

CITY OF ALAMO HEIGHTS  
CITY COUNCIL  
May 14, 2018

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, May 14, 2018.

Present and composing a quorum were:  
Mayor Bobby Rosenthal  
Mayor Pro Tempore Lawson Jessee  
Mayor Pro Tempore Elect Lynda Billa Burke  
Councilmember Wes Sharples  
Councilmember Fred Prassel  
Councilmember John Savage

Also attending were:  
City Manager J. Mark Browne  
Fire Chief/Assistant City Manager Buddy Kuhn  
Assistant to the City Manager Marian V. Mendoza  
City Attorney Mike Brenan  
Finance Director Robert Galindo  
Human Resources Manager Lori Harris  
Community Development Services Department Director Jason Lutz  
City Secretary Jennifer Reyna  
Chief Police Rick Pruitt  
Public Works Director Pat Sullivan

\* \* \*

Mayor Bobby Rosenthal opened the meeting at 5:30 p.m.

\* \* \*

Mayor Rosenthal recognized the first responders, Firefighters and Police Officers. He expressed his appreciation and gratitude to both departments and dispatcher Heather Ward in addressing the recent fire that occurred in Alamo Heights. He shared that he observed the incident that displayed how the Firefighters and Police Officers remained calm as they worked together and communicated as they controlled the fire.

Fire Chief Buddy Kuhn thanked the Cities of Olmos Park, Terrell Hills and Ft. Sam Houston. He stated firefighters were dispatched within 45 seconds. He shared a body cam footage that provided a glimpse of the incident. He shared there was a series of explosions due to brick and concrete spalling.

City Manager Mark Browne explained the incident command system is in place because in situations such as a fire, the team is organized and the training and preparation

ensure success when an incident occurs. Mayor Rosenthal stated the first responders are prepared and thanked them again.

\* \* \*

*Item # 1      Presentation of Certificates of Election and administration of Oaths of Office to newly elected officials: Councilmember, Place 3 – Fred Prassel, Councilmember, Place 4 – Lynda Billa Burke, and Councilmember, Place 5 – John Savage*

City Secretary Jennifer Reyna announced Fred Prassel, Lynda Billa Burke, and John Savage were declared elected. Ms. Reyna administered the oaths of office, presented the certificates of election, and congratulated them.

*Item # 2      Election of Mayor Pro Tempore*

A motion was made by Councilmember John Savage to elect Councilmember Lynda Billa Burke as the Mayor Pro Tempore. The motion was seconded by Councilmember Wes Sharples and passed by unanimous vote.

\* \* \*

*Item # 3      Approval of Minutes*

Mayor Rosenthal asked City Council for any revisions to the minutes of the April 23, 2018, Council Meeting. A motion was made by Councilmember Lawson Jessee to approve the minutes of April 23, 2018. The motion was seconded by Councilmember Wes Sharples and passed by unanimous vote.

\* \* \*

*Item # 4      Announcements*

**a. Presentation of Medals to AH '09 5K Fun Run 1<sup>st</sup> Place winners**

Mayor Rosenthal recognized the two winners of the AH '09 5K Fun Run that was held on Saturday, April 21, 2018. He congratulated Ms. Colleen Mulholland and Mr. Forrest Martinez and presented them an Alamo Heights goodie bag for being the top winners.

**b. Primary Runoff Election, Tuesday, May 22, 2018**

City Secretary Jennifer Reyna announced Alamo Heights City Hall is the election day polling site for the primary runoff. Election Day is Tuesday, May 22<sup>nd</sup>. Polling hours are 7:00 a.m. – 7:00 p.m. for precincts: 3020, 3025, 3026, 3204, 3205, 3206, 3207,

A motion for approval for the replat was made by Mayor Pro Tem Billa Burke. The motion was seconded by Councilmember Lawson Jessee and passed by unanimous vote.

*Item # 7* Mayor Rosenthal read the following caption.

**Resolution No. 2018R - 100**

**A Resolution authorizing the Mayor to execute a cooperative agreement with Bexar County to be included in the County's population count for Urban County applications to Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program**

Assistant to the City Manager Marian Mendoza made a PowerPoint presentation that included background information.

Ms. Mendoza informed Council that Bexar County has begun its requalification process as an urban county entitlement for the U.S. Housing of Urban Development (HUD) Community Development Block Grant (CDBG) and HOME programs. She shared the County invited the City to join Bexar County in qualifying them for fiscal years 2019 – 2021. She explained the cooperative agreement allows the County to 1) include all of the City's population in the grant application, and 2) receive a formula share of entitled funds through HUD's CBDG and HOME programs. Funds may be used for revitalizing neighborhoods, economic development, and improving community facilities and services such as water, sewer, street paving and sidewalks. The City of Alamo Heights may qualify for public improvement projects.

City Manager Mark Browne stated this is a renewal program and Bexar County relies on suburban municipalities to participate.

Mayor Pro Tem Lynda Billa Burke commented the program is a good thing and the City may benefit from it.

A motion for approval was made by Councilmember Fred Prassel. The motion was seconded by Councilmember John Savage and passed by unanimous vote.

\* \* \*

*Staff Reports*

*Item # 8* Mayor Rosenthal read the following caption.

