



**BOARD OF ADJUSTMENT  
AGENDA**

November 01, 2023

Take notice that a regular meeting of the Board of Adjustment of the City of Alamo Heights will be held on **Wednesday, November 01, 2023, at 5:30pm** in the City Council Chamber, located at 6116 Broadway St, San Antonio, Texas, 78209, to consider and act upon any lawful subjects which may come before it.

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at [www.alamoheightstx.gov](http://www.alamoheightstx.gov).

***INSTRUCTIONS FOR TELECONFERENCE: The City will make reasonable efforts to allow members of the public to participate via audio by dialing 1- 346-248-7799 and enter access number 893 9488 9735#. If you would like to speak on a particular item, when the item is considered, press \*9 to "raise your hand". Citizens will have three (3) minutes to share their comments. The meeting will be recorded.***

***The City cannot guarantee participation by phone due to unforeseen technical difficulties or provide prior notice if they occur; therefore, the City urges your in-person attendance if you require participation.***

**A. CALL MEETING TO ORDER**

**B. APPROVAL OF MINUTES – June 07, 2023, October 04, 2023**

**C. CASES**

**Case No. 2394 – 260 Retama Pl *Tabled from October 04, 2023 due to lack of quorum.***

Application of Retama Funding LLC, owner, represented by Robert Benke, applicant, requesting the following variance(s) in order to install a fence on an existing retaining wall at the property located at **CB 5572, BLK 17, LOT 10**, also known as **260 Retama Pl**, zoned SF-A:

1. The proposed 11ft 6-inch high fence/wall located within the side and rear yards exceed the maximum 8ft height allowed per Sections 3-82(4) and 3-83(4) of the City's Zoning Code.

**Case No. 2396 – 328 Albany St**

Application of Daryl A Lange, owner, requesting the following variance(s) in order to add to the rear of the existing residence at the property located at **CB 4050, BLK 76, LOTS 21, 22, & 23**, also known as **328 Albany St**, zoned SF-A:

1. A 5.9ft side yard setback on the west side of the main structure instead of the minimum 6ft required per Section 3-15(2) of the City's Zoning Code.

**Case No. 2397 – 307 Joliet Ave**

Application of Fernanda Vuilleumier of Flora & Designs representing Deborah and Martin Roos, owners, requesting the following variance(s) in order to construct a circular driveway at the property located at **CB 4024, BLK 43, LOT 9**, also known as **307 Joliet Ave**, zoned MF-D:

1. The proposed off-street parking is located in the front of the property in front of the front face of the building instead of in the rear or side of the property, behind the front face of the building as required per Section 3-49(1) and
2. The proposed parking area is not screened via a three (3) foot fence or screening wall as required per Section 3-49(2) of the City's Zoning Code.

**Case No. 2398 – 229 Rosemary Ave**

Application of Jack Dabney of Dabney Homes representing McCollum Family Trust, owner, requesting the following variance(s) in order to construct an accessory structure at the property located at **CB 5571A (Rosemary Subdivision), BLK 8, LOT 30**, also known as **229 Rosemary Ave**, zoned SF-A:

1. The accessory structure is proposed on a residential lot that does not have a primary structure/dwelling as required per Section 3-2, Definitions, and Section 3-8, Use of land and buildings, of the City's Zoning Code.

**D. ADJOURNMENT**

*The Board of Adjustment reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney) or any other exception authorized by Chapter 551 of the Texas Government Code.*


**DISABILITY ACCESS STATEMENT**

This meeting site is wheelchair accessible. The accessible entrance is located at 6116 Broadway St. Accessible visitor parking spaces are located at the rear entrance of City Hall. Accommodations or interpretive services are available upon request and must be made seventy-two [72] hours prior to the meeting. For assistance, call the City Secretary at (210) 832-2209.

**CERTIFICATE**

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Alamo Heights, Texas, October 29, 2023 at 11:00 A.M.



  
Elsa T. Robles  
City Secretary