

City of Alamo Heights
ARCHITECTURAL REVIEW BOARD
MINUTES
June 27, 2023

The Architectural Review Board held a special meeting at the Council Chambers of the City of Alamo Heights, located at 6116 Broadway St, San Antonio, Texas, and via Zoom with teleconference on Tuesday, June 27, 2023, at 5:30 p.m.

Members present and composing a quorum of the Board:

John Gaines, Chairman
Ashley Armes
Grant McFarland
Clay Hagendorf, Alternate

Members absent:

Larry Gottsman
Adam Kiehne
Phil Solomon
Lyndsay Thorn

Staff members present:

Phil Laney, Assistant City Manager
Lety Hernandez, Director of Community Development Services

The meeting was called to order by Chairman Gaines at 5:35 p.m.

Chairman Gaines introduced the newly appointed members, Ashley Armes and Clay Hagendorf, and thanked them for volunteering to serve the community.

Chairman Gaines announced that the meeting minutes of the May 16, 2023 meeting were not available for review and rescheduled for the next regularly scheduled meeting. No action was taken.

Case No. 897F – Request of Hilary Scruggs Beebe, applicant, representing Trace and Laura Nell Burton, owners, for the compatibility review of the proposed design located at 222 Claiborne Way in order to construct a 2-story addition to the existing detached garage under Demolition Review Ordinance No. 1860 (April 12, 2010).

Chairman Gaines announced the case was rescheduled to the next regular meeting of July 18, 2023. No action was taken.

Case No. 895F – Request of David Varga of Iconic Development, LLC, applicant, representing Stephanie Hagee, owner, for the significance review of the existing main structure and compatibility review of the proposed design located at 525 Argo Ave in order to demolish 48% of the existing street-facing elevation and 53.6% of the existing main structure’s roof in order to remodel and add to the rear of the existing single-family residence under Demolition Review Ordinance No. 1860 (April 12, 2010).

Ms. Hernandez presented the case. Ms. Hagee and Mr. Varga were present and addressed the board.

The board asked for clarification regarding the circular driveway shown on the proposed renderings. The applicant responded stating that it had been considered but would not be installed.

An open discussion followed regarding the proposed windows and if they would be the same and/or if they would be inset. Mr. Varga stated that they would be copying the same look of the existing windows to the new additions. The board commended on the design adding that it “fit the street”.

Chairman Gaines opened the public hearing at 5:45pm. No one requested to speak regarding the case so the public hearing was closed.


At that time, Mr. McFarland moved to declare the existing main structure as not significant and recommended approval of the proposed design as compatible. Mr. Kiehne seconded the motion.

The motion was approved with the following vote:
FOR: Gaines, Armes, Hagendorf, Kiehne, McFarland
AGAINST: None

There being no further business, Ms. Armes moved to adjourn the meeting. Mr. Kiehne seconded the motion followed by unanimous consent of the board. The meeting was adjourned at 5:46p.m.

THE PROCEEDINGS OF THE MEETING ARE ALSO DIGITALLY RECORDED, AND THESE MINUTES ARE ONLY A SUMMARY OF THE MEETING. THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT OF

THE PROCEEDINGS AND DO NOT PURPORT TO INCLUDE ALL IMPORTANT EVIDENCE PRESENTED OR STATEMENTS MADE.



John Gaines, Chairman
(Board Approval)

7/18/23
Date Signed & Filed



Lety Hernandez, Director
Community Development Services