

CITY OF ALAMO HEIGHTS
CITY COUNCIL
June 24, 2020

A workshop of the City Council of the City of Alamo Heights, Texas was held at the Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 8:30 a.m. on Wednesday, June 24, 2020. A teleconference was held; staff and meeting attendees were welcomed in the Council Chambers entering City Hall via one entrance (rear of City Hall), answering health questions, health screening, wearing a mask and practicing social distancing.

Present and composing a quorum were:

Mayor Bobby Rosenthal
Mayor Pro-Tempore John Savage
Councilmember Lawson Jessee
Councilmember Wes Sharples
Councilmember Blake M. Bonner
Councilmember Lynda Billa Burke

Also attending were:

City Manager Buddy Kuhn
Assistant City Manager/Community Development Services Director Nina Shealey
Assistant to the City Manager/City Secretary Jennifer Reyna
Police Chief Rick Pruitt
Fire Chief Michael Gdovin
Public Works Director Pat Sullivan

Absent was:

Finance Director Robert Galindo

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Mayor Bobby Rosenthal opened the meeting at 8:36 a.m.

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Item #1 Mayor Rosenthal read the following caption.

Discuss the Strategic Action Plan

City Manager Buddy Kuhn welcomed Council as department directors summarized FY 2019/2020 Strategic Action Plan (SAP) accomplishments, and identified FY 2020/2021 initiatives, and priorities.

Mr. Kuhn began a PowerPoint presentation for the Administration Department, providing Council an update on the City's operations during the current pandemic,

COVID-19. Currently, City Hall is closed to the public; however, operations are still ongoing. He stated the pandemic has made a financial impact and the City will seek reimbursement for the unanticipated expenses.

Mr. Kuhn reported new legislation changes. Regarding the investment portfolio, legislation allows cities to invest in certain financial products emphasizing stocks are not an authorized investment. He reminded Council of the property tax rate cap limiting increase to 3.5%. In the past, rollback rate was 8%.

FY20 initiatives updates were provided. Mr. Kuhn reminded Council of the \$13.25 Million bond election scheduled for November 3, 2020 since it was postponed due to the pandemic. Council may cancel the bond election no later than August 17, 2020. Mr. Kuhn informed Council of the Texas Water Development board loan application and the City may consider a similar loan request for \$14.5M for a 0% interest loan. He explained it would save over \$6M in interest if approved and the status is unknown until December 2020.

Assistant to City Manager/City Secretary Jennifer Reyna provided a brief update on software enhancements through Tyler Technologies for Tyler Content Manager (records management feature) to include OCR. She reported in July, she will begin coordination with Tyler Technologies and Barcom to complete the improvements by the end of fiscal year.

FY20 initiatives included the completion of swimming pool renovations and Mr. Kuhn reported the project was within budget. Mr. Kuhn identified the FY21 initiatives regarding employees and priorities. The swimming pool restrooms are scheduled to be repaired and will occur within 270 days as mandated by the Americans with Disabilities Act (ADA) and enforced through the Texas Department of Licensing and Regulations (TDLR). There are additional monies earmarked to perform restroom repairs at the Alamo Heights Swimming Pool and to the parking lot adjacent to the building. Staff proposed the elimination of printing and mailing out monthly newsletters due to the current pandemic to realize savings to the Utility and General funds. Mr. Kuhn stated the Cost of Living Adjustment (COLA) is still being considered due to the pandemic financial impact of unexpected expenses. In addition, flexible/alternative work schedules are being considered during this time as essential services are still being provided.

Ms. Reyna informed Council of the upcoming centennial celebration. She provided information on how the City of Alamo Heights celebrated their 50th Anniversary that occurred on October 14 through October 21, 1972. Rogers company, a professional celebration management firm, planned all the celebratory events. City Council budgeted \$27,450 for the 50th anniversary. The city's centennial will occur on June 20, 2022. She asked Council to consider options in how to celebrate the City would like to plan a centennial celebration.

