

CITY OF ALAMO HEIGHTS
CITY COUNCIL
June 22, 2020

A special meeting of the City Council of the City of Alamo Heights, Texas was held via teleconference on Monday, June 22, 2020, due to pandemic, COVID-19, also known as coronavirus, at 5:30 p.m.

Composing a quorum via roll call were:

Mayor Bobby Rosenthal
Mayor Pro Tempore John Savage
Councilmember Lawson Jessee
Councilmember Wes Sharples
Councilmember Blake M. Bonner
Councilmember Lynda Billa Burke

Also attending were:

City Manager Buddy Kuhn
Assistant City Manager/Community Development Services Director Nina Shealey
City Attorney Richard Lindner
Assistant to City Manager/City Secretary Jennifer Reyna
Finance Director Robert Galindo
Public Works Director Pat Sullivan
Human Resources Manager Lori Harris
Police Chief Rick Pruitt
Fire Chief Michael Gdovin

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Mayor Bobby Rosenthal opened the meeting at 5:32 p.m.

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Mayor Rosenthal recognized the presence of the Boy Scouts of America, Wolf Patrol, in joining in the teleconference. They were participating to listen to the Council meeting as a requirement for their Citizenship in the Community merit badge. Mayor Rosenthal thanked them for participating.

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Assistant to City Manager/City Secretary Jennifer Reyna announced the process for today's meeting via teleconference. She explained information was available at www.alamoheightstx.gov. Ms. Reyna announced if interested listeners desired to speak on a particular item, she instructed to them to press *5 so they will be cued to express their comments. An alarm will also inform speaker when time has expired. She reminded listeners when addressing Council, please state your name and address for the record.

Items for Individual Consideration

Item # 4 Mayor Rosenthal read the following caption.

Accepting the low bid of \$772,448.98 from All In Construction, plus an alternate in the amount of \$23,650.93 plus a 5% contingency of \$39,804.99 to include \$54,573 in Engineering fees for a total authorization of \$890,477.90 for the mill and overlay of various streets identified in the City's 20-year street maintenance program and authorizing the City Manager to execute all necessary documents with the successful proposer for the completion of such work

Public Works Director Pat Sullivan made a PowerPoint presentation that included background information.

Mr. Sullivan began his presentation with the bid process. He stated the Street Maintenance Program bid was advertised in the *San Antonio Express-News* on May 22nd and May 29th. He identified streets that are scheduled for maintenance. A non-mandatory pre-bid conference was held via teleconference on June 3rd and bids were due and opened on June 12th at 10:00 a.m. in the parking lot of City Hall. Six bids were received. All in Construction submitted a bid in the amount of \$772,448.98 with an alternate bid of \$23,650.95 for a total cost of \$796,099.91.

The fiscal amount of the project includes engineering fees for the Street Maintenance Program for Freese and Nichols is \$54,573.00. Mr. Sullivan further explained a 5% contingency fee in the amount of \$39,804.99 is added for a total program cost not to exceed \$890,477.90. The award is recommended to All in Construction.

Mr. Sullivan answered Mayor Pro Tem Savage's question regarding All In Construction's experience.

Mayor Rosenthal thanked Councilmember Lynda Billa Burke and staff for their efforts on coordinating the project at The Argyle. Councilmember Billa Burke thanked staff for their diligence.

A motion was made by Mayor Pro Tem John Savage. The motion was seconded by Councilmember Lynda Billa Burke and passed by unanimous vote via roll call.

Item # 5 Mayor Rosenthal read the following caption.

Resolution No. 2020R - 122

A Resolution approving an interlocal grant agreement to accept Federal Coronavirus Relief funds from Bexar County

Finance Director Robert Galindo made a PowerPoint presentation that included background information.

Mr. Galindo stated Bexar County prepared an Interlocal Grant Agreement to allow the City of Alamo Heights to seek reimbursement of eligible COVID-19 expenses with a deadline of July 1, 2020 to submit the Resolution.

