

CITY OF ALAMO HEIGHTS
6116 BROADWAY
SAN ANTONIO, TEXAS 78209
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ACTION TAKEN

Take notice that a **Regular City Council Meeting** of the governing body of the City of Alamo Heights will be held on **Monday, March 23, 2026** at **5:30 p.m.** in the City Council Chamber, located at 6116 Broadway, San Antonio, Texas, to consider and act upon any lawful subjects which may come before it.

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at www.alamoheightstx.gov.

AGENDA

1. Approval of Minutes:
 - a. March 09, 2026 City Council Meeting **APPROVED; AYES: 5, NAYS: 0**
2. Announcements
 - a. 8th Annual AH09 5K Fun Run & Pet Adoption, April 11, 2026 – Jennifer Reyna
 - b. 36th Annual Cambridge Elementary Balloonfest, March 27, 2026 – Lety Hernandez
3. Citizens to be heard

Consent Agenda

4. **Architectural Review Board Case No. 1022F**, request of Eric Baumgartner of LPA Design Studios, applicant, representing Alamo Heights ISD, owner, for the **final review** of the proposed improvements located at **6801 Broadway St, 6815 Broadway St, 6823 Broadway St, and 116 Tuxedo Ave** – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 5, NAYS: 0**
5. **Architectural Review Board Case No. 1023F**, request of Eric Baumgartner of LPA Design Studios, applicant, representing Alamo Heights ISD, owner, for the **final review** of the proposed Alamo Heights District Community Center located at **7001 Broadway St** – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 5, NAYS: 0**

Items for Individual Consideration

6. **Public Hearing – Planning and Zoning Case No. 456**. A request by Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 457sq ft (0.1046 acre tract) that adjoins the eastern side of the property identified as CB 4024, BLK 58, LOT 1, EXCEPT NW 3FT, also known as **401 Harrison Ave**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services

7. Discussion and possible action on **Planning and Zoning Case No. 456**, a request of Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 4557sq ft (0.1046 acre tract) that adjoins the eastern side of the property identified as CB 4024, BLK 58, LOT 1, EXCEPT NW 3FT, also known as **401 Harrison Ave**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services **MOTION TO APPROVE TO VACATE RIGHT-OF-WAY ACROSS THE SUBJECT LOT ON THE WESTERN SIDE OF ALLEN STREET BY REDUCING IT BY 8 FEET IN WIDTH FROM ITS CURRENT LOCATION FOR THE LENGTH OF THE SUBJECT LOT ONLY. IN CONNECTION WITH THE VACATED RIGHT-OF-WAY, ANY CONVEYANCE OF THE PROPERTY WOULD INCLUDE THAT THERE WOULD BE NO CONSTRUCTION OF STRUCTURES OR ACCESSORY STRUCTURES BETWEEN THE ADJUSTED RIGHT-OF-WAY AND THE LOCATION OF THE CURRENT EASTERN BUILDING FACADE. PROVIDING FOR A SURVEY OF THAT FACADE, WITH RESPECT TO THE CONVEYANCE DOCUMENTS, SUCH SURVEY TO BE PAID BY THE APPLICANT, AND COUNCIL AUTHORIZES THE CITY MANAGER OR THE MAYOR TO EXECUTE THE DEED OR OTHER CLOSING INSTRUMENTS RELATED TO THE VACATION OR THE RIGHT-OF-WAY. THE CONSIDERATION WOULD BE TRANSACTED AT \$46.57 PER SQUARE FOOT BASED UPON THE FINAL DETERMINATION OF SQUARE FOOTAGE FROM THE SURVEY. APPROVED; AYES: 5, NAYS: 0**
8. **Public Hearing – Planning and Zoning Case No. 457**. A request by Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 1643sq ft (0.0377 acre tract) that adjoins the eastern side of the property identified as CB 4024, BLK 58, LOT 18 & NW 3FT OF LOT 1, also known as **213 Allen St**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services
9. Discussion and possible action on **Planning and Zoning Case No. 457**, a request of Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 1643sq ft (0.0377 acre tract) that adjoins the eastern side of the property identified as CB 4024, BLK 58, LOT 18 & NW 3FT OF LOT 1, also known as **213 Allen St**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services **NO DISCUSSION OR ACTION TAKEN, ITEM WITHDRAWN BY APPLICANT**
10. **Public Hearing – Planning and Zoning Case No. 459**. A request of Eric Baumgartner of LPA Design Studios, applicant, on behalf of Alamo Heights Independent School District, owner, to rezone the properties identified as CB 4024 BLK 305 LOT 7, also known as **6801 Broadway St**; CB 4024 BLK 305 LOT 6, also known as **6815 Broadway St**; and CB 4024 BLK 305 LOT 5, also known as **6823 Broadway St**, from Multiple-Family Dwelling District (MF-D) to Parking District (P) and to rezone CB 4024 BLK 305 LOT 4, also known as **116 Tuxedo Ave** from Single-Family Dwelling District A (SF-A) to Parking District (P) – Lety Hernandez, Director of Community Development Services
11. Discussion and possible action on **Planning and Zoning Case No. 459**, a request of Eric Baumgartner of LPA Design Studios, applicant, on behalf of Alamo Heights Independent School District, owner, to rezone the properties identified as CB 4024 BLK 305 LOT 7, also known as **6801 Broadway St**; CB 4024 BLK 305 LOT 6, also known as **6815 Broadway St**; and CB 4024 BLK 305 LOT 5, also known as **6823 Broadway St**, from Multiple-Family Dwelling District (MF-D) to Parking District (P) and to rezone CB 4024 BLK 305 LOT 4, also known as **116 Tuxedo Ave** from Single-Family Dwelling District A (SF-A) to Parking District (P) – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 5, NAYS: 0**

12. **Public Hearing – Planning and Zoning Case No. 460.** A request of Eric Baumgartner of LPA Design Studios, applicant, on behalf of Alamo Heights Independent School District, owner, to replat the properties identified as CB 4024 BLK 305 LOT 7, also known as **6801 Broadway St**, CB 4024 BLK 305 LOT 6, also known as **6815 Broadway St**, CB 4024 BLK 305 LOT 5, also known as **6823 Broadway St**, and CB 4024 BLK 305 LOT 4, also known as **116 Tuxedo Ave** – Lety Hernandez, Director of Community Development Services
13. Discussion and possible action on **Planning and Zoning Case No. 460**, a request of Eric Baumgartner of LPA Design Studios, applicant, on behalf of Alamo Heights Independent School District, owner, to replat the properties identified as CB 4024 BLK 305 LOT 7, also known as **6801 Broadway St**, CB 4024 BLK 305 LOT 6, also known as **6815 Broadway St**, CB 4024 BLK 305 LOT 5, also known as **6823 Broadway St**, and CB 4024 BLK 305 LOT 4, also known as **116 Tuxedo Ave** – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 5, NAYS: 0**
14. Discussion and possible action to authorize the City Manager to negotiate and enter into contract with the lowest qualified bidder for the 2026 Street Maintenance Program (SMP) for an amount not to exceed \$941,134 – Frank Orta, Public Works Director
APPROVED; AYES: 5, NAYS: 0
15. Presentation of Annual Comprehensive Financial Report for the fiscal year, ended September 30, 2025, for acceptance by City Council – Kristine Horton, Finance Director
APPROVED; AYES: 5, NAYS: 0

Staff Reports

16. Notice of Intent to construct a new commercial use structure at the property known as **123 Ogden Ln** – Lety Hernandez, Director of Community Development Services