

City of Alamo Heights
ARCHITECTURAL REVIEW BOARD
MINUTES
March 15, 2016

The Architectural Review Board held its regularly scheduled meeting at the Council Chambers of the City of Alamo Heights, located at 6116 Broadway St, on Tuesday, March 15, 2016, at 5:30 p.m.

Members present and composing a quorum of the Board:

John Gaines, Acting Chairman
Mary Bartlett
Phil Solomon
Jill Souter

Members absent:

Grant McFarland
Mike McGlone

Staff present:

Lety Hernandez, Planner

The meeting was called to order by Chairman Gaines at 5:35p.m.

Mr. Solomon moved to approve the minutes of February 23, 2016 as presented. The motion was seconded by Ms. Bartlett.

The motion was approved with the following vote:

FOR: Gaines, Bartlett, Solomon, Souter
AGAINST: None

Case No. 618 F – Request of Sarah Zowarka, applicant, for permanent signage at 5202 Broadway St (Heights the Salon and Spa)

Ms. Hernandez presented the case. Homer Morales, sign contractor, was present to address the board. He spoke regarding the case and how the proposed mimics the surrounding signage but is slightly larger.

There was a discussion regarding the amount of text on the proposed façade and directory signage. The board expressed concerns stating that they felt the proposed was “too much”. An open discussion followed regarding the proposed size and text. The board asked for clarification regarding window decals should they choose to allow the applicant to install some. Ms. Hernandez responded that the board had previously approved decals for other businesses and was at their discretion as they were not prohibited.

Mr. Solomon moved to approve the permanent signage with the following modifications: 1) The proposed canopy sign shall not exceed three (3) feet in height and maximum fourteen (14) feet in length to be proportionate to the storefront, 2) Remove extra verbiage (hair, nailes, etc.) at bottom of canopy sign, 3) Remove extra verbiage and phone number from pylon sign, and 4) The applicant shall be the option to place the extra verbiage with phone number on the front door. The motion was seconded by Ms. Bartlett.

The motion was approved with the following vote:
FOR: Gaines, Bartlett, Solomon, Souter
AGAINST: None

There being no further business, Mr. McFarland moved to adjourn the meeting, seconded by Ms. Souter, and unanimous vote to support the motion. The meeting was adjourned at 6:01 p.m.

THE PROCEEDINGS OF THE MEETING ARE ALSO DIGITALLY RECORDED, AND THESE MINUTES ARE ONLY A SUMMARY OF THE MEETING. THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT OF THE PROCEEDINGS AND DO NOT PURPORT TO INCLUDE ALL IMPORTANT EVIDENCE PRESENTED OR STATEMENTS MADE.



ACTING CHAIR

John Gaines, Acting Chairman
(Board Approval)

5/3/16

Date Signed & Filed



Lety Hernandez, Planner
Community Development Services