



CITY OF ALAMO HEIGHTS
COMMUNITY DEVELOPMENT DEPARTMENT
6116 Broadway, San Antonio, TX 78209, (210) 826-0516

ARCHITECTURAL REVIEW BOARD APPLICATION

(12) copies of the submittal packets (11x17) must be delivered to the Public Work's office fifteen (15) calendar days prior to the hearing:

DATE: _____ Preliminary (\$150.00) _____ Final (\$250.00)

CASE No.: _____ HEARING DATE: _____

Project Location/Address: _____

Proposed Project/Description: _____

Signature of Applicant

Signature of Property Owner

Applicant Information: Business Name, Address, Phone, and Email

There are two levels of ARB review – Preliminary and Final. The ARB makes recommendations to the City Council. **Preliminary review** is not required, but it allows the applicant a chance to get initial comments and recommendations from the board.

Final review is a review, (including landscaping and color schemes) of construction document level of design drawings which is forwarded to City Council for final approval. Applications must provide the following:

1. Plans
 - a. Site Plan (Existing and Proposed)
 - b. Demolition (exterior)
 - c. Additions and New Construction Elevations
 - d. Area landscaping with existing trees shown
 - e. Exterior Elevation(s) including signage (signage requires separate)
2. Color Photographs of property, adjacent and surrounding properties, block face and/or façades for signage
3. Landscape plan including Specifications listing quantity, size and type of plant material and irrigation plans and exterior lighting (**for final ARB review**)
4. Samples-Specificaions of all materials, textures, and colors for the project. (**for final ARB review**)