



**BOARD OF ADJUSTMENT  
AGENDA**

December 06, 2023

Take notice that a regular meeting of the Board of Adjustment of the City of Alamo Heights will be held on **Wednesday, December 06, 2023, at 5:30pm** in the City Council Chamber, located at 6116 Broadway St, San Antonio, Texas, 78209, to consider and act upon any lawful subjects which may come before it.

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at [www.alamoheightstx.gov](http://www.alamoheightstx.gov).

***INSTRUCTIONS FOR TELECONFERENCE:*** *The City will make reasonable efforts to allow members of the public to participate via audio by dialing 1- 346-248-7799 and enter access number 893 9488 9735#. If you would like to speak on a particular item, when the item is considered, press \*9 to "raise your hand". Citizens will have three (3) minutes to share their comments. The meeting will be recorded.*

*The City cannot guarantee participation by phone due to unforeseen technical difficulties or provide prior notice if they occur; therefore, the City urges your in-person attendance if you require participation.*

**A. CALL MEETING TO ORDER**

**B. APPROVAL OF MINUTES** – June 07, 2023, September 06, 2023, October 04, 2023, November 01, 2023

**C. CASES**

**Case No. 2394 – 260 Retama Pl *Case tabled from November 01, 2023.***

Application of Retama Funding LLC, owner, represented by Robert Benke, applicant, requesting the following variance(s) in order to install a fence on an existing retaining wall at the property located at **CB 5572, BLK 17, LOT 10**, also known as **260 Retama Pl**, zoned SF-A:

1. The proposed 11ft 6-inch high fence/wall located within the side and rear yards exceed the maximum 8ft height allowed per Sections 3-82(4) and 3-83(4) of the City's Zoning Code.

**Case No. 2398 – 229 Rosemary Ave *Case tabled from November 01, 2023. Case withdrawn by applicant.***

Application of Jack Dabney of Dabney Homes representing McCollum Family Trust, owner, requesting the following variance(s) in order to construct an accessory structure at the property located at **CB 5571A (Rosemary Subdivision), BLK 8, LOT 30**, also known as **229 Rosemary Ave**, zoned SF-A:

1. The accessory structure is proposed on a residential lot that does not have a primary structure/dwelling as required per Section 3-2, Definitions, and Section 3-8, Use of land and buildings, of the City's Zoning Code.

**Case No. 2399 – 204 E Fair Oaks Pl**

Application of Daniel Potter of Janus Custom Homes representing Jonathan and Dawn Peterson, owners, requesting the following variance(s) in order to construct a circular driveway with a curb cut at the property located at **CB 5572, BLK 16, LOT 1**, also known as **204 E Fair Oaks Place**, zoned SF-A:

1. The proposed 34ft 3-inch curb cut on the side street of the corner lot exceeds the maximum 24ft width allowed to provide access to the required covered parking spaces only per Section 3-21(5) of the City's Zoning Code.

**Case No. 2400 – 730 Corona Ave**

Application of Evan Morris of Lake Flato Architects representing Connie & Sandy McNab, owners, requesting the following variance(s) in order to construct a new single-family residence with detached carport at the property located at **CB 4024, BLK 140, LOT NE IRR 21.31FT OF 1, N IRR 50.48FT OF 2 & 3**, also known as **730 Corona Ave**, zoned SF-A:

1. A proposed detached carport is located to the side of the proposed main structure instead of to the rear as required per Section 3-21 and
2. The detached accessory building is located to the side of the main building instead of to the rear as required per Section 3-85(1) of the City's Zoning Code.

**D. ADJOURNMENT**

*The Board of Adjustment reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney) or any other exception authorized by Chapter 551 of the Texas Government Code.*

**DISABILITY ACCESS STATEMENT**

This meeting site is wheelchair accessible. The accessible entrance is located at 6116 Broadway St. Accessible visitor parking spaces are located at the rear entrance of City Hall. Accommodations or interpretive services are available upon request and must be made seventy-two [72] hours prior to the meeting. For assistance, call the City Secretary at (210) 832-2209.

**CERTIFICATE**

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Alamo Heights, Texas, November 30, 2023 at 01:30 PM



Elsa T. Robles  
City Secretary