

# CITY OF ALAMO HEIGHTS

6116 BROADWAY

SAN ANTONIO, TEXAS 78209

210-822-3331

FAX 210-822-8197



## ACTION TAKEN

## PUBLIC NOTICE OF MEETING

Take notice that a **Regular City Council Meeting** of the governing body of the City of Alamo Heights will be held on **Monday, January 12, 2026** at **5:30 p.m.** in the City Council Chamber, located at 6116 Broadway, San Antonio, Texas, to consider and act upon any lawful subjects which may come before it.

This supplemental written notice, the meeting agenda, and the agenda packet, are posted online at [www.alamoheightstx.gov](http://www.alamoheightstx.gov).

### AGENDA

1. Comments from Bexar County Commissioner Grant Moody
2. Approval of Minutes:
  - a. December 08, 2025 City Council Meeting **APPROVED; AYES: 4, NAYS: 0**
3. Announcements
  - a. Candidate Filing Period – Elsa T. Robles
4. Citizens to be heard

### Consent Agenda

5. **Architectural Review Board Case No. 1008F**, request of Ford, Powell & Carson, applicant, representing the City of Alamo Heights, for the final review of the proposed park improvements located on a portion of **250 Viesca Ave** – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 4, NAYS: 0**

### Items for Individual Consideration

6. **Public Hearing.** A request by Alexandra Heckmann of Campbell Landscape Architecture, applicant, representing Julianne Atkinson, owner, to encroach into the city's right-of-way at the property identified as **CB 4024, BLK 23, LOTS 44**, also known as **400 Torcido Dr**, zoned SF-A for a period of five (5) years for the purpose of replacing an existing fence/wall on the southern side of the property and to allow an existing water feature to remain in place – Lety Hernandez, Director of Community Development Services
7. Discussion and possible action on request submitted by Alexandra Heckmann of Campbell Landscape Architecture, applicant, representing Julianne Atkinson, owner, to encroach into the city's right-of-way at the property identified as **CB 4024, BLK 23, LOTS 44**, also known as **400 Torcido Dr**, zoned SF-A for a period of five (5) years for the purpose of replacing an existing fence/wall on the southern side of the property and to allow an existing water feature to remain in place – Lety Hernandez, Director of Community Development Services

**APPROVED; AYES: 3, NAYS: 0, RECUSED: 1; COUNCILMEMBER LAWSON JESSEE RECUSED HIMSELF FROM DISCUSSION AND VOTING**

8. **Public Hearing – Planning and Zoning Case No. 455.** A request by Omar Rodriguez, applicant, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 7sq ft (0.0002 acre tract) that adjoins the southeastern side of the property identified as **CB 4024, BLK 10, LOT 62, EXC W IRR 2.73FT ALAMO HEIGHTS ADDITION**, also known as **900 Cambridge Oval**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services
9. Discussion and possible action on Planning and Zoning Case No. 455, a request of Omar Rodriguez, applicant, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 7sq ft (0.0002 acre tract) that adjoins the southeastern side of the property identified as **CB 4024, BLK 10, LOT 62, EXC W IRR 2.73FT ALAMO HEIGHTS ADDITION**, also known as **900 Cambridge Oval**, of the City of Alamo Heights, Texas – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 4, NAYS: 0**
10. **Public Hearing – Planning and Zoning Case No. 458.** A request of by George J. Baker, applicant, representing IMF1REO LLC, owner, to rezone the property identified as **CB 4050, BLK 74, LOTS 13, 14, 15, & 16** also known as **328/330 Montclair Ave** zoned Multi-Family District (MF-D) to Office District (O-1) – Lety Hernandez, Director of Community Development Services
11. Discussion and possible action on Planning and Zoning Case No. 458, a request of George J. Baker, applicant, representing IMF1REO LLC, owner, to rezone the property identified as **CB 4050, BLK 74, LOTS 13, 14, 15, & 16** also known as **328/330 Montclair Ave** zoned Multi-Family District (MF-D) to Office District (O-1) – Lety Hernandez, Director of Community Development Services **APPROVED; AYES: 4, NAYS: 0**
12. Discussion and possible action on a Resolution authorizing the City Manager to execute an agreement for general construction services of the Alamo Heights Pool Pocket Park – Phillip Laney, Assistant City Manager **APPROVED; AYES: 4, NAYS: 0**
13. Discussion and possible action on a Resolution authorizing the City Manager to execute a professional services agreement with Mendez Engineering for engineering design and project management services for 0.64 miles of sewer service line rehabilitation and issue Task Authorization No. 02 – Frank Orta, Public Works Director **APPROVED; AYES: 4, NAYS: 0**
14. A Resolution granting certain City Officials signatory authority for financial transactions – Kristine Horton, Finance Director **APPROVED; AYES: 4, NAYS: 0**

Closed Session

15. Executive Session as authorized by the Texas Government Code Section 551.074 (personnel matters) to discuss the employment, evaluation, contract and duties of the City Manager.

Open Session

16. Discussion and possible action resulting from Executive Session.  
**NO ACTION TAKEN**