



**PLANNING AND ZONING COMMISSION
AGENDA**
January 05, 2026

Take notice that a regular meeting of the Planning & Zoning Commission of the City of Alamo Heights will be held on **January 05, 2026, at 5:30 p.m.** in the City Council Chambers located at 6116 Broadway St, San Antonio, Texas, 78209, to consider and act upon any lawful subjects which may come before it.

This supplemental written notice, the meeting agenda, and the agenda packet are posted online at www.alamoheightstx.gov.

A. CALL MEETING TO ORDER

B. APPROVAL OF MINUTES: December 01, 2025

C. CASES

Case No. 455

Public hearing, consideration, and action regarding the request of by Omar Rodriguez, applicant, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 7sq ft (0.0002 acre tract) that adjoins the southeastern side of the property identified as **CB 4024, BLK 10, LOT 62, EXC W IRR 2.73FT ALAMO HEIGHTS ADDITION**, also known as **900 Cambridge Oval**, of the City of Alamo Heights, Texas.

Case No. 456

Public hearing, consideration, and action regarding a request by Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 4557sq ft (0.1046 acre tract) that adjoins the eastern side of the property identified as **CB 4024, BLK 58, LOT 1, EXCEPT NW 3FT**, also known as **401 Harrison Ave**, of the City of Alamo Heights, Texas.

Case No. 457

Public hearing, consideration, and action regarding a request by Frank B. Burney and Carter F. Scharmen of Martin & Drought, applicants, representing Meredith K. Morrill, owner, as authorized by Section 16-105 of the Code of Ordinances to close, vacate, abandon, and sell a portion of public right-of-way, approximately 1643sq ft (0.0377 acre tract) that adjoins the eastern side of the property identified as **CB 4024, BLK 58, LOT 18 & NW 3FT OF LOT 1**, also known as **213 Allen St**, of the City of Alamo Heights, Texas.

Case No. 458

Public hearing, consideration, and action regarding the request of George J. Baker, applicant, representing IMF1REO LLC, owner, to rezone the property identified as **CB 4050, BLK 74, LOTS 13, 14, 15, & 16** also known as **328/330 Montclair Ave** zoned Multi-Family District (MF-D) to Office District (O-1).

D. ADJOURNMENT

The Planning and Zoning Commission reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the Texas Government Code §551.071, (Consultation with Attorney) or any other exception authorized by Chapter 551 of the Texas Government Code.

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The accessible entrance is located at 6116 Broadway St. Accessible visitor parking spaces are located at the rear entrance of City Hall. Accommodations or interpretive services are available upon request and must be made seventy-two [72] hours prior to the meeting. For assistance, call the City Secretary at (210) 882-1508.

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Alamo Heights, Texas, December 29, 2025, at 4:00 p.m.



Jennifer Reyna
Jennifer Reyna
Assistant to City Manager