Bexar County received federal funds for grant distribution to suburban cities within Bexar County under the Coronavirus Aid, Relief and Economic Security (CARES) 2020 Act. The Coronavirus Relief fund was provided to federal, state, and local government to offset unbudgeted expenses related to responding to the COVID-19 pandemic. Mr. Galindo was specific in explaining what the federal funds may be used for.

Mr. Galindo stated Bexar County's process in receiving a reimbursement request. Mr. Galindo stated there are expenses the City would like to seek reimbursement because they were unanticipated and related to COVID-19. Reimbursement period is from March 1, 2020 through September 30, 2020. He stated the ILA will terminate on October 1, 2020. He stated \$64,657.15 will be filed with Bexar County. He stated if additional reimbursement is needed, we can amend the financial reimbursement as long the claim is not reimbursable by another entity. Mr. Galindo explained the calculation of the estimated amount and the established categories. He shared there are expected expenses to be reimbursed by the Federal Emergency Management Agency (FEMA).

City Manager Buddy Kuhn added staff needed to anticipate estimated expenses such as cleaning City Hall or paying employees to fill in. Mr. Galindo commented Fire Chief Michael Gdovin had prepared itemized expenses for reimbursable expenses.

Mayor Rosenthal asked the City may amend the fund amount if there are additional expenses.

Mr. Kuhn stated there are exhibits within the agreement that allows the City to submit additional request and amend the amount for anticipated expenses.

Councilmember Bonner inquired the process if the City does not utilize the monies and Bexar County's guidelines for reimbursement.

Mr. Kuhn stated there is an outlined process if the money is not utilized and the City is subject to an audit. Mr. Lindner stated he is unsure of the process but acknowledged the interlocal agreement is detailed. Mayor Rosenthal shared of a recent meeting with Mayors and shared there was no discussion if Bexar County does not use allotted amount.

Mr. Galindo noted each City follows the same process for reimbursement with Bexar County and Bexar County has guidelines that is mandated to follow, the same formula, as other cities.

A motion was made by Councilmember Lawson Jessee. The motion was seconded by Councilmember Lynda Billa Burke and passed by unanimous vote via roll call.

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Staff Report

Item # 6 Mayor Rosenthal read the following caption.

Update on COVID-19

Mayor Rosenthal stated the Strategic Action Plan (SAP) work session is scheduled for Wednesday, June 24th at 8:30 a.m. and you may join via teleconference or come to City Hall. Presenters will come one at a time to limit the number of capacity within the Council Chambers. Masks will be worn and social distancing will be practiced. Mayor Rosenthal stated the July 4th Parade is cancelled and is consistent with what other suburban cities are doing.

Mayor Rosenthal inquired the Election Day activities for July 14th Primary Runoff Election and if any staff will be involved with the process.


Mr. Reyna responded she will be the only City employee present to assist with election setup on election day to ensure City Hall opens on time for the voters.

Mr. Kuhn thanked Ms. Reyna in her efforts in working with Bexar County Small Business Entrepreneurship Department in distributing small business packets to business owners in Alamo Heights. The small business packet included personal protection equipment (PPE) to allow business owners to be safe during business operations.

Mr. Kuhn reported garbage pickup is as scheduled and the crews in the Public Works Department are leaving work once work is completed for the day. Temperature screening of employees and questions are asked when employees report to work. Staff continues to work with Medical Director Mark Ogden. He reported an employee that is COVID positive, three employees are currently in quarantine and learned today of another employee that had been exposed that is in quarantine for 14 days. He reported rising numbers and everyone must adhere to social distancing and wearing masks. New technology will be expected in the Council Chambers, soon. Mr. Kuhn stated no City staff will be present on Election Day to decrease the exposure to COVID-19. He informed Council of the election day activities to include facial masks/coverings are not mandatory because it infringes on voters' rights. Ms. Reyna added that social distancing will be practiced and marked on the floor when you come in and vote.

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There being no further business, a motion was made by Councilmember Bonner to adjourn the meeting. The motion was seconded by Mayor Pro Tem Savage and passed by unanimous vote. Mayor Rosenthal adjourned the meeting at 6:19 p.m.



Jennifer Reyna
Jennifer Reyna
City Secretary

Bobby Rosenthal
Bobby Rosenthal
Mayor
