

CITY OF ALAMO HEIGHTS  
CITY COUNCIL  
August 22, 2016

A regular meeting of the City Council of the City of Alamo Heights, Texas was held at Council Chambers, located at 6116 Broadway, San Antonio, Texas, at 5:30 p.m. on Monday, August 22, 2016.

Present and composing a quorum were:

Mayor Louis Cooper  
Mayor Pro-Tempore Fred Prassel  
Councilmember Lawson Jessee  
Councilmember Bobby Rosenthal  
Councilmember Lynda Billa Burke  
Councilmember John Savage

Also attending were:

City Manager J. Mark Browne  
Fire Chief/Assistant City Manager Buddy Kuhn  
Assistant to the City Manager Marian V. Mendoza  
City Attorney Mike Brenan  
Finance Director Robert Galindo  
Community Development Services Department Director Jason Lutz  
Human Resource Manager Lori Harris  
Chief Police Rick Pruitt  
City Secretary Jennifer Reyna  
Public Works Director Pat Sullivan

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Mayor Louis Cooper opened the meeting at 5:30 p.m.

\* \* \*

*Item # 1      Approval of Minutes*

Mayor Cooper asked City Council for any revisions to the minutes of the August 8, 2016, City Council Meeting. A motion was made by Mayor Pro Tem Fred Prassel to approve the minutes of August 8, 2016. The motion was seconded by Councilmember John Savage.

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*Item # 2      Citizens to be heard concerning items not on the agenda*

Margaret Houston, resident, expressed concern on the density of a project located on Terrell Road. She stated there is another similar concern at Grove Place and N. New Braunfels. She suggested an email blast inform residents of an upcoming density project. She expressed concern on the volume of water released before and after the proposed construction. She asked Council to continue to be stewards of the community.

\* \* \*

Public Hearing

Item # 3 Mayor Cooper read the following caption.

**First Public Hearing on FY 2017 Ad Valorem Taxes**

At 5:35 p.m., Mayor Cooper opened the public hearing. No one signed up to speak. The public hearing closed at 5:36 p.m.

\* \* \*

Consent Agenda

Item # 4 Mayor Cooper read the following caption.

**Schedule budget public hearing on Monday, September 12, 2016**

A motion was made Mayor Pro Tem Fred Prassel to schedule a budget hearing on Monday, September 12, 2016. The motion was seconded by Councilmember Lynda Billa Burke.

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Items for Individual Consideration

Item # 5 Mayor Cooper read the following caption.

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ALAMO HEIGHTS, TEXAS TO ORDER A SPECIAL ELECTION TO BE HELD IN THE CITY OF ALAMO HEIGHTS, TEXAS FOR THE PURPOSE OF VOTING TO AUTHORIZE THE ISSUANCE OF \$12,000,000 IN PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS TO FINANCE STREET IMPROVEMENTS; MAKING PROVISIONS FOR THE CONDUCT OF SUCH SPECIAL ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH SPECIAL ELECTION**

*Una Ordenanza del consejo municipal de la ciudad de Alamo Heights, Texas para ordenar una elección especial que se celebrara en la ciudad de Alamo Heights, Texas para el propósito de votar sobre autorizar la emisión de bonos de obligación general por el monto principal de \$12,000,000 para financiar mejoras en calles; hacer provisiones para la celebración de dicha elección especial; y resolver otros asuntos relacionados con la celebración de dicha elección especial*

Mayor Cooper announced Item # 5 would not be considered as he explained the item may be favorable to be postponed.

A motion to table this item was made by Councilmember Lynda Billa Burke. The motion was seconded by Mayor Pro Tem Fred Prassel and passed by unanimous vote.

Councilmember Billa Burke thanked staff for their work and commented there were questions that still needed answers. Mayor Cooper agreed with Councilmember Billa Burke. City Manager Mark Browne also thanked the staff in preparing the item for consideration.

*Item # 6* Mayor Cooper read the following caption.

**Resolution No. 2016R - 085**

**A Resolution awarding a five-year contract for audit services to ABIP, PC and authorizing the City Manager to execute a contract for audit services**

Finance Director Robert Galindo made a PowerPoint presentation that included background information and the Request for Qualifications (RFQ) process.

Mr. Galindo stated a RFQ for audit services was advertised on June 22, 2016 with a deadline of July 22, 2016. Four proposals were received: ABIP, PC; Armstrong, Vaughan; Belt Harris Pechacek; Armstrong, Vaughan & Associates P.C. and Brooks Cardial PLLC.

Mr. Galindo reviewed the key criteria for the evaluation of proposals. He highlighted the selection of ABIP, PC and their professional background. He displayed the summary of ratings on the respective submittals.

A motion for approval was made by Councilmember John Savage to enter a contract with ABIP, PC for audit services. The motion was seconded by Councilmember Bobby Rosenthal and passed by unanimous vote.

*Staff Report*

*Item # 7* Mayor Cooper read the following caption.

**Presentation of Financial and Investment Report for the third quarter ending June 30, 2016**

Finance Director Robert Galindo made a PowerPoint presentation that summarized the City's financial position. The Financial and Investment Report included General Fund Revenues/Expenditures, Utility Fund Revenues/Expenditures, Capital Projects Fund and an Investment Portfolio Update.

Mr. Galindo presented a graph that displayed property taxes, sales tax, permits and fees, fines and forfeitures, investments, and miscellaneous in regard to General Fund Revenues. He noted the Debt Service Fund received \$864,547 in property tax revenue.

A Budget to Actual graph for property tax collections for the Maintenance & Operations (M&O) and Interest and Sinking (I&S), year to date since 2011 was presented. A graph of the total sales revenues dated 2015-2016 was presented that included general fund and street maintenance tax collection.

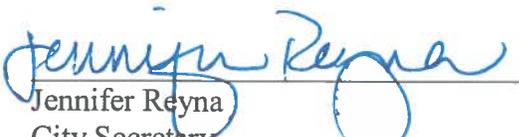
General fund expenditures were categorized by departments and noted at 66% year to date which is within budget. A graph of general fund expenditures was displayed categorized by departments for actual and budget for the fiscal year. Utility fund revenues & expenditures were presented. He noted revenues increased and are at 68% with expectation of increased amount of revenue.

Mr. Galindo reviewed the capital projects fund that included revenue/expenditure balances, and transfers from the General Fund. He noted expenditures of the parking lot paving and signage projects were included in the capital projects fund.

Mr. Galindo provided an investment portfolio update with a beginning value as of September 30, 2015. He stated the City is in compliance with the City of Alamo Heights Investment Policy and Public Funds Investment Act. He summarized the city's financial position as strong and positive.

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There being no further business, a motion was made by Mayor Pro Tem Prassel to adjourn the meeting. The motion was seconded by Councilmember Billa Burke and passed by unanimous vote. Mayor Cooper adjourned the meeting at 5:52 p.m.

  
Jennifer Reyna  
City Secretary

  
Louis Cooper  
Mayor