Council agreed to set aside monies for the upcoming celebration and consider an event planner that may lead the efforts for the centennial celebration.

Mr. Kuhn concluded the Administration and Finance Department's presentation informing Council of Broadway and other five-year priorities. He informed Council of the appropriate funding required if Broadway is transferred to maintain street maintenance. Other priorities are maximum transfers to Capital Replacement fund for capital equipment, maintaining S&P AAA bond rating, strategizing for IT infrastructure network replacement by FY2022, and scanning documents maintained at Iron Mountain.

Fire Chief Michael Gdovin presented the Fire Department's accomplishments: AHISD students and residents were trained on hands only CPR, collaborated with the Code Enforcement Officer for ongoing tree trimming, purchase of active shooter ballistic vests, helmets, and additional active shooter self rescue kits for active shooter threats, and implementation of Texas Fire Chief's Association Best Practices recognition program.

Fire Prevention FY21 initiatives are public education for smoke detectors to include aggressive social media campaign for fire prevention to include social distancing features into program. EMS initiatives are: develop "Civilian Response to Active Shooter Events" for businesses and social groups, develop a Geriatric Emergency Management Program, a new EMS contract with tri-Cities adjusting the percentage based on call volume, and perform an EMS rate study.

Fire Chief Gdovin identified five-year priorities to include the evaluation of the Capital Replacement funding for the fire apparatus acquisition in 2024, replacements of SCBA in FY2021, replace 2007 support truck in 2020, anticipated ambulance replacement scheduled for 2021 has been moved up to 2019, replacement of 26 portable radios and 3 mobile units, purchase of 3 Lucas devices and 2 desktop radios. Wages and benefits will continue to be evaluated.

There was discussion among Council regarding COVID-19, procedures, and coordination with Emergency Medical Director Dr. Mark Ogden.

Mayor Rosenthal announced a break at 9:44 a.m. The meeting reconvened at 9:51 a.m.

Police Chief Rick Pruitt began his PowerPoint presentation with the Police Department's completed and ongoing projects. The Police Department replaced 24 department issued Glock duty pistols for a project savings of \$4,500 with a trade-in allowance. The department is developing a crime mapping program and exploring current GPS mapping software option. Chief Pruitt explained the traffic incident study of the N. New Braunfels intersection with Albany Street and Morningside Drive is still in process and awaiting to hear from Texas Department of Transportation (TxDOT). He reminded Council of the coordination with TxDOT and City of Terrell Hills for this study.

Police Chief Pruitt highlighted the FY20 initiatives to include installation project for the new computerized radio system, installation of new companion voice logger

system, hiring a new part-time staff member, conduct a new cost analysis for kenneling, and study options for a new animal care services transport vehicle, work with the Cities of Terrell Hills and Olmos Park on the renewal of the emergency services dispatch agreement, negotiate renewal of the vehicle towing and storage contract with Texas Towing Corporation. He noted the development of a plan and respond to State and Federal legislation addressing implicit bias/racial profiling, response to resistance policies, police training and police accountability standards and processes.

Police Chief Pruitt identified five-year priorities as the following: student parking on neighborhood streets, other on-street parking to include a progressive approach to resolving various parking issues, and initiatives to address dangerous driving behavior.

Public Works Director Pat Sullivan provided his PowerPoint presentation focused on the Public Works Department to include Utilities for this and upcoming year. He identified the streets that have been completed and currently in progress within the Street Maintenance Program (SMP). The Alamo Heights swimming pool parking lot has been completed.

