



Utility Worker II

EXEMPT STATUS: Non-Exempt
POSITION REPORTS TO: Crew Leader

SALARY RANGE: \$28,770-\$43,155

JOB SUMMARY:

This position is assigned to the Department of Public Works/Utility and is responsible for the provision of a wide variety of City services relating to maintenance of water and sewer service. Persons in this position will on occasion report to the Equipment Operator, the Public Works and or Utilities Superintendent.

Utility Worker II is an established, experienced class level. A worker in this class performs a full range of duties and requires little instruction or guidance. Duties include supervising subordinate staff; inspecting work quality at the time of installation, assist in maintaining maps, dismantling and assembling parts used for utility repairs or new construction, manholes, pumps etc. Must have a working knowledge of equipment operation used in utility construction or maintenance. Must be able to safely operate a vehicle, understand and carry out instructions, maintain records as well as possess a positive working relationship in a team atmosphere.

ESSENTIAL JOB FUNCTIONS:

- Supervise subordinate staff
- Inspect work quality at the time of installation
- Assist in maintaining maps
- Dismantle and assemble parts used for utility repair or new construction, manholes, pumps, etc.
- Safely operates trucks and other vehicles, equipment and tools used in construction or maintenance
- Performs minor and preventative maintenance on equipment
- Performs tree and vegetation removal and trimming as needed
- Performs maintenance and repairs on water and wastewater systems as directed
- Performs minor and preventative maintenance in City facilities
- Reads water meters, if required, for verification of readings
- Performs turn-ons/ turn-offs and other customer service tasks as needed
- Maintains assigned vehicle(s) in a clean, safe and operable condition
- Advises when tire replacement or repairs are needed on all vehicles
- Responds to after-hours calls whether scheduled or not
- Proficient use of hand tools used in the course of operations
- Works in confined space such as manholes and trenches
- Understand and carry out instructions
- Maintain records
- Assist other departments as directed
- Performs other duties as assigned

OTHER DUTIES

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Created 10/2015

EDUCATION AND EXPERIENCE:

- Two years' experience in equipment operation and preventative maintenance of equipment
- Two years of progress experience in utility work
- Two years of general construction experience
- High school diploma or G.E.D. required

LICENSES OR CERTIFICATES:

- Valid Texas Class C driver license; Texas Class B CDL is desirable
- Class C Groundwater Treatment Operator License Preferred
- Class II Wastewater Collection System Operator License Preferred

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of safety practices and requirements of the job
- Ability to work well with others
- Knowledge of operation of tools and power equipment

PHYSICAL DEMANDS AND WORKING CONDITIONS:

- Ability to lift up to 40 pounds on a regular basis
- Visual acuity, speech and hearing, hand/eye coordination and manual dexterity necessary to operate tools and equipment associated with the job
- Working conditions are in a field environment
- Must be able to pass a drug and/or alcohol screen

This class specification is not an employment agreement or contract. Management has the exclusive right to alter this class specification at any time without notice.

SIGNATURES

This job description has been approved by all levels of management:

Department Head/Manager _____

Human Resources _____

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____