

CITY OF ALAMO HEIGHTS
CITY COUNCIL
September 28, 2020

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at the Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, September 28, 2020. A teleconference was held via Zoom; staff and meeting attendees were welcomed in the Council Chambers entering City Hall via one entrance (rear of City Hall), answering health questions, health screening, wearing a mask and practicing social distancing.

Present and composing a quorum were:

Mayor Bobby Rosenthal
Mayor Pro-Tempore John Savage
Councilmember Lawson Jessee
Councilmember Wes Sharples
Councilmember Blake M. Bonner
Councilmember Lynda Billa Burke

Also attending were:

City Manager Buddy Kuhn
City Attorney Richard Lindner
Assistant to the City Manager/City Secretary Jennifer Reyna
Finance Director Robert Galindo
Police Chief Rick Pruitt
Fire Chief Michael Gdovin
Public Works Director Pat Sullivan

Absent was:

Assistant City Manager/Community Development Services Director Nina Shealey

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Mayor Bobby Rosenthal opened the meeting at 5:30 p.m.

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Assistant to City Manager/City Secretary Jennifer Reyna announced the process for today's meeting via teleconference. She explained information was available at www.alamoheightstx.gov. Ms. Reyna announced if interested listeners desired to speak on a particular item, she instructed to them to press *9 so they will be cued to express their comments. She reminded listeners when addressing Council, please state your name and address for the record.

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Mayor Rosenthal announced Item # 2 would be presented first.

Item # 2 Recognition of Johnny Goetz for his dedicated service of 30 years as Firefighter

Mayor Rosenthal announced Mr. Johnny Goetz was not able to attend tonight's Council meeting. Mayor Rosenthal read a proclamation that was prepared in honor of Mr. Goetz for his dedicated service of 30 years as a Firefighter for the City of Alamo Heights.

Fire Chief Michael Gdovin complimented Mr. Goetz on his work ethics as he shared Mr. Goetz was passionate about his job career and he commented he was the best driver and Operator for the Fire Apparatus. One of Mr. Goetz' admirable character was how he embraced brotherhood and fatherhood within the Fire Department as he was a mentor and demonstrated leadership.

Item # 1 Recognition of Frederick Franz Prassel for his dedicated service of 10 years as a Councilmember

Mayor Rosenthal read a proclamation in honor of Frederick Franz Prassel and recognized him for his service as Councilmember for the past 10 years.

Mr. Prassel expressed his gratitude in receiving the proclamation and recognition. He shared he is a native resident of Alamo Heights. He complimented the staff and Council. He reflected on his fond friendships with City Attorney Mike Brenan and the blossom of a friendship with Bill Kiel.

Former Honorable Mayor Louis Cooper echoed the sentiments of the staff and Council. He stated he valued Mr. Prassel's wisdom and knowledge as he appreciated his background. Mr. Cooper thanked Council for this opportunity in taking the time to recognize Mr. Prassel. He congratulated Mr. Blake Bonner in filling Mr. Prassel's vacancy.

Councilmember Savage shared a moment regarding their campaign as Councilmembers. He highlighted that Mr. Prassel's knowledge about Alamo Heights and history. He thanked Mr. Prassel in serving alongside with him.

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Item # 3 Approval of Minutes

Mayor Rosenthal asked City Council for any revisions to the minutes of the September 14, 2020. A motion was made by Councilmember Wes Sharples to approve the minutes of September 14, 2020. The motion was seconded by Councilmember Blake Bonner and passed by unanimous vote.

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Announcements

Item # 4 Mayor Rosenthal read the following captions.

a. Bond Educational Meetings

Assistant to City Manager/City Secretary Jennifer Reyna announced the upcoming bond educational meetings will be held in September and October 2020. These are virtual town hall meetings to present information on the special bond election. The meetings will be conducted via Zoom, livestreaming via Vimeo Facebook Live and YouTube. Bond educational meetings will be available and announced at Council meetings; available on the City’s website, distributed via email blast, twitter, Nextdoor and Facebook.

b. Cancellation of November 23, 2020 and December 28, 2020 Council Meetings due to holidays

Ms. Reyna announced the following Council meetings are cancelled: November 23, 2020 and December 28, 2020 due to the holidays.

