

CITY OF ALAMO HEIGHTS  
CITY COUNCIL  
May 9, 2022

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at the Council Chamber, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, May 9, 2022. A teleconference was held via Zoom; staff and meeting attendees were welcomed in the Council Chamber.

Composing a quorum were:  
Mayor Bobby Rosenthal  
Mayor Pro Tem Lynda Billa Burke  
Councilmember Lawson Jessee  
Councilmember Wes Sharples  
Councilmember Blake M. Bonner

Also attending were:  
City Manager Buddy Kuhn  
Assistant City Manager Phil Laney  
City Attorney Frank J. Garza  
Assistant to City Manager Jennifer Reyna – Via Zoom  
City Secretary Elsa T. Robles  
Director of Finance Robert Galindo  
Police Chief Rick Pruitt  
Fire Chief Michael Gdovin  
Human Resources Manager Brenda Jimenez – Via Zoom

Absent:  
Councilmember Wes Sharples  
Community Development Services Director Lety Hernandez  
Public Works Director Pat Sullivan  
Deputy Police Chief Cindy Pruitt

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Mayor Bobby Rosenthal opened the meeting at 5:31 p.m.

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*Item # 1      Presentation of \$1.00 each to the Mayor and Council Members for Compensation as per City Charter, Article IV, Section 13*

Finance Director Robert Galindo thanked the City Council for their dedication in serving the community and presented them a dollar for their service.

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*Item # 2      Presentation of Certificates of Election and administration of Oaths of Office to newly elected officials: Councilmember, Place 3 – Blake M. Bonner, Councilmember, Place 4 – Lynda Billa Burke, and Councilmember, Place 5 – John Savage*

City Secretary Elsa T. Robles stated on February 28, 2022, the General Election for the City of Alamo Heights was cancelled due to unopposed candidates. She congratulated Blake M. Bonner – Councilmember, Place 3, Lynda Billa Burke – Councilmember, Place 4, and John Savage – Councilmember, Place 5 and administered the Oath of Office to the incumbents.

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*Item # 3      Election of Mayor Pro Tempore*

Councilmember Lynda Billa Burke moved to nominate Councilmember Lawson Jessee as Mayor Pro Tempore. The motion was seconded by Councilmember John Savage and passed by unanimous vote.

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*Item # 4      Approval of Minutes*

Mayor Bobby Rosenthal asked City Council for a motion to approve the April 25, 2022 City Council Meeting minutes. Mayor Pro Tem Lawson Jessee moved to approve the minutes as presented. The motion was seconded by Councilmember Lynda Billa Burke and passed by unanimous vote.

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*Item # 5      Announcements*

Mayor Rosenthal read the following caption.

**a. Alamo Heights Bike Park Groundbreaking**

Assistant City Manager Phil Laney stated on May 1, 2022, the Alamo Heights Bike Park (AHBP) had its first groundbreaking event. In January 2022, City Council approved the Memorandum of Understanding (MOU) with the AHBP group. In March, a contractor cleared some of the site for the new park. The groundbreaking event was organized by the AHBP board members. Councilmembers Wes Sharples and Lawson Jessee were in attendance. Mr. Laney presented pictures of the event and stated the park will exist for the young people of the community.

**b. Texas Municipal Clerk's Office Achievement of Excellence Award**

City Manager Buddy Kuhn stated Municipal Clerks Week was May 1<sup>st</sup> – 7<sup>th</sup>. He announced he was extremely proud of Ms. Robles for her accomplishments in receiving this award and Ms. Jennifer Reyna for her hard work as previous City Secretary. The City Secretary's office received the Texas Municipal Clerk's Office Achievement of Excellence Award. Mr. Kuhn noted 38 Texas cities out of 783 received the award this year which recognizes compliance with State and Federal statutes. Award winners must meet 9 of 12 categories, Alamo Heights meets all 12. This includes: Records Management, Government Transparency, Elections, Open Meetings Act and Public Information among other major components. Both Ms. Robles and Ms. Reyna are dedicated to Texas Municipal Clerks Association (TMCA) and the integrity of the offices of Alamo Heights. An official award ceremony will be held in Georgetown, Texas in October 2022, both ladies plan to attend.

Mayor Rosenthal and Council offered their congratulations. Mayor Rosenthal added he would try to do a blurb in the local magazine regarding this award.

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*Item # 6      Citizens to be heard*

No comments made.

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Staff Reports

*Item # 7*      Mayor Rosenthal read the following caption.

**Presentation of Financial and Investment Report for the second quarter ending March 31, 2022**

Finance Director Robert Galindo presented the second quarter financial and investment report ending March 31, 2022. The report focused on the General Fund Revenues & Expenditures, Utility Fund Revenues & Expenditures, Capital Projects Fund, Investment Portfolio Update, and Summary of City's Financial Position. The General Fund total revenue ended at \$8,132,490, equal to 72% of the budget. Mr. Galindo noted revenues are doing really well. Property tax collections is currently at \$6.7M and sales taxes continue to do well. Currently, sales tax collected is \$160,000, more than the previous year at this time.

Mr. Galindo stated the General Fund expenditures are currently at 46% for the year. There was a positive revenue over expenditures of \$3,045,690 through the end of March. All the departments do an excellent job to stay within budget.

