

**City of Alamo Heights**  
**ARCHITECTURAL REVIEW BOARD**  
**MINUTES**  
May 16, 2017

The Architectural Review Board held a regularly scheduled meeting at the Council Chambers of the City of Alamo Heights, located at 6116 Broadway St, on Tuesday, May 16, 2017, at 5:30 p.m.

Members present and composing a quorum of the Board:

John Gaines, Chairman  
Diane Hayes  
Grant McFarland  
Phil Solomon

Members absent:

Mary Bartlett  
Mike McGlone  
Jill Souter

Staff present:

Jason B Lutz, Director of Community Development Services  
Eli Briseno, Combination Inspector

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The meeting was called to order by Chairman Gaines at 5:34p.m.

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Mr. McFarland moved to approve the minutes of April 18, 2017 as presented. Mr. Solomon seconded the motion.

The motion was approved with the following vote:

FOR:           Gaines, McFarland, Hayes, Solomon  
AGAINST:     None

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**Case No. 668 S – Request of Laurence Seiterle, owner, for the significance and compatibility review of the proposed replacement structure located at 333 Normandy under Demolition Review Ordinance No. 1860 (April 12, 2010) in order to demolish 32% of the existing street-facing façade on the west side at Imlay in order to add to the existing main structure.**

Mr. Lutz presented the case. Pete Seiterle, applicant, was present and addressed the board.

An open discussion took place regarding the existing trees and the proposed construction.

Mr. McFarland moved to declare the existing main structure as not significant, the proposed main structure as compatible, and recommended approval as submitted. Ms. Hayes seconded the motion.

The motion was approved with the following vote:

FOR:           Gaines, McFarland, Hayes, Solomon  
AGAINST:     None

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**Case No. 669 F – Request of John Grable, FAIA, applicant, representing William D. and Sue H. Balthrope, owners, for the significance and compatibility review of the proposed replacement structure located at 415 La Jara under Demolition Review Ordinance No. 1860 (April 12, 2010) in order to demolish 82.1% of the existing roof, demolish 52.3% of the street-facing façade on the east side at La Jara, demolish 84.6% of the street-facing façade on the north side at Evans, and demolish 68.5% of the overall exterior facing walls of the existing structure in order to remodel and add to the existing main structure.**

Mr. Lutz presented the case and provided background on the case specifically the pending replat. The applicant was present and addressed the board. He informed that the portions proposed for removal were additions to the original home and went on to speak regarding the original structure. Mr. Grable went on to speak regarding the proposed design and landscaping with a plan to be able to focus on the original structure at night while embracing the view of La Jara. The board commended the applicant on their proposed design.

The board questioned regarding the front of the residence and the applicant responded.

Mr. McFarland moved to declare the existing main structure as not significant, the proposed design as compatible, and recommended approval of the submission. Mr. Solomon seconded the motion.

The motion was approved with the following vote:  
FOR:           Gaines, Hayes, McFarland, Solomon  
AGAINST:     None

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**Case No. 647 F – Request of Omar Land, owner, for the final design review of the proposed landscaping plan at the property located at 220 Grove Place under Chapter 2 Administration for Architectural Review.**

Mr. Lutz presented the case. The owner was present and addressed the board. He spoke regarding the previous landscaping plan and how they addressed the concerns of the board. He went on to speak regarding the proposed materials and showed a material board. An open discussion followed.

Mr. McFarland recommended approval of the final design as submitted. Ms. Hayes seconded the motion.

The motion was approved with the following vote:  
FOR:           Gaines, Hayes, McFarland, Solomon  
AGAINST:     None

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Mr. Lutz spoke regarding 110 Chichester and their appeal to Council regarding the previously approved sign. He informed that the appeal was approved.

Mr. Lutz informed that the project at 634 Patterson did not require ARB review based on their calculations and the case would not be reviewed by Council. He informed that the permit was approved and issued.

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There being no further business, Mr. Solomon moved to adjourn the meeting, seconded by Mr. McFarland and unanimous vote to support the motion. The meeting adjourned at 6:09p.m.

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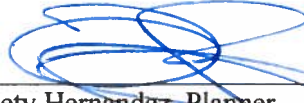
**THE PROCEEDINGS OF THE MEETING ARE DIGITALLY RECORDED, AND THESE MINUTES ARE ONLY A SUMMARY OF THE MEETING. THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS AND DO NOT PURPORT TO INCLUDE ALL IMPORTANT EVIDENCE PRESENTED OR STATEMENTS MADE.**



John Gaines, Chairman  
(Board Approval)

6/20/17

Date Signed & Filed



Lety Hernandez, Planner  
Community Development Services