FY21 initiatives include proposed street maintenance. Mr. Sullivan expressed the intent to rebuild Harrigan Court and Katherine Court to include new curb drives and sidewalks. He noted the street width could increase 2 feet. Photos of Harrigan Court and Katherine Court were presented. An initiative for the Utility Department are the installation of a 6-inch water main and taps for service along Wildrose, Cloverleaf and Rosemary by directional boring. City forces will install service and meter connections to right-of-way (ROW). He stated yard piping will be at a later date. Mr. Sullivan reported the deadline for the City in compliance with the Texas Commission of Environmental Quality (TCEQ) is January 2030. Remaining streets for TCEQ compliance are: Wildrose, Cloverleaf, Rosemary, 200 block of Elmview, Edgewood, E. Oakview, Claywell, Canyon, Arcadia off N. New Braunfels, and Encino at Argyle.

Mr. Sullivan identified the FY21 initiatives for the Utilities department. He noted a savings of \$25,000 for the purchase of a utility van, replacement of a 1991 John Deere backhoe and 1989 dump truck. He reported the 4X2 compliance is in progress. All work performed in-house except for one initial contract. The installation of an additional emergency water supply back up motors for well house modifications is an initiative for FY21.

Councilmember Jessee suggested updates be made related to security of the wellhouse and the status of Magnolia Heights.

Mr. Kuhn responded staff will explore as he noted there are requirements to keep in mind, if considering any changes to security of wellhouses. He requested Mr. Sullivan to inquire on Magnolia Heights.

Five-year priorities for the Public Works Department are extensive alley repairs, Street Maintenance Program, continuation to resolve Texas Commission on

Environmental Quality (TCEQ) 4X2 non-compliance issues, purchase two garbage truck chassis to replace two trucks manufactured in 2000, replacement of the 2008 pothole patch truck, and the purchase of a F-250 super cab pickup for the Public Works Department, and vactor truck to perform sewer maintenance.

An initiative for the Utility Department are sewer upgrades at Ogden to west limits in the basin and upgrades would improve sewer system discharge line existing the city. An 8" and 10" line to a 12" new sewer main by pipe bursting. A map was presented to identify the location of sewer upgrades on Ogden. Photos of the sewer system were presented.

Community Development Services Department Director Nina Shealey began the department's presentation with their goals and summary of accomplishments. Upcoming goals were highlighted.

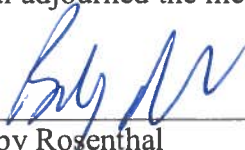
FY21 goals were an interactive map website with an anticipation of completion by end of 2020, secure additional funding for the Broadway redesign project to include a Texas Water Development Board low interest loan, finalize schematic design of bike lanes and parking for this project. She reported the City continues to meet with the Texas Department of Transportation (TxDOT) on a monthly basis, streetscape and parking studies have been completed and reminded Council of the action plan for the upcoming bond election that was postponed to November 3, 2020. There is collaboration with the engineering owner's representative on the Metropolitan Planning Organization (MPO)/TxDOT redesign project. Related to sign regulations, there is 98% compliance and noted the ordinances have been updated as of October 2019. The Incode Community Development Module has been procured in this fiscal year and is in progress. Another initiative is the redesign of the Community Development Website to be more user friendly, process permits, licenses, applications with the capability of submitting plans. The final initiative is the creation of the commercial corridor master plan and build Broadway's redesign, infill/redevelopment program; requires the hiring of a consultant and study.

There was a brief discussion among Council regarding the interest from the community regarding a bike park, a designated area for them, and consideration of the process to assist the group. Council agreed to earmark additional monies for beautification that will be used city-wide.

Mr. Kuhn summarized the following items that Council is in support: to hire a Broadway Engineer Consultant, fund the commercial corridor master plan, continue Olmos Basin cleanup and lighting project within the community, work with Phil Solomon improving beautification along the baseball fields, repair the bathrooms at the Alamo Heights swimming pool to include the parking lot, earmark monies for the upcoming centennial celebration, well house improvements, backup the natural gas motor for well head, and work with the group that has expressed interest for a bike park.

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There being no further business, Mayor Rosenthal adjourned the meeting at 12:31 p.m.



Bobby Rosenthal
Mayor



Jennifer Reyna
City Secretary