

CITY OF ALAMO HEIGHTS  
CITY COUNCIL  
March 28, 2016

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, March 28, 2016.

Present and composing a quorum were:

Mayor Louis Cooper  
Mayor Pro-Tempore Lynda Billa Burke  
Councilmember Lawson Jessee  
Councilmember Fred Prassel

Also attending were:

City Manager J. Mark Browne  
Fire Chief/Assistant City Manager Buddy Kuhn  
Assistant to the City Manager Marian Vargas  
City Attorney Mike Brenan  
Finance Director Robert Galindo  
Community Development Services Department Director Jason Lutz  
Human Resource Manager Lori Harris  
City Secretary Jennifer Reyna  
Chief Police Rick Pruitt  
Public Works Director Pat Sullivan

Absent were:

Councilmember Bobby Rosenthal  
Councilmember John Savage

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Mayor Louis Cooper opened the meeting at 5:30 p.m.

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Mayor Pro Tem Lynda Billa Burke recognized the presence of Boy Scouts of America, Troop # 809 in the audience. They were present to observe the Council meeting as a requirement for their Citizenship in the Community merit badge. Mayor Cooper thanked them for being present.

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*Item # 1      Approval of Minutes*

Mayor Cooper asked City Council for any revisions to the minutes of the March 7, 2016, Special City Council meeting. A motion was made by Mayor Pro Tem Lynda Billa Burke to approve the minutes of March 7, 2016. The motion was seconded by Councilmember Fred Prassel and passed by unanimous vote.

Mayor Cooper asked City Council for any revisions to the minutes of the March 14, 2016, Special City Council meeting. A motion was made by Councilmember Fred Prassel to approve the minutes of March 14, 2016 as amended. The motion was seconded by Mayor Pro Tem Lynda Billa Burke and passed by unanimous vote.

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*Item # 2*      Announcements

Mayor Cooper read the following captions.

**a. 2<sup>nd</sup> Annual BBQ Cookoff/Fundraiser for Alamo Heights Volleyball Team, April 2, 2016**

Community Development Services Department Director Jason Lutz informed residents of the second annual BBQ cook-off/fundraiser hosted by the Alamo Heights Volleyball Team scheduled on Saturday, April 2, 2016 at the Alamo Heights Swimming Pool beginning at 7:00 a.m. until 7:00 p.m.

**b. Cambridge Elementary Balloonfest, April 8<sup>th</sup>**

Mr. Lutz announced the Cambridge Elementary Balloonfest is scheduled for Friday, April 8, 2016. The event will begin at 3:00 p.m. until 6:00 p.m. He stated 100 to 500 attendees are expected to attend.

**c. An Evening in '09, April 16<sup>th</sup>**

Mr. Lutz announced the fifth annual "An Evening in '09" scheduled for Friday, April 16, 2016 at the Alamo Heights Pool and hosted by the Alamo Heights Optimist Club. The event will begin at 5:00 p.m. to 10:00 p.m. at the Alamo Heights Pool. This annual event includes games/rides for the kids, food, drink booths, and music.

**d. Pooch Parade, April 23<sup>rd</sup>**

Mr. Lutz announced the 18<sup>th</sup> annual Pooch Parade sponsored by Therapy Animals of San Antonio is scheduled for Saturday, April 23, 2016 beginning at the Alamo Heights Swimming Pool parking lot. The costume contest will begin at 8:15 a.m. and the three-mile walk will begin at 9:15 a.m.

**e. National Prescription Drug Take Back Program, April 30<sup>th</sup>**

Police Chief Rick Pruitt announced that any expired, unused, and unwanted prescription drugs will be taken on Saturday, April 30, 2016 at City Hall beginning at 10:00 am. – 2:00 p.m. Police Officers will be present to take unwanted prescription drugs. Police Chief Pruitt stated syringes, intravenous solutions, or injectables will not be accepted due to blood borne pathogen threats.

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*Item # 3      Citizens to be heard concerning items not on the agenda*

There were no citizens that signed up to speak.

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Items for Individual Consideration

*Item # 4*      Mayor Cooper read the following caption.

**ORDINANCE NO. 2048**

**AN ORDINANCE APPROVING AN INTERLOCAL AGREEMENT WITH BEXAR COUNTY FOR A HIGH WATER DETECTION PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SUCH PROJECT**

Police Chief Rick Pruitt made a PowerPoint presentation that included background information and a map.

Police Chief Pruitt reminded Council that participation in the Bexar County Highwater Alert Life-saving Technology (HALT) flood warning system was approved on September 28, 2015. Since then, Bexar County prepared an interlocal agreement for consideration.

Police Chief Pruitt reported that two warning beacon stations were previously planned in Olmos Park and now moved into San Antonio. The master station and two warning stations are located in Alamo Heights in which the City of Alamo Heights will be responsible for the maintenance and upkeep after a one-year warranty period. The remaining five flashing beacon stations will be in the City of San Antonio. A map identified the two flashing beacon and master stations that are located within the city.

The financial information was reviewed which included the annual maintenance of the system, hour rate of service, and recommended maintenance service. Police Chief shared warranty information and the cost of the replacement of a flashing beacon station and master control station, if needed.

Mayor Cooper expressed his appreciation to Police Chief Pruitt and Public Works Pat Sullivan for their efforts.

A motion for approval was made by Councilmember Lawson Jessee. The motion was seconded by Councilmember Fred Prassel and passed by unanimous vote.

Staff Report

Item # 5 Mayor Cooper read the following caption.

**Presentation of Financial and Investment Report for the first quarter ending December 31, 2015**

Finance Director Robert Galindo made a PowerPoint presentation that summarized the City's financial position. The Financial and Investment Report included General Fund Revenues/Expenditures, Utility Fund Revenues/Expenditures, Capital Projects Fund and an Investment Portfolio Update.

Mr. Galindo presented a Budget to Actual graph for property tax collections for the Maintenance & Operations (M&O) and Interest and Sinking (I&S), year to date since 2011. He stated majority of the property taxes are collected during the first quarter of the budget cycle. A graph of the total sales revenues dated 2015-2016 was presented that included street maintenance tax collection. The graph displayed the increase in sales tax collections.

General fund revenues and expenditures were reviewed. General Fund Revenues were at 43% which included property taxes, sales tax, permits/fees, fines and forfeitures, charges for services, intergovernmental, investment and other financing sources. General Fund expenditures were categorized by departments and noted at 22% year to date which is within budget. A graph of general fund expenditures was displayed for actual and budget for the fiscal year. Utility fund revenues & expenditures were presented.

Mr. Galindo reviewed the capital projects fund that included revenue and expenditure balances for the Community Infrastructure and Economic Development (CIED) fund, and highlighted the expenditures which included the demolition of the last city-owned residential house, and extending the parking lot. Beautification efforts and signage markers within the City facility are expected to be charged to this fund as projects progress.

Mr. Galindo provided an investment portfolio update with a beginning value as of September 30, 2015. He summarized the city's financial position as strong and positive.

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There being no further business, a motion was made by Councilmember Prassel to adjourn the meeting. The motion was seconded by Mayor Pro Tem Billa Burke and passed by unanimous vote. Mayor Cooper adjourned the meeting at 5:52 p.m.

  
Jennifer Reyna  
City Secretary

  
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Louis Cooper  
Mayor