



City of Alamo Heights Demolition Delay Application

COMMUNITY DEVELOPMENT DEPARTMENT
6116 Broadway, San Antonio, Texas 78209
v: (210) 826-0516 f: (210) 822-5181

Date Application Submitted: _____.

Application Fee Paid: _____.

1. Applicant / Agent Name: _____

2. Phone Numbers: _____

3. Mailing Address, City, Zip: _____

4. Owner Name: _____
(attach proof of ownership)

5. Email Address: _____

6. Address of Property: _____

7. Lot, Block and County Number: _____

8. Current use and Zoning: _____

9. Justification for Demolition and structure(s) to be demolished _____

I, _____, certify that all plan documents listed within the attached checklist (see reverse) have been submitted as required. I further understand that the meeting date can not be confirmed until a full plan review of the submitted packet has been completed and plans have been found in compliance with all applicable ordinances.

Signature of Property Owner

Date

Signature of Applicant/Agent

Date

For Staff Use Only

Staff Reviewer: _____

Complete Application Date: _____

Notification Dates

Posted on Web Site (within 5 days or less) _____

Date Sign Posted: (within 5 days or less) _____

Date Notices Mailed (within 21 days or more) _____

City Council Hearing Date: (within 45 days or less) _____

Comment Period: _____ to _____

Delay #1 Dates: _____ to _____

Delay #2 Dates: _____ to _____

Check List of Attachments Required for Submittal of Demolition Delay:

A: Limited Power of Attorney appointing Agent (if applicable)

B: General Information required

- 1) 12 copies of 11 X 17 set of dimensioned plans and elevations for City Council members
- 2) Plan Cover Sheet for each set that includes the following:
 - a- Gross Square footage
 1. Lot Coverage calculations
 2. Floor Area Ratio calculations
 - b- Height calculation sheet for existing and proposed structures
 3. Proposed structures elevations must include the following:
 - Average Grade
 - Height Looming Standard
 - c- Roof and Exterior wall demolition calculations (example available upon request)
 4. existing to remain...square footage and percentage of total existing
 5. To be demolished...square footage and percentage of total existing

C: Existing Structure(s)

- 1) A site plan with dimension lines indicating the footprint of the existing structure(s), existing roof plan(s) and existing trees with diameter and species indicated;
- 2) Existing elevations with dimensions lines and/or photographs of the existing structure(s) proposed for demolition;
- 3) Photographs of the existing structure(s) inclusive of the two properties and structures on either side of the proposed demolition, which may include structures across the side street on the same side of the block if the subject property is located on or near a corner lot;
- 4) Photographs of the immediate block area;

D: Proposed Structure(s)

- 1) For remodeling or an addition(s), sealed or stamped schematic or construction plans from a registered architect for the proposed project which shall include a site plan with dimension lines, the footprint of any existing structure(s) to remain, the footprint of the proposed structure(s), proposed elevations with dimension lines and roof plan(s) for the finished project, and trees to be preserved, removed or proposed to be planted with diameter and species indicated;
- 2) For a complete demolition and rebuild, sealed or stamped schematic or construction plans from a registered architect for the proposed replacement structure(s) which shall include a site plan, the footprint of any existing structure(s) to remain, the footprint of the replacement structure(s), proposed elevations with dimension lines and roof plan(s) of the replacement structure(s) and for any existing structure(s) to remain, and trees to be preserved or proposed to be planted with diameter and species indicated; and,
- 3) A block-face elevation superimposing the proposed replacement structure(s) in the context of the two (2) properties located on either side of the subject property, which may include structures across the side street on the same side of the block if the subject property is located on or near a corner lot."