**Presentation of Financial and Investment Report for the second quarter ending March 31, 2018**

Finance Director Robert Galindo made a PowerPoint presentation that summarized the City's financial position. The Financial and Investment Report included General Fund Revenues/Expenditures, Utility Fund Revenues/Expenditures, Capital Projects Fund and an Investment Portfolio Update.

Mr. Galindo presented a Budget to Actual graph for property tax collections for Maintenance & Operations (M&O) and Interest and Sinking (I&S), year to date since 2013. He stated the majority of the property taxes are collected during the first quarter of the budget cycle. A graph of the total sales revenues dated 2017-2018 included the General fund and street maintenance tax collection. Mr. Galindo reminded Council the additional  $\frac{1}{4}$  sales street maintenance tax is being collected.

General fund revenues and expenditures were reviewed. General Fund Revenues were at 74% which included property taxes, sales tax, permits/fees, fines and forfeitures, charges for services, intergovernmental, investment and other financing sources. General Fund expenditures were categorized by departments and are 45% year to date which is within budget. A graph of general fund expenditures was displayed for actual and budget for the fiscal year.

Utility fund revenues & expenditures were presented. Water and sewer collection as revenues are 45% and expenditures are 38% of budget.

Mr. Galindo reviewed the capital projects fund that included revenue and expenditure balances for the Community Infrastructure Economic Development (CIED) Fund in which city projects were earmarked such as beautification of Olmos Basin and improvements to the public areas at City Hall. He stated a donation had been received in the amount of \$10,000 from the San Antonio River Authority and a resident in the amount of \$1,000 for a total amount of \$11,000 for the cleaning of Olmos Basin. He stated there will be expenses for the Olmos Basin cleanup for the next quarter.

Mr. Galindo provided an investment portfolio update with a beginning value as of October 1, 2017. He reviewed the amount the City had for Certificate of Deposits (CD), savings, and investment pools. He reported the city remains strong, highlighting the general and enterprise fund. He summarized the city's financial position as strong and positive.

Councilmember Prassel asked how the surrounding cities compared.

Councilmember John Savage stated the City of Olmos Park does not have a Utility fund. Mr. Browne stated the City of Terrell Hills operates with half of the budget of Alamo Heights.

*Item # 9* Mayor Rosenthal read the following caption.

**Replacement and upgrades for Well # 7**

Public Works Director Pat Sullivan made a PowerPoint presentation that included background information.

On April 25, 2018, well # 7 was not operational. Advance Water Well Technologies was contacted to assist with circumstance. Mr. Sullivan reported the shaft between the motor and pump spun the spline, resulting in the motor free spinning. Records indicated the last time the well was pulled was 27 years ago. Edwards Aquifer Authority was notified of the situation to conduct an inspection of the well casing and they reported the casing is in good condition. Mr. Sullivan stated repairs are necessary and beneficial to maintain the operation of the Utility department.

Mr. Sullivan reviewed the fiscal impact to include the repair of the motor replacement (pump, motor and six sections of column pipe and electrical cable). He stated \$45,467 will be transferred from the Tower and Pump Maintenance line item within the Utility General fund. He stated an estimated cost of \$30,000 will be transferred from the Electrical Expense line, Utility General Fund to cover the soft start electrical upgrades, CPS Energy meter drop and the cost for an electrician to run power feed. Mr. Sullivan explained the soft start process.

Mr. Sullivan responded to Mayor Rosenthal's question providing confirmation that the City still maintains six operational wells and noted that Well # 1 is not utilized because it is declared out of service.

Item # 10 Mayor Rosenthal read the following caption.

**Presentation of the City of Alamo Heights' history, Tricentennial celebration**

Ms. Jennifer Reyna made a presentation to showcase the history of Alamo Heights.

Ms. Reyna informed Council that Mr. Dick Prassel, a resident of Alamo Heights, and uncle of Councilmember Prassel, learned that the City of San Antonio was going to annex Alamo Heights. Overnight, a group of leaders, gathered to charge with the incorporation of the City, Alamo Heights. It was petitioned to Bexar County and an election was held on June 20, 1922 and the city was incorporated.

Ms. Reyna presented a glimpse of the City's history that is available at [www.biblioboard.com](http://www.biblioboard.com). She demonstrated how to access the information located within the tricentennial celebration collection of Bexar County. She briefly presented a few photos and newspaper clippings.

Ms. Reyna thanked residents Bill Kiel, Claire Golden, and Sarah Reveley for sharing information that was incorporated into the website. She also thanked San Antonio Conservation Society, *San Antonio Express-News*, and UTSA Special Collections - Institute for Texan Cultures for assisting her with the project. Ms. Reyna

concluded there is more to come as she is working on the project. She welcomed residents to contribute as she will continue to gather information and conduct research to prepare for the City's centennial celebration in 2022.

Mayor Rosenthal thanked Mayor Pro Tem Billa Burke for the décor located in City Hall highlighting the City. He also thanked Ms. Reyna for compiling the information and presenting on the website. Ms. Mendoza provided confirmation that the link to access the history is available on the City's website.

\* \* \*

There being no further business, a motion was made by Councilmember Prassel to adjourn the meeting. The motion was seconded by Councilmember Jessee and passed by unanimous vote. Mayor Rosenthal adjourned the meeting at 6:13 p.m.

  
Jennifer Reyna  
City Secretary

  
Bobby Rosenthal  
Mayor

  
Mayor Pro Tem