

CITY OF ALAMO HEIGHTS
CITY COUNCIL
February 13, 2017

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, February 13, 2017.

Present and composing a quorum were:

Mayor Louis Cooper
Mayor Pro Tempore Fred Prassel
Councilmember Lawson Jessee
Councilmember John Savage

Also attending were:

City Manager J. Mark Browne
Fire Chief/Assistant City Manager Buddy Kuhn
Assistant to the City Manager Marian V. Mendoza
City Attorney Mike Brenan
Community Development Services Department Director Jason Lutz
Finance Director Robert Galindo
Human Resource Manager Lori Harris
City Secretary Jennifer Reyna
Chief Police Rick Pruitt
Public Works Director Pat Sullivan

Absent were:

Councilmember Bobby Rosenthal
Councilmember Lynda Billa Burke

* * *

Mayor Cooper opened the meeting at 5:30 p.m.

* * *

Mayor Cooper recognized the presence of a Boy Scout in the audience. He briefly explained why he was present to observe the Council meeting as a requirement for their Citizenship in the Community merit badge.

* * *

Item # 1 Approval of Minutes

Mayor Cooper asked City Council for any revisions to the minutes of the January 23, 2017, Council Meeting. A motion was made by Mayor Pro Tem Fred Prassel to

approve the minutes of January 23, 2017. The motion was seconded by Councilmember Lawson Jessee and passed by unanimous vote.

* * *

Item # 2 Announcements

a. Girl Scouts 3K/5K Run, February 25, 2017

Community Development Services Department Director Jason Lutz announced the Girl Scouts of Southwest Texas will be hosting a 5K Run/Walk on Saturday, February 25, 2017. He stated this is a first time event and it will begin and finish at the Alamo Heights Independent School District Administration Office located at 7101 Broadway. Mr. Lutz stated to contact Ms. Helen Hunter if you have need additional information.

b. 28th Annual AH Band Association's Run to the Beat 5K, March 4, 2017

Community Development Services Department Director Jason Lutz announced that on Saturday, March 4, 2017, the Alamo Heights High School Band Association will host their 28th annual "Run to the Beat" 5K, beginning at 7:00 a.m. at the Alamo Heights ISD Administration Offices. He shared to call Mr. Ben Hub at (210) 861-8128 for additional information.

* * *

Item # 3 Citizens to be heard concerning items not on the agenda

There were no citizens that signed up to speak.

* * *

Items for Individual Consideration

Item # 4 Mayor Cooper read the following caption.

Architectural Review Board Case No. 657F, request of Diamante Custom Homes, applicant, representing JAS Development Corp., owner, for the significance review of the existing main structure located at 320 Alta Avenue under Demolition Review Ordinance No. 1860 in order to demolish 100% of the existing main structure

Community Development Services Department Director Jason Lutz made a PowerPoint presentation that included background information, survey, and photos.

Mr. Lutz identified the project and stated the applicant requested to demolish the structure at 320 Alta. A survey of the property and photos were presented of the structure.

On January 17, 2017, the Architectural Review Board (ARB) reviewed and approved the demolition request. Staff received three responses in support of the applicant's request.

Mayor Cooper asked Mr. Lutz if there is a policy regulating rodent removal after a demolition.

Mr. Lutz confirmed that there is a procedure that is followed on rodent removal as well as grading the property when the structure has been demolished and maintenance upkeep.

A motion for approval was made by Councilmember John Savage. The motion was seconded by Councilmember Lawson Jessee and passed by unanimous vote.

Item # 5 Mayor Cooper read the following caption.

ORDINANCE NO. 2068

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT WITH THIRD COAST GEOSPATIAL TECHNOLOGIES, INC. TO PROVIDE GEOGRAPHIC INFORMATION SERVICES (GIS) AND ONLINE INTERACTIVE WEB BASED MAPPING ABILITIES FOR THE CITY OF ALAMO HEIGHTS

Mr. Lutz made a PowerPoint presentation that included background information and the evaluation process.

In 2015, the Community Development Services Department implemented GIS mapping software to aid in map making for Boards, Commission, and Council meetings. This interactive web-based mapping software would expand the capabilities for tracking existing infrastructure, identify property lines and owners for Code Enforcement, and provide online mapping programs for the City and citizens.

Mr. Lutz stated this had been originally budgeted in the FY 2015-2016 budget; however, funds were not utilized so that a Request for Proposal (RFP) may be issued to select a vendor.

