yes", state the date, court, jurisdiction, cause number, amount of liabilities and amount of assets.

List here, any other names under which Respondent has operated within the last 10 years.

ATTACHMENT D

LITIGATION DISCLOSURE

Respond to each of the questions below by checking the appropriate box. Failure to fully and truthfully disclose the information required by this Litigation Disclosure form may result in the disqualification of your proposal from consideration or termination of the contract, once awarded.

Have you or any member of your Firm or Team to be assigned to this engagement ever been indicted or convicted of a felony or misdemeanor greater than a Class C in the last five (5) years?

Yes No

Have you or any member of your Firm or Team to be assigned to this engagement been terminated (for cause or otherwise) from any work being performed for the City of Alamo Heights or any other Federal, State or Local Government, or Private Entity?

Yes No

Have you or any member of your Firm or Team to be assigned to this engagement been involved in any claim or litigation with the City of Alamo Heights or any other Federal, State or Local Government, or Private Entity during the last ten (10) years?

Yes No

If you have answered "Yes" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

ATTACHMENT E

INSURANCE REQUIREMENTS

Contractors performing work or services on City property or public right-of-way for the City of Alamo Heights shall provide the City a certificate of insurance evidencing the coverages and coverage provisions identified herein. Contractors shall provide the City evidence that all subcontractors performing work or services have the same types and amounts of coverages as required herein or that the subcontractors are included under the contractor's policy. The City, at its own discretion, may require a certified copy of the policy.

All insurance companies and coverages must be authorized by the Texas Department of Insurance to transact business in the State of Texas and must be acceptable to the City of Alamo Heights.

Listed below are the types and amounts of insurance required. The City reserves the right to amend or require additional types and amounts of coverages or provisions depending on the nature of the work.

Type of Insurance	Amount of Insurance	Provisions
1. Workers' Compensation 2. Employer's Liability	Statutory \$100,000 each accident	City to be provided a waiver of subrogation.
3. Commercial General Liability to include coverage for the following: a. Premises/Operations b. Products/Completed Operations c. Independent Contractors d. Personal Injury e. Contractual Liability f. Personal/Advertising Injury g. Medical Expenses	\$1,000,000 each occurrence, \$1,000,000 general aggregate; Or \$1,000,000 combined single limits	City to be listed as additional insured and provided 30-day notice of cancellation or material change in coverage. City prefers that insurer be rated B+VI or higher by A.M. Best or A or higher by Standard & Pools.
4. Business Automobile Liability a. Owned/leased vehicles b. Non-owned vehicles c. Hired vehicles	Combined Single Limit for Bodily Injury and Property Damage of \$1,000,000 per occurrence.	
5. Crime/Employee Dishonesty* (including monies and securities)	\$250,000	
6. Indemnification Bond*	\$250,000	

*If applicable.

ATTACHMENT F

INDEMNIFICATION REQUIREMENTS

If selected to provide the services described in this RFP, Respondent shall be required to comply with the indemnification requirements set forth below:

RESPONDENT covenants and agrees to FULLY INDEMNIFY and HOLD HARMLESS, the CITY and the elected officials, employees, officers, directors, volunteers and representatives of the CITY, individually or collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon the CITY directly or indirectly arising out of, resulting from or related to RESPONDENT's activities under this CONTRACT, including any acts or omissions of RESPONDENT, any agent, officer, director, representative, employee, consultant or subcontractor of RESPONDENT, and their respective officers, agents, employees, directors and representatives while in the exercise of performance of the rights or duties under this CONTRACT, all without however, waiving any governmental immunity available to the CITY under Texas Law and without waiving any defenses of the parties under Texas Law. IT IS FURTHER COVENANTED AND AGREED THAT SUCH INDEMNITY SHALL APPLY EVEN WHERE SUCH COSTS, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, FINES, PENALTIES, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND/OR SUITS ARISE IN ANY PART FROM THE NEGLIGENCE OF CITY, THE ELECTED OFFICIALS, EMPLOYEES, OFFICERS, DIRECTORS, VOLUNTEERS AND REPRESENTATIVES OF CITY, UNDER THIS CONTRACT. HOWEVER THE SCOPE OF INDEMNITY IMPOSED ON RESPONDENT BY THIS AGREEMENT DOES NOT EXTEND TO ACTIONS TAKEN BY RESPONDENT OR ITS AGENTS IN DIRECT RESPONSE AND IN COMPLIANCE WITH ORDERS AND DIRECTIONS GIVEN TO RESPONDENT AND ITS AGENTS BY THE CHIEF OF POLICE OR HIS REPRESENTATIVE OR SENIOR FIREFIGHTERS IN CONTROL OF AN ACCIDENT SCENE.

It is the EXPRESS INTENT of the parties to this CONTRACT, that the INDEMNITY provided for in this section, is an INDEMNITY extended by RESPONDENT to INDEMNIFY, PROTECT and HOLD HARMLESS, the CITY from the consequences of the CITY'S OWN NEGLIGENCE, provided however, that the INDEMNITY provided for in this section SHALL APPLY only when the NEGLIGENT ACT of the City is a CONTRIBUTORY CAUSE of the resultant injury, death, or damage, and shall have no application when the negligent act of the City is the sole cause of the resultant injury, death, or damage. RESPONDENT further AGREES TO DEFEND, AT ITS OWN EXPENSE and ON BEHALF OF THE CITY AND IN THE NAME OF THE CITY, any claim or litigation brought against the CITY and its elected officials, employees, officers, directors, volunteers and representatives, in connection with any such injury, death, or damage for which this INDEMNITY shall apply, as set forth above.

However, given the industrial character, history, and intended use of the site, subject of this RFP, the foregoing contributory cause provision shall not relieve the RESPONDENT of the obligation to fully indemnify, defend, and hold harmless the CITY and all those persons recited above, according to the foregoing paragraphs, when the claim, demand, criminal or civil action, regulatory enforcement action, demand or direction for remediation is brought by an environmental regulatory agency or division, local, state, or federal, in which case THE SELECTED RESPONDENT SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY, ITS ELECTED OFFICIALS, EMPLOYEES, OFFICERS, DIRECTORS AND REPRESENTATIVES, FOR THE CITY'S ALLEGED OR PROVEN NEGLIGENCE EVEN WHEN THE CITY'S SOLE NEGLIGENCE MAY BE ALLEGED OR PROVEN.

The provisions of this INDEMNIFICATION are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

RESPONDENT shall advise the CITY in writing within 24 hours of any claim or demand against the CITY or RESPONDENT known to RESPONDENT related to or arising out of RESPONDENT's activities under this contract, and shall see to the investigation and defense of such claim or demand at RESPONDENT's cost. The CITY shall have the right, at its option and at its own expense, to participate in such defense without relieving RESPONDENT of any of its obligations under this paragraph.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

ATTACHMENT H

VENDOR ACKNOWLEDGEMENT FORM

THIS FORM MUST BE THE LAST PAGE OF YOUR ORIGINAL PROPOSALS AND COPIES!

The undersigned hereby certifies that he/she understands the specifications, has read the document in its entirety and that the prices contained in this proposal have been carefully reviewed and are submitted as correct and final. Vendor further certifies and agrees to furnish any or all products/services upon which prices are extended at the price offered, and upon conditions contained in the specifications of the proposal.

The following information must be filled out in its entirety for your proposal to be considered.

Company Name: _____

Address of Principal Place of Business: _____

Phone/Fax of Principal Place of Business: _____

Address, Phone and
Fax of Majority Owner
Principal Place of
Business: _____

E-mail Address of Representative: _____

Authorized Representative: _____
Signature Date

Printed Name