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Item # 5 Citizens to be heard

Julene Franki, resident, stated she is 3025 Precinct Chair and shared how political signs have been stolen from residents’ properties. She shared how 15 political signs were removed at Rosemary, College and Elmview. She thanked Police Chief Pruitt and the Police Department in handling the situation with increased patrolling.

Carla Salinas, resident and Precinct Coordinator, expressed concern on the increased frequency of theft on political signs and described how the signs have been defaced and/or damaged. She asked Council to remind them of consequences, Class C misdemeanor. She commented it is a burden in purchasing political signs across town and to come back to distribute.

John Ziller, resident, shared his personal experience as. A resident and commented never in his lifetime, he had observed the selective theft of political signs. He requested signs be respected as personal items on his property. He expressed faith in which the Police Department may preserve their political rights to have signs on their properties without fear of theft.

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Items for Individual Consideration

Item # 6 Mayor Rosenthal read the following caption.

Consider approval of the City Manager's recommendation hiring and appointing Elsa Robles as the City Secretary

City Manager Buddy Kuhn made a PowerPoint presentation that included background information.

Mr. Kuhn informed Council the City's charter requires the City Secretary shall be appointed by the City Manager with the approval of the City Council. He referenced Article V *Duties and Powers of Officers and other Public Officials* Section 5 *City Secretary*.

Mr. Kuhn highlighted Ms. Robles' professional experience that includes over 8 years of governmental experience. He shared she is a certified Texas Registered Municipal Clerk and has an Associate's Degree in Design with a minor from Bauder College.

A motion of approval was made by Mayor Pro Tem John Savage. The motion was seconded by Councilmember Lawson Jessee and passed by unanimous vote.

Item # 7 Mayor Rosenthal read the following caption.

Resolution No. 2020R-125

A Resolution in support of the application of Popular Bank to the Texas Commission on Environmental Quality (TCEQ) for a Municipal Setting Designation (MSD) for the property located at 4200 N. Pan Am Expressway and adjacent public rights of way in San Antonio

Public Works Director Pat Sullivan made a PowerPoint presentation that included background information.

Mr. Sullivan explained the City of San Antonio is seeking to obtain a Municipal Setting Designation (MSD) which requires documentation that the application is support of the governing body of each Retail Public Utility (RPU) within the limits of the MSD. COSA is the primary RPU within the limits of the MSD while the City of Alamo Heights is one of three RPUs within a five mile radius of the subject property located at 4200 N. Pan Am Expressway in San Antonio. The ordinance that restricts the use of groundwater beneath the subject property and prohibit the installation of any potable water wells on the property. He stated a MSD is a voluntary deed restriction preventing the use of contaminated groundwater, legally binding way to make sure the public is not exposed to contaminants. MSDs will not affect Alamo Heights property or the use of water wells. The site is approximately 3.7 miles from within the wells owned by the City of Alamo Heights. Mr. Sullivan stated the drinking water is supplied by the City and RPUs are not

affected. Popular Bank will be submitting an application to TCEQ for certification of a MSD.

Chapter 361, Subchapter W, of the Texas Solid Waste Disposal Act authorizes the TCEQ to certify MSDs. This item was also reviewed and coordinated with the City Manager and City Attorney.

Mr. Kuhn added that consultants approached the City, early this year, regarding this request, on behalf of COSA. He stated there was proper coordination with staff and City Attorney Frank Garza for this consideration.

A motion of approval was made by Councilmember Lawson Jessee. The motion was seconded by Councilmember Blake Bonner and passed by unanimous vote.

Item # 8 Mayor Rosenthal read the following caption.

ORDINANCE NO. 2165

AN ORDINANCE AMENDING THE ADOPTED FISCAL YEAR 2019-20 OPERATING BUDGET FOR THE GENERAL FUND TRANSFERS TO THE STREET MAINTENANCE FUND AND CAPITAL REPLACEMENT FUND FOR A TOTAL OF \$200,000

Finance Director Robert Galindo made a PowerPoint presentation that included background information on the proposed budget amendment for FY 2019-2020.

