

CITY OF ALAMO HEIGHTS  
CITY COUNCIL  
October 12, 2020

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at the Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, October 12, 2020. A teleconference was held via Zoom; staff and meeting attendees were welcomed in the Council Chambers entering City Hall via one entrance (rear of City Hall), answering health questions, health screening, wearing a mask and practicing social distancing.

Composing a quorum were:  
Mayor Bobby Rosenthal  
Mayor Pro Tempore John Savage  
Councilmember Lawson Jessee  
Councilmember Blake M. Bonner  
Councilmember Lynda Billa Burke

Also attending were:  
City Manager Buddy Kuhn  
Assistant City Manager/Community Development Services Director Nina Shealey  
City Attorney Frank Garza  
Assistant to City Manager/City Secretary Jennifer Reyna  
Human Resources Manager Lori Harris  
Police Chief Rick Pruitt  
Fire Chief Michael Gdovin  
Public Works Director Pat Sullivan

Absent was:  
Councilmember Wes Sharples

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Mayor Bobby Rosenthal opened the meeting at 5:32 p.m.

\* \* \*

Assistant to City Manager/City Secretary Jennifer Reyna announced the process for today's meeting via teleconference. She explained information was available at [www.alamoheightstx.gov](http://www.alamoheightstx.gov). Ms. Reyna announced if interested listeners desired to speak on a particular item, she instructed to them to press \*9 so they will be cued to express their comments. She reminded listeners when addressing Council, please state your name and address for the record.

\* \* \*

Item # 1 Approval of Minutes

Mayor Rosenthal asked City Council for any revisions to the minutes of the September 21, 2020 Special Council Meeting. A motion was made by Councilmember Lynda Billa Burke to approve the minutes of September 21, 2020. The motion was seconded by Councilmember Blake Bonner and passed by unanimous vote.

Mayor Rosenthal asked City Council for any revisions to the minutes of the September 28, 2020 Council Meeting. A motion was made by Councilmember Lynda Billa Burke to approve the minutes of September 28, 2020. The motion was seconded by Mayor Pro Tem John Savage and passed by unanimous vote.

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Announcements

Item # 2 Mayor Rosenthal read the following captions.

**a. National Prescription Drug Take Back Day, October 24, 2020**

Police Chief Rick Pruitt announced that any expired, unused, and unwanted prescription drugs will be taken on Saturday, October 24, 2020 at City Hall beginning at 10:00 am. – 2:00 p.m. Police Officers will be present to take unwanted prescription drugs. Syringes, EpiPens or other injectable devices will not be accepted due to blood borne pathogen threats and safety to handlers.

**b. Early Voting, October 13, 2020 – October 30, 2020**

Assistant to City Manager/City Secretary Jennifer Reyna announced early voting will begin tomorrow, Tuesday, October 13<sup>th</sup> through Friday, October 30<sup>th</sup>. The nearby early voting polling sites within the community are Tobin Library at Oakwell and Lion’s Field.

**c. Cancellation of November 23, 2020 and December 28, 2020 Council Meetings due to holidays**

Ms. Reyna announced the following Council meetings are cancelled: November 23, 2020 and December 28, 2020 due to the holidays. If a special meeting is necessary, then one may be scheduled.

\* \* \*

Item # 3 Citizens to be heard

There were no citizens that signed up to speak.

\* \* \*

Items for Individual Consideration

*Item # 4* Mayor Rosenthal read the following caption.

**Architectural Review Board Case No. 778F, request of Jorge Cavazos and Yvette Almendarez, owners, for the compatibility review of the proposed design located at 223 Allen in order to construct a new single family residence with detached accessory structure under Demolition Review Ordinance No. 1860**

Assistant City Manager/Community Development Services Department Director Nina Shealey made a PowerPoint presentation that included a proposed site plans, elevations, and photos.

Ms. Shealey identified the project for the compatibility review of the proposed design located at 223 Allen in order to construct a new single family residence with detached accessory structure. In October 2019, when Board of Adjustment approved five variances in October 2019. Council approved the demolition in December 2019. She noted the property is located on an irregular shaped lot and noted the need of variances. The BOA reviewed and approved seven variances on July 1, 2020. On July 21, 2020, the Architectural Review Board (ARB) tabled the item. Ms. Shealey reviewed the elevations, Residential Design Standards (RDS), elevations and photos. Design of windows and doors were presented that aligned with the structure.

Public notifications were mailed to property owners within a 200-foot radius. Notices were posted on the City's website, mailed out and posted on the property. Staff received one postcard in support and none in opposition. She explained the opposition was related to the number of variances and noted the second request of variances entailed of 10 variances in which BOA approved 7 variances.

A motion of approval was made by Mayor Pro Tem John Savage. The motion was seconded by Councilmember Lynda Billa Burke and passed by unanimous vote.

*Item # 5* Mayor Rosenthal read the following caption.

**Architectural Review Board Case No. 807F, request of Mauze Construction Corp. applicant, representing RJS & KGS Management Ice Trust, owner, for the compatibility review of the proposed design located at 125 Primrose in order to construct a new single-family residence with detached accessory structures**

Ms. Shealey made a PowerPoint presentation that included an existing pre-demolition site plan, elevations, roof plan and existing/proposed streetscapes.

Ms. Shealey identified the project as a compatibility review of the proposed design located at 125 Primrose. The existing pre-demolition site plan, elevations, roof plan, and existing/proposed streetscapes were presented. Ms. Shealey reviewed the RDS. Exterior materials include stucco and a standing seam metal roof.

On September 15, 2020, ARB reviewed and approved the compatibility review.

Public notifications were mailed to property owners within a 200-foot radius. Notices were posted on the City's website, mailed out and posted on the property. Staff received four postcards in support and none in opposition.

A motion of approval for the demolition was made by Councilmember Lawson Jessee. The motion was seconded by Councilmember Blake Bonner and passed by unanimous vote.

*Item # 6* Mayor Rosenthal read the following caption.

**Discussion and possible action to authorize the purchase of two replacement police patrol vehicles**

Police Chief Rick Pruitt made a PowerPoint presentation that included background information and bidding process.

Police Chief Pruitt stated the purchase of two Police Patrol vehicles are to replace one 2015 and a 2016 Police Interceptor SUVs. He shared of the bidding process to include invitations sent to four BuyBoard registered Ford dealerships. Three dealerships submitted bids: Caldwell Country Ford, Four Stars Ford, and Chastang Ford. Caldwell Country Ford was selected from BuyBoard with a submittal bid of \$67,250. Police Chief Pruitt stated the purchase of replacement vehicles from BuyBoard providers is allowed by the City of Alamo Heights Purchase Policy and Texas Law in lieu of a competitive bid process.

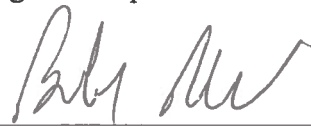
Police Chief Pruitt stated the funds were budgeted in the Capital Improvement Fund for the purchase of these two Police Patrol vehicles.

A motion of approval was made by Councilmember Jessee. The motion was seconded by Councilmember Billa Burke and passed by unanimous vote.

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There being no further business, a motion was made by Councilmember Bonner to adjourn the meeting. The motion was seconded by Councilmember Jessee and passed by unanimous vote. Mayor Rosenthal adjourned the meeting at 5:51 p.m.

  
Jennifer Reyna  
City Secretary

  
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Bobby Rosenthal  
Mayor