The RFP was advertised on October 18, 2016 and closed on November 18, 2016. Eleven proposals were received. Proposals were evaluated by the Community Development Services Department based on qualifications and experience, operational

plan for the City, resources and availability, past performance and price proposal. Staff selected Third Coast Geospatial Technologies, Inc. to provide GIS services. Mr. Lutz briefly highlighted their experience and history. He informed Council of the other top two candidates which were RESPEC and Davey Resource Group.

A budget amendment would be required to utilize the FY 2015-2016 budget savings. Cost was reviewed to include data and website creation, two years of hosting and maintenance fees. Fiscal information was presented.

Councilmember Jessee asked Mr. Lutz what consisted of the data layers.

Mr. Lutz responded to Councilmember Jessee that examples of data layers included detailed layers of valves, faucets, water mains.

A motion for approval was made by Councilmember Jessee. The motion was seconded by Councilmember Savage and passed by unanimous vote.

Item # 6 Mayor Cooper read the following caption.

ORDINANCE NO. 2069

AN ORDINANCE AUTHORIZING A BUDGET AMENDMENT FOR THE FISCAL YEAR 2016 – 2017 TO THE GENERAL FUND OPERATING BUDGET FOR \$34,000

Finance Director Robert Galindo made a PowerPoint presentation that included background information.

Mr. Galindo explained the proposed budget amendment is to utilize the savings that were in FY 2015 -2016 budget since the GIS and online interactive web based mapping implementation was not conducted and the funds returned to the General Fund balance. He summarized that the ordinance would amend the adopted FY 2016-2017 General Fund operation budget by \$34,000.

A motion for approval was made by Councilmember Jessee. The motion was seconded by Councilmember Savage and passed by unanimous vote.

Item # 7 Mayor Cooper read the following caption.

ORDINANCE NO. 2070

AN ORDINANCE ORDERING A GENERAL ELECTION IN THE CITY OF ALAMO HEIGHTS, TEXAS, TO BE HELD ON MAY 6, 2017, FOR THE ELECTION OF A MAYOR AND TWO COUNCILMEMBERS FOR PLACES ONE (1), AND TWO (2); PROVIDING THE DETAILS THEREFOR

AND PROVIDING FOR A PROCLAMATION AND NOTICE OF SUCH GENERAL ELECTION; AND DESIGNATING JACQUELYN F. CALLANEN, BEXAR COUNTY ELECTIONS ADMINISTRATOR, AS THE ELECTION ADMINISTRATOR TO CONDUCT SUCH ELECTION

UNA ORDENANZA ORDENANDO UNA ELECCIÓN GENERAL EN LA CIUDAD DE ALAMO HEIGHTS, TEJAS, QUE SE LLEVARÁ A CABO EL 6 DE MAYO 2017, CON EL PROPÓSITO DE ELEGIR EL ALCALDE Y DOS CONCEJALES: CONCEJAL LUGAR UNO Y CONCEJAL LUGAR DOS; EN FACILITAR LA INFORMACIÓN Y POR LO TANTO SE ESTABLECE UNA PROCLAMACIÓN Y NOTIFICACIÓN DE DICHA ELECCIÓN GENERAL; Y LA DESIGNACIÓN DE JACQUELYN F. CALLANEN, ADMINISTRADOR DE ELECCIONES DEL CONDADO DE BEXAR, COMO LA FUNCIONARIA DE ELECCIONES

City Secretary Jennifer Reyna made a PowerPoint presentation that included background information on the upcoming election.

Ms. Reyna stated the general election is for electing a Mayor and two Councilmembers: Places One and Two. She briefly highlighted the different opportunities of voting and the option of contracting with Bexar County. She informed Council that early voting activities would be conducted at all Bexar County designated sites, including Lion's Field Adult and Senior Center, Olmos Park City Hall, Tobin Library at Oakwell. Early voting is scheduled to begin Monday, April 24th through Tuesday, May 2nd. Ms. Reyna added that Election Day voting would be held on Saturday, May 6th at City Hall in the Council Chambers for Precincts 3020, 3025, and 3026 with polling hours from 7:00 a.m. to 7:00 p.m.

Newspaper publications are scheduled in April in the *San Antonio Express-News* and in *La Prensa*. Election information will also be available on the City's website and newsletters.