The Utility Fund total revenues were \$2.2M or 48% of the budget. Total expenditures were \$1.5M or 35% of the budget with revenue over expenses of \$703,764 through March standing in a good financial position.

The Capital Projects Fund beginning fund balance for the fiscal year was \$14,296,550 which includes the proceeds from the 2021 Bond Issuance of \$13,250,000. There are expenditures of \$30,742 for the lower Broadway project and the ending fund balance is \$14,265,808.

Mr. Galindo reviewed the investment portfolio which includes 2% of funds in CDs with Generations FCU and Jefferson Bank, a savings account with Jefferson Bank and several investment pools, a total 92% of the fund. The overall investment portfolio balance is \$31,397,692. The average yield for the investment portfolio was 0.12% and is in line with the 90-Day U.S. Treasury benchmark of 0.31%. Mr. Galindo stated with interest rates rising, the next quarter will reflect better interest income in the portfolio.

Mr. Galindo stated the report complies with the investment strategies as established by the City of Alamo Heights Investment Policy and the Public Funds Investment Act (Chapter 2256).

In closing, Mr. Galindo reviewed the 1st Quarter Performance Summary:

<b>PERFORMANCE THROUGH END OF THE 2nd QUARTER or 50% OF BUDGET</b>			
	<b>% of Budget</b>	<b>Current Quarter</b>	<b>YTD Quarter</b>
<b>GENERAL FUND</b>			
Total Revenues	72%	Positive	Positive
Total Expenditures	46%	Positive	Positive
Total Property Tax Collections	90%	Positive	Positive
Sales Tax Revenues	53%	Positive	Positive
<b>ENTERPRISE FUND</b>			
Utility Fund Revenues	48%	Positive	Positive
Utility Fund Expenditures	35%	Positive	Positive

Mr. Galindo noted, 35% in Utility Fund expenditures was due the Ogden sewer project. He added the City is in a positive financial position.

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Item # 8 Mayor Rosenthal read the following caption.

**Status report on the City's 100-Year Anniversary Celebration**

Mr. Kuhn provided Council an update on the City's 100-Year Anniversary Celebration efforts. He stated the celebration is a little under 5 months away. Two centennial celebration kick-off events occurred in March and April. These were the AH09 5K Fun Run and the 52nd Annual Pooch Parade. Fun Run participants received a centennial t-shirt, cinch bag, and a runner's medal. Collapsible centennial logo pet bowls were distributed at the pooch parade. Staff distributed flyers at these events and attendees were intrigued and expressed interest in returning to Alamo Heights for centennial celebratory events.

Mr. Kuhn stated centennial logo t-shirts were distributed to staff, Council, and Boards & Commission members to commemorate the anniversary. He encouraged Council to pick up their t-shirts if they hadn't done so already.

Other upcoming confirmed events are Bark Park Happy Hour being sponsored by Fifi's and Fido's Pet Boutique & Mike's Dog Shop and a Car Show with Alamo City Classics & River City Classics. The City was also asked to participate in the Alamo Heights ISD's annual Howdy Parade on October 12, 2022.

Mr. Kuhn stated staff is exploring an additional fun run for October 8<sup>th</sup> along with other family activities, entertainment, food, and a fireworks show. He expressed time is becoming a factor and staff is working hard on solidifying these events. Some other events being developed are Harvest Baskets, Movie Nights, and Tour of Homes; however, he shared the Tour of Homes may or may not happen, discussions are still pending.

Staff met with AHISD Superintendent Dr. Dana Bashara to coordinate activities and involvement for the parade, National Night Out, the culminating event and an art contest for Cambridge Elementary school students to be showcased at City Hall.

Mr. Kuhn stated the focus is on having events that will draw people to the celebration. Ms. Reyna and Mayor Rosenthal have been key players in organizing these events.

Mayor Rosenthal reiterated he, Mr. Kuhn and Ms. Reyna had met with Dr. Bashara who suggested the City join the Howdy Parade as part of the centennial celebrations. Other key events being worked on are a possible tour of historic homes or tour of the Argyle, a fireworks display, an expansion of National Night Out to include education on fire safety and a burger cookout for the public. Mayor Rosenthal stated it was decided to wait on the publication of a centennial book until after the October events. This way pictures and event information will be included in the book.

Councilmember Billa Burke suggested including the Alamo Bike Park group in the events. Mayor Pro Tem Jessee recommended adding moonwalks, clowns, and balloons to draw out children and their parents. Councilmember Bonner suggested a skydiving team to perform during the celebration. Mayor Rosenthal agreed these were all good ideas to explore.


In closing, Mayor Pro Tem Jessee proposed the City think of commemorating the centennial anniversary with a marker, plaque, statue or something similar that would withstand the next 100 years. He added funds could be budgeted to cover the cost.

With no further business to consider, Councilmember Bonner moved to adjourn the meeting at 6:04 p.m. The motion was seconded by Councilmember Savage and passed by unanimous vote.

**PASSED AND APPROVED THIS 13<sup>th</sup> DAY OF JUNE, 2022.**

  
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Elsa T. Robles, TRMC  
City Secretary



  
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Bobby Rosenthal  
Mayor