Mr. Galindo reviewed the total revenue projections and projected total expenses for the current fiscal year and adopted budget. The budget amendment includes two transfers from the General Fund to the Street Maintenance Fund in the amount of \$150,000 and to the Capital Replacement Fund in the additional amount of \$50,000 for a total of \$200,000; a chart presented the adopted budget, budget amendment and amended totals.

A motion for approval of a budget transfer from the General Fund in the amount of \$200,000 to the Street Maintenance Fund and Capital Projects Fund was made by Councilmember Lawson Jessee. The motion was seconded by Councilmember Wes Sharples and passed by unanimous vote.

Item # 9 Mayor Rosenthal read the following caption.

Resolution No. 2020R-126

A Resolution of the City Council of the City of Alamo Heights adopting the City of Alamo Heights Investment Policy as required by Texas Public Funds Investment Act as revised September 28, 2020

Mr. Robert Galindo made a PowerPoint presentation that included background information.

Mr. Galindo briefly explained the Public Funds Investment Act (PFIA) which establishes requirements for local governments for managing investments. He identified the strategies outlined in the investment policy and noted no recommended changes to the investment policy for 2020. He stated even if there are no changes, PFIA recommends the investment policy and strategies be reviewed on an annual basis.

A motion for approval was made by Mayor Pro Tem Savage. The motion was seconded by Councilmember Billa Burke and passed by unanimous vote.

Item # 10 Mayor Rosenthal read the following caption.

Presentation of Financial and Investment Report for the third quarter ending June 30, 2020

Mr. Galindo made a PowerPoint presentation that summarized the City's financial position. The Financial and Investment Report included General Fund Revenues/Expenditures, Utility Fund Revenues/Expenditures, Capital Projects Fund and an Investment Portfolio Update.

Mr. Galindo stated the emergency declaration for Stay Home, Work Safe started in mid March 2020 and this quarterly report reflects the financial impact from the pandemic displaying the City to finish positive for this fiscal year.

Mr. Galindo presented a graph that displayed property taxes, sales tax, permits and fees, fines and forfeitures, investments, and miscellaneous in regard to General Fund Revenues. He commented permits and fees were exceptional. He noted the debt service property tax revenue received \$836,263.

A Budget to Actual graph for property tax collections for the Maintenance & Operations (M&O) and Interest and Sinking (I&S), since 2015 was presented. A graph of the total sales revenues dated 2019-2020 was presented that included General Fund and street maintenance tax collection. Overall, there was a collection of 12% more as compared to the same time frame last year related to sales tax, despite of pandemic.

General fund expenditures were categorized by departments and noted at 66% year to date which is within budget. A graph of the General Fund expenditures was displayed categorized by departments for actual and budget for the fiscal year. Utility Fund revenues & expenditures were presented. He noted the Utility Fund was at 58%, which is a lower collection rate; however, informed Council during the pandemic, there was delayed beginning of increased water and sewer rate collection that contributed to less revenue. He commented expenses are below as expected.

Mr. Galindo reviewed the Capital Projects Fund that included revenue/expenditure balances, and transfers from the General Fund. He noted expenditures for the swimming pool and the Olmos Basin cleanup are included in the Capital Projects Fund.

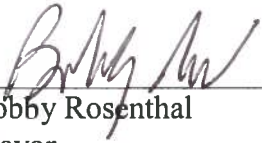
Mr. Galindo provided an investment portfolio update with a beginning value as of October 1, 2019. He stated the City is in compliance with the City of Alamo Heights Investment Policy and Public Funds Investment Act. He summarized the city's financial position as strong and positive.

Councilmember Bonner asked if there were any delayed maintenance due to current situation and/or decreased amount of revenue.


Mr. Galindo responded to Mr. Bonner, to his knowledge, there is no delayed maintenance and departments are operating as usual.

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There being no further business, a motion was made by Councilmember Bonner to adjourn the meeting. The motion was seconded by Councilmember Sharples and passed by unanimous vote. Mayor Rosenthal adjourned the meeting at 6:02 p.m.



Bobby Rosenthal
Mayor



Jennifer Reyna
City Secretary