Ms. Reyna stated the candidate filing period had begun Wednesday, January 18, 2017 with a deadline of Friday, February 17, 2017 by 5:00 p.m. A filing fee of \$100.00 is required with the submitted application.

A motion for approval was made by Councilmember Jessee. The motion was seconded by Councilmember Savage and passed by unanimous vote.

Item # 8 Mayor Cooper read the following caption.

ORDINANCE NO. 2071

AN ORDINANCE ORDERING A SPECIAL ELECTION IN THE CITY OF ALAMO HEIGHTS, TEXAS TO BE HELD ON MAY 6, 2017 FOR THE PURPOSE OF VOTING ON AUTHORIZING AN INCREASE OF THE LOCAL SALES AND USE TAX TO PROVIDE ADDITIONAL REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS AND SIDEWALKS AS AUTHORIZED BY CHAPTER 327 OF THE TAX CODE; MAKING PROVISIONS FOR THE CONDUCT OF SUCH SPECIAL ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH SPECIAL ELECTION

Ms. Reyna made a PowerPoint presentation that included background information on the upcoming election.

Mr. Reyna stated the special election is to propose an increase of the local sales and use tax at the rate of one-fourth of one percent to provide additional revenue for the 20-year Street Maintenance Program. House Bill 157 was referenced which allows municipalities to call an election to add an extra one-eighth of one percent sales tax up to the statutory limit of 2% of the total tax rate of 8.25%.

Ms. Reyna stated if approved by the voters the new sales tax would be effective October 1, 2017 valid for four years requiring an election to reauthorize the sales tax. The combined total amount of local sales and use tax authorized for street maintenance would be one-half of one percent. She explained that voters reauthorized the one-fourth percent sales and use tax for street maintenance at the November 8, 2016 special election. She briefly presented information on early and election day activities.

The current total sales tax rate is 8.25%. The City of Alamo Heights is 8.00%, of which 6.25% is for the State, 1.25% is for the City (1.00% City General Fund and .25% Street Maintenance) and .50% for VIA Metropolitan. If one-fourth of one percent increase is approved by the voters at the May 2017 election, the City would collect its statutory limit of two percent of the total sales tax rate. The amount of revenue was presented on the current local sales and use taxes for maintenance and repair of municipal streets. The project amount one-half of one percent would generate approximately \$495,000 during Fiscal Year 2017-2018.

A motion for approval was made by Councilmember Savage. The motion was seconded by Councilmember Jessee and passed by unanimous vote.

* * *

Staff Report

Item # 9 Mayor Cooper read the following caption.

Briefing on the 2016 Police Contact Tier 1 Data Annual Report prepared in compliance with the Texas Racial Profiling Law

Police Chief Rick Pruitt provided background information on Police Contact Tier 1 Data Annual Report.

Police Chief Pruitt informed Council the annual report contained information relevant to the policies of the Alamo Heights Police Department to include: prohibiting the practice of racial profiling by officers, providing for a system to address citizen complaints regarding racial profiling, addressing training and education mandates for officers regarding racial profiling, and requiring the use of video and voice recording on all officer initiated vehicle and pedestrian stops. He stated the data compared statistical data to the 2010 U.S. Census concerning population demographics of the City of Alamo Heights and noted the demographics among City of San Antonio and Bexar County.

Police Chief Pruitt stated the report affirms the Alamo Heights Police Department's commitment to unbiased policing, reinforcement of procedures and to protect officers from unwarranted accusations of misconduct. He reported no formal citizen complaint regarding racial profiling by officers received during the reporting period, January 1, 2016 through December 31, 2016.


Police Chief Pruitt stated this report had been accepted by the state and is available on the City's website. He stated the findings in the 2016 Police Contact Tier 1 Data Annual Report verified the Alamo Heights Police Department had complied with all the requirements set forth in the Texas Racial Profiling Law.

City Manager Mark Browne recognized Lieutenant Cindy Pruitt and Sergeant Tom Vitacco addressing matters respectively related to a compliant audit request and open carry law.


Mayor Cooper congratulated Police Chief Pruitt and the Police Department.

* * *

There being no further business, a motion was made by Mayor Pro Tem Prassel to adjourn the meeting. The motion was seconded by Councilmember Savage and passed by unanimous vote. Mayor Cooper adjourned the meeting at 6:03 p.m.



Jennifer Reyna
City Secretary



Louis Cooper
Mayor